



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Solicitation

NUMBER
COR61609

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
TARA LYLE
304-558-2544

RFQ COPY

TYPE NAME/ADDRESS HERE

VENDOR

SHIP TO

DIVISION OF CORRECTIONS

1409 GREENBRIER ST

CHARLESTON, WV

25311

304-558-8045

DATE PRINTED
04/08/2014

BID OPENING DATE: 04/15/2014

BID OPENING TIME 1:30PM

LINE	QUANTITY	UOP	CAT NO	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 8		
				SEE ATTACHED PAGES.		
				END OF ADDENDUM NO. 8		
0001	1	JB	946-25	INMATE BANKING SERVICES		
***** THIS IS THE END OF RFQ COR61609 ***** TOTAL:						

SIGNATURE		TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

WHEN RESPONDING TO SOLICITATION, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED 'VENDOR'

SOLICITATION NUMBER: COR61609
Addendum Number: 8

The purpose of this addendum is to modify the solicitation identified as COR61609 ("Solicitation") to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other

Description of Modification to Solicitation:

1. The bid opening has moved from 04/10/2014 to 04/15/2014. The bid opening remains at 1:30 pm.
2. See attached clarifications and revised Attachment C – Cost sheet.
3. No additional questions will be accepted.

Additional Documentation: Documentation related to this Addendum (if any) has been included herewith as Attachment A and is specifically incorporated herein by reference.

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

ATTACHMENT A**Clarifications:**

1. After further consideration, the Agency will not accept proposals for retail location walk-up deposit locations. See revised cost sheet – Attachment C. This category is hereby omitted from the price sheet.
2. For clarification purposes, the Agency added a category on the price sheet for the work release center kiosks to allow for lower deposits by inmates due to receiving gratuity money from their place of employment.
3. The bid opening has moved from 04/10/2014 to 04/15/2014. The bid opening remains at 1:30 pm.
4. No additional questions will be accepted.

ATTACHMENT C

COR61609 - Inmate Banking Services

Revised by Addendum No. 8

Item #	Description *	Unit of Measure	Estimated Annual Quantity **	Unit Price	Extended Amount
1	Web Portal Deposit Fees, \$5.00 - \$39.99	Each	35,000		
	Web Portal Deposit Fees, \$40.00 - \$59.99	Each	35,000		
	Web Portal Deposit Fees, \$60.00 - \$79.99	Each	35,000		
	Web Portal Deposit Fees, \$80.00 - \$99.99	Each	35,000		
	Web Portal Deposit Fees, \$100.00 - \$124.99	Each	35,000		
	Web Portal Deposit Fees, \$125.00 - \$149.99	Each	35,000		
	Web Portal Deposit Fees, \$150.00 - \$174.99	Each	35,000		
	Web Portal Deposit Fees, \$175.00+	Each	35,000		
2	WRC Deposit Kiosk Fees, Cash, \$0.01 - \$4.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$5.00 - \$39.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$40.00 - \$59.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$60.00 - \$79.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$80.00 - \$99.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$100.00 - \$124.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$125.00 - \$149.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$150.00 - \$174.99	Each	5,000		
	WRC Deposit Kiosk Fees, Cash, \$175.00+	Each	5,000		
	(WRC = Work Release Center)				
3	Lobby Deposit Kiosk Fees, Cash, \$5.00 - \$39.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Cash, \$40.00 - \$59.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Cash, \$60.00 - \$79.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Cash, \$80.00 - \$99.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Cash, \$100.00 - \$124.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Cash, \$125.00 - \$149.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Cash, \$150.00 - \$174.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Cash, \$175.00+	Each	5,000		

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ATTACHMENT C

COR61609 - Inmate Banking Services

Revised by Addendum No. 8

Item #	Description *	Unit of Measure	Estimated Annual Quantity **	Unit Price	Extended Amount
4	Lobby Deposit Kiosk Fees, Credit/Debit, \$5.00 - \$39.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Credit/Debit, \$40.00 - \$59.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Credit/Debit, \$60.00 - \$79.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Credit/Debit, \$80.00 - \$99.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Credit/Debit, \$100.00 - \$124.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Credit/Debit, \$125.00 - \$149.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Credit/Debit, \$150.00 - \$174.99	Each	5,000		
	Lobby Deposit Kiosk Fees, Credit/Debit, \$175.00+	Each	5,000		
5	Permanent Release Debit Card, Issue Fees	Each	3,500		
	Permanent Release Debit Card, Maintenance Fees	Each	3,500		
	Permanent Release Debit Card, Reloading Fees	Each	3,500		
	Permanent Release Debit Card, Card Replacement Fees	Each	3,500		
	Permanent Release Debit Card, Monthly Fees	Each	3,500		
	Permanent Release Debit Card, Cash Withdrawal Fees	Each	3,500		
6	Work Release Debit Card Fees, Issue Fees	Each	10,000		
	Work Release Debit Card Fees, Maintenance Fees	Each	10,000		
	Work Release Debit Card Fees, Reloading Fees	Each	10,000		
	Work Release Debit Card Fees, Card Replacement Fees	Each	10,000		
	Work Release Debit Card Fees, Monthly Fees	Each	10,000		
	Work Release Debit Card Fees, Cash Withdrawal Fees	Each	10,000		
7	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$5.00 - \$39.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$40.00 - \$59.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$60.00 - \$79.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$80.00 - \$99.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$100.00 - \$124.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$125.00 - \$149.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$150.00 - \$174.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Web Portal, \$175.00 +	Each	2,000		

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ATTACHMENT C

COR61609 - Inmate Banking Services

Revised by Addendum No. 8

Item #	Description *	Unit of Measure	Estimated Annual Quantity **	Unit Price	Extended Amount
8	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$5.00 - \$39.99	Each	500		
	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$40.00 - \$59.99	Each	500		
	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$60.00 - \$79.99	Each	500		
	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$80.00 - \$99.99	Each	500		
	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$100.00 - \$124.99	Each	500		
	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$125.00 - \$149.99	Each	500		
	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$150.00 - \$174.99	Each	500		
	Parole Supervision, Court Costs, Restitution Fees, By Phone, \$175.00 +	Each	500		
9	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$5.00 - \$39.99	Each	5,000		
	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$40.00 - \$59.99	Each	5,000		
	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$60.00 - \$79.99	Each	5,000		
	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$80.00 - \$99.99	Each	5,000		
	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$100.00 - \$124.99	Each	5,000		
	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$125.00 - \$149.99	Each	5,000		
	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$150.00 - \$174.99	Each	5,000		
	Parole Supervision, Court Costs, Restitution Fees, Kiosk Cash/Money Order, \$175.00 +	Each	5,000		
10	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$5.00 - \$39.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$40.00 - \$59.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$60.00 - \$79.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$80.00 - \$99.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$100.00 - \$124.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$125.00 - \$149.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$150.00 - \$174.99	Each	2,000		
	Parole Supervision, Court Costs, Restitution Fees, Credit Card, \$175.00 +	Each	2,000		

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ATTACHMENT C

COR61609 - Inmate Banking Services

Revised by Addendum No. 8

Item #	Description *	Unit of Measure	Estimated Annual Quantity **	Unit Price	Extended Amount
11	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$5.00 - \$39.99	Each	1,000		
	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$40.00 - \$59.99	Each	1,000		
	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$60.00 - \$79.99	Each	1,000		
	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$80.00 - \$99.99	Each	1,000		
	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$100.00 - \$124.99	Each	1,000		
	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$125.00 - \$149.99	Each	1,000		
	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$150.00 - \$174.99	Each	1,000		
	Parole Supervision, Court Costs, Restitution Fees, Post Office Lock Box Fees, \$175.00 +	Each	1,000		
12	Post Office Lock Box Fees, \$5.00 - \$39.99	Each	2,000		
	Post Office Lock Box Fees, \$40.00 - \$59.99	Each	2,000		
	Post Office Lock Box Fees, \$60.00 - \$79.99	Each	2,000		
	Post Office Lock Box Fees, \$80.00 - \$99.99	Each	2,000		
	Post Office Lock Box Fees, \$100.00 - \$124.99	Each	2,000		
	Post Office Lock Box Fees, \$125.00 - \$149.99	Each	2,000		
	Post Office Lock Box Fees, \$150.00 - \$174.99	Each	2,000		
	Post Office Lock Box Fees, \$175.00 +	Each	2,000		
13	Phone Deposit Fees, \$5.00 - \$39.99	Each	2,000		
	Phone Deposit Fees, \$40.00 - \$59.99	Each	2,000		
	Phone Deposit Fees, \$60.00 - \$79.99	Each	2,000		
	Phone Deposit Fees, \$80.00 - \$99.99	Each	2,000		
	Phone Deposit Fees, \$100.00 - \$124.99	Each	2,000		
	Phone Deposit Fees, \$125.00 - \$149.99	Each	2,000		
	Phone Deposit Fees, \$150.00 - \$174.99	Each	2,000		
	Phone Deposit Fees, \$175.00 +	Each	2,000		

Grand Total	
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ATTACHMENT C

COR61609 - Inmate Banking Services

Revised by Addendum No. 8

Item #	Description *	Unit of Measure	Estimated Annual Quantity **	Unit Price	Extended Amount
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*** The tiered dollar amounts listed above are for bid evaluation purposes only. If lower fees are applicable for higher dollar amount deposits than are listed above, the contract Vendor shall assess the lower fees to the depositors and/or card holders**

14	Commission Percentage Paid to Agency			%	
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Bidder/Vendor Information:

Name:
Address:
Phone No.:
Fax No.:
Email Address:
Authorized Signature

**** Estimated quantities are for bidding purposes only. More or less may be utilized by the Agency.
Failure to use this form may result in disqualification**

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ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.: COR61609

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.