

Continental Café, Inc.,
d/b/a Canteen Correctional Services
35710 Mound Road
Sterling Heights, MI 48310

June 30, 2015

The County of Macomb
43565 Elizabeth Road
Mt. Clemens, Michigan 48043
Attn: Michelle Sanborn

Re: The Food Service Agreement effective as of September 26, 2011 ("Agreement"), between the County of Macomb, with offices at 43565 Elizabeth Road, Mt. Clemens, Michigan 48043 (the "County"), and Continental Café, Inc, a Michigan corporation d/b/a Canteen Correctional Services, with principal offices located at 35710 Mound Road, Sterling Heights, Michigan 48310 ("Continental").

Dear Michelle:

This letter is to confirm that pursuant to Paragraph 7.A of the Agreement, the County and Continental hereby agree to extend the term of the Agreements for one year, through September 25, 2016. Per Paragraph 6.B of the Agreement, the financial arrangements may be adjusted every twelve months by Continental upon notice to the County to adjust the cost per meal at a rate equal to the then-current rate published for the relevant Consumer Price Index Food Away from Home. The contract extension will include a CPI Increase to the cost per meal for the extension year September 26, 2015, to September 25, 2016.

Very truly yours,

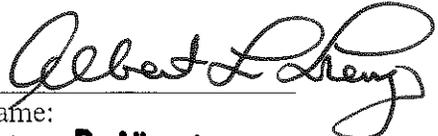
Continental Café, Inc.,
d/b/a Canteen Correctional Services

By: 

Name: Stephen Okech
Title: Senior Vice President

Accepted and Agreed:

The County of Macomb

By: 

Name:

Title: **Dr. Albert L. Lorenzo**

Assistant Macomb County Executive



CONTRACT REVIEW ROUTING FORM

ORIGINATING DEPARTMENT INFORMATION

Department Leader: Sheriff Wickersham	Department: Macomb County Sheriff's Office	Date: 07/13/2015
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Contract Contact Person: Michelle Sanborn	Contact Phone Number: (586) 307-9348	NOTE: Contracts are returned interoffice mail unless specified below: <input type="checkbox"/> Call for Pick Up: #
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CONTACT / PROGRAM INFORMATION

Contract / Program Title: Food Service Agreement	GRANT <input type="checkbox"/> AWARD <input checked="" type="checkbox"/> Funded	Return By Date:
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DEPARTMENT ROUTING & AUTHORIZATIONS

NOTES: *Contract Extension Only - CPI increase to be determined later in year
Sent Back w/ questions regarding CPI 7-17-15*

1. RISK & CONTRACT MANAGEMENT -

- Approved
- Approved with changes
- Rejected

RETURN TO
REQUESTING DEPARTMENT

[Signature] 7/15/15
Authorized Signature Date

Department Received Stamp: **RECEIVED**
JUL 15 2015
Risk Management & Safety

2. FINANCE DEPARTMENT -

- Approved
- Approved with changes
- Rejected

RETURN TO
RISK & CONTRACT MANAGEMENT

*Original contract 9/2011 -> 9/2014
This is the second of three optional renewals
per Michelle Sanborn.*

[Signature] 7-17-15
Authorized Signature Date

Department Received Stamp: **RECEIVED**
JUL 15 2015
MACOMB COUNTY
FINANCE

3. OFFICE OF CORPORATION COUNSEL -

- Approved
- Approved with changes
- Rejected

RETURN TO
RISK & CONTRACT MANAGEMENT

[Signature] 24 July 2015
Authorized Signature Date

Department Received Stamp: **RECEIVED**
JUL 21 2015
CORPORATION COUNSEL

4. OFFICE OF COUNTY EXECUTIVE -

- Approved
- BOC Review Required
- Approved with changes
- Rejected

RETURN TO
RISK & CONTRACT MANAGEMENT

*CONTRACT + EXTENSION WERE
APPROVED IN ORIGINAL CONTRACT.
(SEE ATTACHED)*
[Signature] 7-24-15
Authorized Signature Date

Department Received Stamp: **EXECUTIVE
OFFICE**
JUL 23 2015
RECEIVED



CONTRACT REVIEW ROUTING FORM

ORIGINATING DEPARTMENT INFORMATION		
Department Leader: Sheriff Wickersham	Department: Macomb County Sheriff's Office	Date: 07/13/2015
Contract Contact Person: Michelle Sanborn	Contact Phone Number: (586) 307-9348	NOTE: Contracts are returned interoffice mail unless specified below: <input type="checkbox"/> call for Pick Up: #

CONTACT / PROGRAM INFORMATION			
Contract / Program Title: Food Service Agreement		GRANT <input type="checkbox"/> AWARD (County Recipient) <input type="checkbox"/> Funded (Program)	
Vendor Number (if known):	Vendor Name:	Vendor Disclosure Form Attached: <input type="checkbox"/> Yes <input type="checkbox"/> IFAS <input type="checkbox"/> No (N/A)	
Original Contract Amount: \$	Amendment Amount: \$	Total Amended Contract Amount: \$ 0.00	Funding Source - Org Key / Object - (If known):
Contract Begin Date: 09/26/2011	Amendment Date:	Contract End Date: 09/25/2015	Targeted Committee Date:
Contract: <input type="checkbox"/> New <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Amendment	If Renewal or Amendment, what terms have changed (if any): Contract extension thru 09/25/2016 including CPI increase.		Amendment Number:
Contract Bid: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If not bid out, please explain: Last bid 2011	Lowest Bid: If not lowest bid, please explain: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Bid Number:	How many bidders responded?	Winning bidder Macomb County Entity: <input type="checkbox"/> Yes <input type="checkbox"/> No - Explain:	

Contract / Program Synopsis:
 This contract extension will provide prisoner meals through September 25, 2016, and allow for an agreed upon CPI increase (to be determined as per contract).

OTHER CONTRACT INFORMATION	
<input type="checkbox"/> CONTRACT REQUIRES SIGNATURE OF COUNTY EXECUTIVE ONLY. DESIGNEE SIGNATURE WILL NOT BE ACCEPTED.	
PLEASE CHECK APPROPRIATE ITEM BELOW (IF APPLICABLE):	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1. AWARDING A CONTRACT OF \$35,000 OR MORE FOR SERVICES, SUPPLIES, MATERIALS, EQUIPMENT OR REAL ESTATE. 2. AWARDING A CONTRACT OF \$100,000 OR MORE FOR CONSTRUCTION. 3. AWARDING A CONTRACT MODIFICATION EXCEEDING 10% OF THE ORIGINAL APPROVED CONTRACT AMOUNT. 4. AWARDING A CONTRACT THAT EXCEEDS 5 YEARS IN LENGTH. 5. EMPLOYER PAID FRINGE BENEFITS. 6. COLLECTIVE BARGAINING AGREEMENTS. 7. INTERGOVERNMENTAL AGREEMENTS AS DEFINED BY CHARTER SECTION 3.1.

ANTHONY M. WICKERSHAM

OFFICE OF THE SHERIFF



Kent B. Lagerquist
UNDERSHERIFF

July 13, 2015

Date

Office of County Executive
County of Macomb
One South Main, 8th Floor
Mount Clemens, MI 48043

Sheriff Anthony Wickersham
REQUEST APPROVAL / ADOPTION OF
Contract Extension - Inmate Commissary Services Agreement

SUBJECT:

Approval of contract extension including CPI increase for Prisoner Food Service.

IT IS RECOMMENDED THAT THE EXECUTIVE SUBMIT TO THE BOARD:

Approval of this document will allow us to continue food service to prisoners.

PURPOSE / JUSTIFICATION:

Same as above

FISCAL IMPACT / FINANCING:

CPI increase to be determined per contract.

FACTS AND PROVISION / LEGAL REQUIREMENTS:

N/A

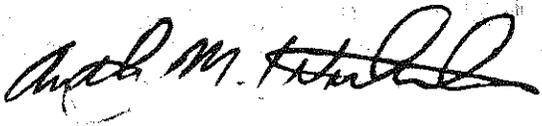
CONTRACTING PROCESS:

Contract expires September 25, 2015

IMPACT ON CURRENT SERVICES (PROJECTS):

See above

Respectfully submitted,



Signature

Sheriff Anthony Wickersham



MACOMB COUNTY, MICHIGAN

Resolution Number:

Full Board Meeting Date:

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RESOLUTION

Resolution to:

Approve contract extension including CPI increase (to be determined as per contract) for Prisoner Food Service.

Introduced By:

Michelle Sanborn, Jail Administrator

Additional Background Information (If Needed):

Committee

Meeting Date
