

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF CORRECTIONS
6900 ATMORE DRIVE
RICHMOND, VA 23225**

CONTRACT MODIFICATION

Date: April 1, 2022

Contract Number: DOC-14-074

Modification Number: 016

Issued By: Department of Corrections
Procurement and Risk Management
6900 Atmore Drive
Richmond, VA 23225

Contractor: JPAY LLC (f/k/a JPay Inc.)
3450 Lakeside Drive, Suite 100
Miramar, FL 33027

Commodity: Kiosks and Media Players

This contract modification is entered into pursuant to Attachment II, Paragraph J, of the Contract.

Description of Modification:

1. Effective immediately, JPay shall expand the pilot loaner program to all DOC facilities, providing loaner JP6 tablets to DOC inmates as the JP5 mini tablets have been discontinued. The transition date for each facility will be determined and coordinated between the DOC and JPay. As part of this upgrade, JPay agrees to provide each DOC inmate with a loaner JP6 tablet at no cost to either the inmate or the DOC.
2. Any inmate who currently owns a JP5 tablet and chooses not to transition to a JP6 must return the JP5 to JPay. JPay then will lock the JP5 and mail it to the inmate's home address along with a USB drive, if the inmate's owned content exceeds the tablet's storage capacity.
3. Once a facility transitions to the JP6 loaner tablet, any inmate who currently does not own a JP5 tablet will be able to order a JP6 loaner tablet through the kiosk at no cost to the inmate or the DOC.
4. Once an inmate has been released from DOC custody, JPay shall provide the inmate with their owned content (music, pictures, messages) via either a USB drive or through the cloud.

Additionally JPay shall:

5. Maintain a list of inmates who the DOC has banned from being issued a JP6 tablet for a period of 24 months and ensure that no inmate on the BAN list is issued a tablet. (24 Month Ban List).
6. Ensure the JP6 tablets are operating on the latest Firmware App package, OS etc. prior to distributing the tablets to inmates for use.

7. Ensure the tablets are as ready and as secure and as up-to-date as feasible before being sent to the DOC facilities in order to minimize the administrative time taken at the facilities to configure and distribute the tablets.
8. Ensure an adequate number of JPay staff is present at each applicable DOC facility in order to expedite the distribution process at each facility.
9. Ensure completion of the refresh for the VADOC no later than September 30th, 2022.
10. Ensure and continuously verify JP6 tablets are getting patched / updated at a regular basis.
11. Ensure and maintain a continuously updated current inventory of tablets at each DOC facility. Any non-functional tablets/ broken tablets should be promptly removed from each DOC facility.
12. Ensure and continuously verify that security controls, such as mortality locks, are monitored.
13. Regularly and periodically review and randomly review patching/ tablet updates and security controls on the tablets.
14. Proactively communicate to DOC any deviations on the tablets for violation/ deviation from the standard and the security controls including but not limited to – Inconsistent patching / out of day updates, tablets in long running mortality lock status etc.
15. Communicate the current approved Standards in writing to the DOC Contract Administrator prior to each DOC site converting to JP6 tablets.
 - a. The JPay ISO/Designee shall send an email to the above DOC Contract Administrator notifying her with the current approved software production standards for tablets and kiosks with the following information:
 - (i) Tablet Model
 - (ii) Kiosk Model
 - (iii) Latest Firmware version
 - (iv) OS version
 - (v) App Package Version
 - b. Additionally, the JPay ISO/Designee shall send an email to the DOC Contract Administrator with the following software standards for tablets and kiosks prior to each DOC site conversion:
 - (i) Current Approved Upcoming versions of Firmware , OS , App Packages
 - (ii) Current Production versions of Firmware, OS, App Packages that are being Phased Out
 - (iii) Most Recent Phased Out / Removed Versions of Firmware , OS , App Packages
16. Notify the DOC Contract Administrator prior to each site conversion with the following inventory information.
 - a. Site Tablet Inventory containing the following:
 - (i) Tablet
 - (ii) Inmate ID
 - (iii) Tablet OS
 - (iv) Firmware
 - (v) App Package
 - (vi) Last Sync Date
 - (vii) Last Update Date etc.

- b. Site Kiosk Inventory
 - (i) Kiosk ID
 - (ii) Kiosk Model
 - (iii) Kiosk Location
 - (iv) Kiosk OS
 - (v) Firmware
 - (vi) App Package etc.

17. Notify DOC Contract Administrator with the below site inventories for a 30 day period immediately after each site is converted. This information must be provided to the DOC Contract Administrator on a daily basis for the first week after conversion and then provided on a weekly-basis after the DOC determines the report can be switched to weekly.

a. Site Tablet Inventory contain the following:

- (i) Tablet
- (ii) Inmate ID
- (iii) Tablet OS
- (iv) Firmware
- (v) App Package
- (vi) Last Sync Date
- (vii) Last Update Date etc.

b. Site Kiosk Inventory

- (i) Kiosk ID
- (ii) Kiosk Model
- (iii) Kiosk Location
- (iv) Kiosk OS
- (v) Firmware
- (vi) App Package etc.
- (vii) List of Tickets / Issues with status and information reported for the site.

18. Whereas the Commonwealth desires to extend the performance period of the contract; now, therefore, it is agreed that the contract performance period shall be extended from July 1, 2022 through June 30, 2023, or until a new contract is established to replace this contract, whichever occurs first.

Except as provided herein, all terms and conditions of Contract DOC-14-074 dated December 15, 2013, and Modifications 001 through 015, as heretofore changed, remain unchanged and in full force and effect.

CONTRACTOR:	PURCHASING AGENCY:
BY: <i>TR</i>	BY: <i>Mr. Clarke</i>
PRINTED NAME: Russell Roberts	PRINTED NAME: <i>Harold Clarke</i>
TITLE: Chief Growth Officer	TITLE: <i>Director</i>
DATE: 04/28/2022	DATE: <i>5-16-22</i>

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, §§2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, sexual orientation, gender identity, political affiliation, or veteran status or any other basis prohibited by state law relating to discrimination in employment.



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