


SHERIFF



2020-2025 INMATE COMMISSARY SERVICES

DESCRIPTION:	TERM:	ERP:
2020 - 2025 AGREEMENT	9.1.2020 TO 8.31.2025	#481 
AMENDMENT #1: REMOVAL OF 8"GENERATOR MAINTENANCE" REFERENCE		
VENDING MACHINE ADDENDUM		
PRICE INCREASE FOR COMMISSARY & VENDING	EFFECTIVE: 10/1/2021	
REVIEWED BY: ROBERT D. TOWNSEND - COHL, STOKER & TOSKEY, PC		

DESTROY:

#2020-07-190

2032

7/27/20

RESOLUTION

NO: 2020-07-190

LIVINGSTON COUNTY

DATE: July 27, 2020

Resolution Authorizing a Contract Agreement with Keefe Group for Inmate Commissary and Inmate Banking - Jail

WHEREAS, the jail has a need for Inmate Commissary and Inmate Banking with with our current contract expiring August 31, 2020; and

WHEREAS, in accordance with the County's Purchasing Policy, a competitive bid process was performed and three (3) proposals were received and evaluated in response to RFP-LC-20-09; and

WHEREAS, services outlined in the RFP necessary to meet minimum requirements includes electronic grievances, inmate emails, inmate law library, inmate securepaks and inmate trust fund accounting with electronic deposits; and

WHEREAS, Keefe Group is offering a five (5) year contract and met all requirements with a \$25,000 signing bonus for the first year and a 39% commission rate; and

WHEREAS, Keefe Group will also provide 1,100 indigent kits per year at no cost to the County which is a \$3,400 per year savings; and

WHEREAS, Keefe Group offers the lowest pricing to the inmate with a much broader variety of product.

THEREFORE BE IT RESOLVED that the Livingston County Board of Commissioners hereby authorizes entering into an agreement with Keefe Group for inmate commissary and inmate banking for a (5) year period.

BE IT FURTHER RESOLVED that the Chairman of the Livingston County Board of Commissioners is authorized to sign all forms, assurances, contracts/agreements, renewals and future amendments for monetary and contract language adjustments related to the above upon review and/or preparation of Civil Counsel.

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MOVED: W. Green

SECONDED: D. Helzerman

CARRIED: Roll Call Vote: Yes (6): W. Green, W. Nakagiri, D. Helzerman, R. Bezotte, J. Gross, and K. Lawrence; No (0): None; Absent (2): C. Griffith and G. Childs



LIVINGSTON COUNTY, MICHIGAN
LIVINGSTON COUNTY JAIL

150 S. Highlander Way, Howell, MI 48843
Phone (517) 540-7626 Fax (517) 546-1800

Memorandum

To: Livingston County Board of Commissioners
From: Lieutenant Tarneseia Pringle
Date: July 14, 2020
Re: Resolution Authorizing an Agreement with Keefe to Provide Commissary and Banking for the jail – PUBLIC SAFETY/ FINANCE / BOARD

The Livingston County Sheriff's Office has a need for inmate commissary and inmate banking. Per the County Procurement Policy, a competitive bid process was performed by CoPro Plus. Livingston County received three (3) proposals in response to the Request for Proposal **RFP-LC-20-09**.

The RFP outlined the services necessary to meet the minimum requirements for inmate commissary and banking which includes, the electronic grievances, inmate emails, inmate law library, inmate secure paks and inmate trust fund accounting with electronic deposits.

The Evaluation Committee consisted of 5 members. After careful consideration the Evaluation Committee selected Keefe Commissary Group with a score of 90.6%. Keefe Commissary Group is offering the County a five (5) year contract. Keefe Commissary group is offering a 39% commission rate with a \$25,000 signing bonus the first year. Keefe Commissary Group is also offering 1100 indigent kits a year at no cost to the county. The indigent kits is a \$3400 a year savings. The Keefe Commissary Group offers the lowest pricing to inmates and a much broader variety.

Based on the recommendation of the Evaluation Committee's award recommendation, I am requesting the attached resolution be approved and to award a contract with Keefe Group to provide commissary and inmate banking.

If you have any questions please contact Lt. Pringle or Lt. Adas.

Respectfully Submitted

Lt. Pringle



**Bid Recap
For
Inmate Commissary Services**

**Lead Public Agency: Livingston County
Solicitation: RFP-LC-20-09**

RFP Due Date: 6/22/20

**RFP Issued & Publicly Posted: 5/22/20
Public Posting: Livingston County Fiscal
Services Website & BidNet
Proposals Received: 3**

Livingston County received three (3) proposals in response to the Request for Proposal referenced above. Below is a recap of the bid evaluation.

Four (4) companies provided a response within the timeframe outlined in the RFP. One of the four companies, Canteen Services, declined to submit a proposal in response to the RFP:

- Keefe Group – Keefe Commissary Network (KCN)
- Stellar Services, LLC
- Summit Food Service, LLC
- Canteen Services

The evaluation consisted of a review of the responses to the Request for Proposal Scope of Work, and the Attachment A price submissions. A review of the minimum requirements revealed that the three (3) bidders met the minimum mandatory requirements (Section 1.2), and the bidders confirmed their understanding of the Scope of Services (Section 1.3) and Technical Proposal (Section 1.4). The bidders were determined to be responsive and responsible after a review of the answers to the Scope of Work sections and the information provided on the requisite forms.

The Evaluation Review Committee (ERC) consisted of five (5) members. The ERC evaluated the proposals submitted by each vendor using the following scoring criteria:

- Proposal Responses (up to 50 points)
- Company Profile (up to 25 points)
- References (up to 25 points)

Based on this scoring criteria, the points awarded to each vendor were averaged with the following results:



	Vendors		
	Keefe Group	Stellar Services	Summit Food Service
Proposal Responses	44.3	40.4	34
Company Profile	22.7	20.2	16
References	23.6	18.6	16.8
Total	90.6	79.2	66.8

The pricing proposal was then reviewed for each bidder. The prices submitted by each bidder were in a competitive range for Inmate Commissary Services. Below are the commission rates and signing bonuses and/or incentives being offered by each vendor:

	Vendors		
	Keefe	Stellar Services	Summit Food Service
Commission Rate	39%	46.5%	41%
Signing Bonus	\$25,000 – Year 1		

The pricing proposals submitted by each vendor were ranked in the following order from lowest to highest:

- Keefe Group
- Summit Food Service
- Stellar Services

Based on the evaluation of the technical and pricing proposals, it is recommended that a five-year contract be offered to Keefe Group – Keefe Commissary Network (KCN). Keefe received the highest evaluation score and offered the lowest pricing for inmate commissary services.

COHL, STOKER & TOSKEY, P.C.
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RICHARD D McNULTY

August 12, 2020

Carol Sue Jonckheere
Executive Assistant/Contract Administrator
Livingston County Administration
304 E. Grand River, Suite 202
Howell, MI 48843

Sent Via E-Mail

Re: Inmate Commissary Service Agreement

Dear Ms. Jonckheere:

Attached is an Agreement to be entered into between the County on behalf of the Sheriff's Office and Keefe Commissary Network, LLC (Contractor) for the provision of inmate commissary services for the Jail. The term of the Agreement covers the period of September 1, 2020 through August 31, 2025. Under this Agreement, the County, utilizing funds received by or on behalf of inmates, will be paying monthly invoices from the Contractor for products purchased by the Jail's inmates during the period covered by the invoice. In addition, the County will be receiving a \$25,000.00 signing bonus from the Contractor in the first year of the Agreement. The Contractor, over the course of the Agreement, shall also pay the County a 39% commission on all items sold to inmates, with the exception of non-commission sales items that includes postage, phone time, and indigent items and kits.

The County Board of Commissioners authorized the attached Agreement in **Resolution No. 2020-07-190**. A copy of this Resolution has also been attached.

If the attached Agreement is satisfactory, you may after printing off copies thereof and attaching Exhibits A-D, proceed to obtain the signatures necessary for their execution. While obtaining the necessary signatures, ensure that the parties signing insert the date in the spaces provided therefore on the signature pages. When the Agreement copies have been fully signed, insert the date of obtaining the final signature thereto in the spaces provided in their introductory paragraph. Please e-mail a fully signed copy to my assistant Nicole Moles at nmoles@cstmlaw.com for insertion into our electronic file.

If you have any questions with regards to the attached Agreement, do not hesitate to contact me.

Very Truly Yours,

COHL, STOKER & TOSKEY, P.C.

A handwritten signature in black ink that reads "Robert D. Townsend". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Robert D. Townsend

RDT/nam

Enclosure

cc: w/o enc. Nathan Burd, Administrator

Cindy Catanach, Deputy County Administrator/Finance Officer

Sheriff Michael Murphy

N:\Client\Livingston\Sheriff\Letters\Jonckheere\Ltr re Agr w Keefe Commissary Network 2020-2025.docx



INMATE COMMISSARY SERVICE AGREEMENT

BETWEEN

COUNTY OF LIVINGSTON

AND

KEEFE COMMISSARY NETWORK, LLC

TERM: 9/1/2020 THRU 8/31/2025



TABLE OF CONTENTS

I.	Agreement Period and Termination	1
II.	Items and Services to be Provided by the Contractor and the County's Responsibilities	1
III.	Pricing for Commissary Items to be sold to Jail Inmates.....	2
IV.	Compensation, Fees and Payment Procedures	2
V.	Signing Bonus and Commissions to the County	2
VI.	Reports	3
VII.	Accounting Procedures.....	3
VIII.	Reports, Records and Inspection of Records	3
IX.	Staffing Requirements	3
X.	Freedom of Information Act	4
XI.	Gifts/ Gratuities	4
XII.	Compliance with the Law and Equal Employment Opportunity.....	4
XIII.	Applicable Law and Venue	4
XIV.	Independent Contractor	5
XV.	Interest of Contractor and County.....	5
XVI.	Indemnification and Hold Harmless	5
XVII.	Insurance	6
XVIII.	Iran Linked Business.....	7
XIX.	Statewide Cooperative Contract	7
XX.	Waivers.....	8
XXI.	Amendments.....	8
XXII.	Subcontracting or Assignment of Agreement or Funds.....	8
XXIII.	Section Titles	8
XXIV.	Complete Agreement.....	8
XXV.	Binding Effect of the Agreement	8
XXVI.	Survival Clause	8
XXVII.	Invalid/Unenforceable Provisions	9
XXVIII.	Certification of Authority to Sign Agreement.....	9
	EXHIBIT A: SCOPE OF WORK	
	EXHIBIT B: RFP's ADDENDUM #2	
	EXHIBIT C: INMATE COMMISSARY SERVICES RFP-LC-20-09 - PRICING SHEET (FINAL)	
	EXHIBIT D: SERVICES AND FEES FOR INMATE ACCOUNT DEPOSITS	
	EXHIBIT E: CONTRACTOR'S PERSONNEL	

INMATE COMMISSARY SERVICE AGREEMENT

THIS AGREEMENT, made and entered into this 31st day of AUGUST, 2020, by and between the **COUNTY OF LIVINGSTON**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County") and **KEEFE COMMISSARY NETWORK, LLC**, Missouri limited liability company with offices at 21848 Commerce Parkway, Strongsville, OH 44149 (hereinafter referred to as the "Contractor").

WITNESSETH:

WHEREAS, The County in Request for Proposal RFP-LC-20-09 Inmate Commissary Service (hereinafter referred to as the "RFP") has solicited sealed proposals from capable vendors to furnish commissary and banking services for the inmate population of the Livingston County Jail located at 150 S. Highlander Way, Howell, MI 48843 (hereinafter referred to as the "Jail"); and

WHEREAS, the Contractor is in the business of providing commissary services in correctional facilities and has submitted a proposal to the County to provide the Jail with the inmate commissary and banking services it requires; and

WHEREAS, the County accepts the Contractor's proposal subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

I. AGREEMENT PERIOD AND TERMINATION. This Agreement shall commence on the **1st day of September, 2020**, and unless terminated as authorized in the second paragraph of this Section I shall continue for five (5) years to the **31st day of August, 2025**, at which time this Agreement shall terminate.

Notwithstanding any other provision in this Agreement to the contrary, this Agreement may be terminated by the County, with or without cause, upon sixty (60) days prior written notice to the Contractor.

II. ITEMS AND SERVICES TO BE PROVIDED BY THE CONTRACTOR AND THE COUNTY'S RESPONSIBILITIES. The Contractor shall provide the Jail with the inmate commissary and banking programs services that the Jail requires as set forth in the attached **Exhibit A – Scope of Work**, which is a combination of the County's requirements set forth in the RFP's Section 1.3 Scope of Services and 1.5 Background Information and the Contractor's responses thereto. Included in the items to be provided by the Contractor shall be 1,100 intake kits at no cost to the County. The items and services to be provided to the Jail are further clarified in answers to questions contained in the **RFP's ADDENDUM #2**, a copy of which is attached to this Agreement labeled **Exhibit B**. The attached Exhibits A and B are incorporated by reference into this Agreement and made a part hereof.

Other services may be added as needed to this Agreement. Changes or additions to services may only be made with the prior mutual written consent of both the County and the Contractor and signed by their authorized representatives.

III. PRICING FOR COMMISSARY ITEMS TO BE SOLD TO JAIL INMATES. The prices for commissary items sold to the Jail's inmates under this Agreement shall be as set forth in the **ATTACHMENT A: INMATE COMMISSARY SERVICES RFP-LC-20-09 - PRICING SHEET (FINAL)** section of the Contractor's proposal, a copy of which is attached to this Agreement labeled **Exhibit C**. The attached Exhibit C is incorporated by reference into this Agreement and made a part hereof. The prices set forth in the attached Exhibit C shall be reviewed as needed, but no less than annually, by Keefe. All changes must be approved with written consent of the County.

IV. COMPENSATION, FEES AND PAYMENT PROCEDURES. The County shall pay the Contractor on a monthly basis. The Contractor shall submit invoices weekly based on the previous week's order(s). Back-up paperwork shall be provided and include a detailed list of the items ordered with unit cost with the extended cost and total. The Contractor shall also submit a commodities report and credits for items that were mis-shipments or missing items reported during the same billing period. The invoices and their back-up paperwork, commodities report and credits shall be submitted to the County's designated Accounts Payable contact. Invoices received during the previous month shall be processed and paid in accordance with the County's procedures for processing and payment of Accounts Payable. Invoiced sums that are in dispute shall not be processed and paid until the dispute is resolved. Payments for sums due Contractor shall be made payable to:

KEEFE COMMISSARY NETWORK, LLC
21848 Commerce Parkway, Suite 100
Strongsville, OH 44149

The County is exempt from Federal Excise and State Sales Tax. The County shall not pay any tax from which it is exempt. The Contractor shall pay all applicable taxes lawfully assessed in connection with its performance of services under this Agreement.

For Contractor's electronic deposit services for inmate accounts the Contractor may charge and collect from the depositors fees of up to but not to exceed the fees set forth in pages 26-29 of the **Contractor's Proposal**, a copy of which are attached to this Agreement labeled **Exhibit D**. The attached Exhibit D is incorporated by reference into this Agreement and made a part hereof.

V. SIGNING BONUS AND COMMISSIONS TO THE COUNTY. The Contractor, in consideration to the County granting the Contractor exclusive right to provide commissary items to the Jail's inmates, shall pay the County a signing bonus of TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00) to be paid within thirty (30) days of the date this Agreement has been signed by the authorized representatives of both the County and the Contractor. Should this Agreement terminate for any reason or no reason prior to the expiration of the full five (5) year term, the County agrees to reimburse Contractor a prorated amount of the signing bonus equal to Four Hundred Sixteen Dollars and Sixty-Seven Cents (\$416.67) multiplied by the number of months remaining in the five (5) year term. For example, if the County terminates the Agreement with ten (10) months remaining in the five (5) year term, the County would reimburse Contractor Four Thousand One Hundred Sixty-Six Dollars and Seventy Cents (\$4,166.70) or (\$416.67 x 10 months).

Provided the Jail maintains an ADP of 225 inmates and the County's continued acceptance of the menus and pricing in the attached Exhibit C, the Contractor shall pay the County a commission rate of 39% of the Adjusted Gross Sales. Contractor shall have the flexibility to adjust commission on an item by item or category basis should there be a need to lower pricing below that set forth in Exhibit C.

Commissions shall be based on the weekly Adjusted Gross Sales. "Adjusted Gross Sales" are gross sales less adjustments/credits, postage sales and other non-commission sales:

Monthly Sales
Less Adjustments/Credits
Less Non-Commission Sales (Postage/Phone Time/Indigent Items & Kits)
= Adjusted Gross Sales (Commissionable Sales)

The Contractor shall pay commissions to the County on a monthly basis on or before the 45th day following the month such commissions are earned or accrued. Such commissions shall be sent to the address designated by the County or wired to an account designated in writing by the County for such purpose.

VI. REPORTS. Contractor shall, upon request, furnish the County's Fiscal Services Department with a written report of the total dollar volume of business. Such reports are to be submitted within fifteen (15) days of request. Contractor, and all of the Contractor's personnel shall promptly respond orally or in writing, as fits the circumstances, to all inquiries regarding invoices, commissions and performance of banking services and other services and work to be provided under this Agreement. All information, reports and listings requested shall be provided free of charge.

VII. ACCOUNTING PROCEDURES. The accounting procedures and internal financial controls of the Contractor shall conform to generally accepted accounting practices (GAAP) in order that the items sold to the Jail's inmates under this Agreement the sums paid therefore, and the credits and commissions both owed and paid the County can be readily ascertained and verified therefrom.

VIII. REPORTS, RECORDS AND INSPECTION OF RECORDS. The Contractor shall keep full and accurate records of all items ordered by and delivered to the Jail's inmates under this Agreement and the sums paid for the items. A copy of the records shall be supplied to the Sheriff or his designated representative with the weekly invoices.

In addition, the Contractor shall retain all records related to the services provided under this Agreement for six (6) years after the termination of this Agreement. All records related to the service provided under this Agreement shall be available for auditing by the County at any time while this Agreement is in effect and after during the retention period, during regular working hours.

IX. STAFFING REQUIREMENTS. The Contractor must, at all times during the term of this Agreement, have qualified and trained staff with sufficient back-up personnel to successfully meet the requirements of this Agreement. The Contractor's personnel that shall be assigned to provide services required by this Agreement are identified in **Contractor's "Section I Proposal Narrative,"** pages 9-10, a copy of which is attached to this Agreement labeled **Exhibit E.** The attached Exhibit E is incorporated by reference into this Agreement and is made a part thereof.

In the event any Contractor's personnel or personnel of any subcontractor needs to perform any work at the Jail, the Contractor shall comply with the following:

A. Follow all security rules of the Livingston County Jail.

- B. Coordinate its shipping and receiving operations with the Jail Administrator as receipt and unloading of boxes and supplies is necessary for the Jail's commissary services.
- C. Submit names, dates of birth, social security number, and drivers license numbers of all employees who may do any work within the Jail facility at least three (3) days prior to commencement of work.
- D. Immediately notify the Jail Administrator of any terminations of employment by the Contractor of people the Contractor has assigned to work at the Jail or when such an employee of the Contractor provides written notification of termination of employment.
- E. The Sheriff reserves the right to refuse admittance to any person or persons who may constitute a security risk to the Livingston County Jail.

X. FREEDOM OF INFORMATION ACT. This Agreement and all information submitted to the County by the Contractor as part of its Proposal is subject to the Michigan Freedom of Information Act (FOIA), 1976 PA 442, MCL 15.231, et seq.

The County shall not, in any way, be liable or responsible for the disclosure of this Agreement or any parts thereof or of the Contractor's Proposal, if disclosure is required or permitted under the Michigan Freedom of Information Act or otherwise by law. The Contractor must specifically label only those provisions of the proposal, which are actually trade secrets, confidential, or proprietary in nature. A blanket statement of confidentiality or the marking of each page of the proposal as "Trade Secret", "Confidential", or "Proprietary" shall not be permitted. Any such designation will be disregarded.

The Contractor shall indemnify and hold harmless the County for any liability arising from or in connection with the County's failure to disclose, in response to a request under the Michigan Freedom of Information Act, any portion or portions of its Proposal which have been marked "Trade Secret," "Confidential," or "Proprietary."

XI. GIFTS/GRATUITIES. Elected Officials, Department Heads, and/or County employees shall not be offered or entitled to earn or receive personal gifts, credits or other benefits of economic value by reason of their official business.

XII. COMPLIANCE WITH THE LAW AND EQUAL EMPLOYMENT OPPORTUNITY.

- A. In performing its responsibilities under this Agreement, the Contractor shall comply with all applicable Federal, State and local laws, ordinances, rules, regulations, and codes including, but not limited to, all applicable OSHA/MIOSHA requirements, the Americans with Disabilities Act, Federal and/or State licensing and/or certification requirements of persons to provide services under this Agreement.
- B. The Contractor and its subcontractors, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this subsection shall be regarded as a material breach of this Agreement.

The Contractor shall post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on behalf of the Contractor shall state that all qualified applicants will

receive consideration for employment without regard to race, color, sex, national origin, disability, age, height, weight, marital status and religion.

XIII. APPLICABLE LAW AND VENUE. This Agreement shall be subject to and construed according to the laws of the State of Michigan, without regard to any Michigan choice of law rules that would apply the law of any other jurisdiction to the extent not inconsistent with or pre-empted by Federal law.

The County and the Contractor agree any legal or equitable action involving or arising out of this Agreement shall be in Michigan courts whose jurisdiction and venue shall be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules. In the event that any action is brought under this Agreement in or is moved to Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Eastern District, Southern Division.

XIV. INDEPENDENT CONTRACTOR. It is expressly understood and agreed that the Contractor is an independent contractor. The employees, servants, agents and assigns of the Contractor shall in no way be deemed to be and shall not hold themselves out as employees, servants or agents of the County and shall not be entitled to any fringe benefits of the County, such as, but not limited to, health and accident insurance, life insurance, paid vacation or sick leave, or longevity.

The Contractor shall be responsible for paying all salaries, wages and other compensation which may be due its employees or agents for performing services under this Agreement and for the withholding and payment of all applicable taxes, including, but not limited to, income and social security taxes, to the proper Federal, State and local governments. To the extent permitted by law, the Contractor retains all rights as an employer to hire, promote, demote, transfer, or terminate any of its employees. If Contractor transfers or terminates any of the employees assigned to perform the services required by this Agreement, the Contractor shall replace that employee with another qualified employee.

XV. INTEREST OF CONTRACTOR AND COUNTY. The Contractor by its entry into this Agreement gives the County its assurances that Contractor has no interests that would conflict with the performance of services required by this Agreement. The Contractor also assures that, in the performance of this Agreement, no officer, agents, employee of the County of Livingston, or member of its governing bodies, may participate in any decision relating to this Agreement which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this section does not apply where specifically exempt under Michigan Law.

XVI. INDEMNIFICATION AND HOLD HARMLESS. The Contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless the County, and the County 's elected and appointed officers, employees, and agents from all claims, damages (including but not limited to direct, indirect, incidental, consequential, special and punitive damages), costs, lawsuits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees, that they may incur as a result of any acts, omissions or negligence on behalf of the Contractor, or any of the Contractor's officers, employees, or agents or its subcontractors or sub-subcontractors, or any of their officers, employees or agents, that may arise out of this Agreement.

In addition to the requirements set forth in the first paragraph of this Section XVI, the Contractor shall hold the County, its officers, agents, and employees harmless from liability of any nature or kind, including cost and expenses, for infringement or use of any patent, copyright or other proprietary right,

secret process, patented or unpatented invention, article or appliance furnished or used in connection with this Agreement.

The Contractor 's indemnification responsibilities under this section shall include the sum of damages, costs and expenses which are in excess of the, sum of damages, costs and expenses which are paid out on behalf of or reimbursed to the County, the County 's officers, employees, and agents by the insurance coverage obtained and/or maintained by the Contractor.

XVII. INSURANCE. The Contractor, or any of its subcontractors, shall not commence work under this Agreement until it has obtained the insurance required under this Section XVII, and shall keep such insurance in force during the entire life of this Agreement. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to the County. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and SIR's are the responsibility of the Contractor. The Contractor shall procure and maintain the following insurance coverage:

- A. Worker 's Compensation Insurance including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
- B. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse, and Underground (XCU) exclusion, if applicable.
- C. Motor Vehicle Liability Insurance, insurance including Michigan No-Fault Coverage, with limits of liability not less than \$1,000,000 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- D. Additional Insured - Commercial General Liability and Motor Vehicle Liability Insurances, as described above, shall include an endorsement stating the following shall be Additional Insureds. Livingston County, all of Livingston County's elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed that the Contractor's Commercial General Liability and Motor Vehicle Liability Insurances shall be made primary to the Additional Insureds and not contributing with any other insurance or similar protection available to the Additional Insureds, regardless of whether said other available coverage be primary, contributing or excess.
- E. Cancellation Notice - All policies, as described above, shall include an endorsement stating that is it understood and agreed thirty (30) days, ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: Livingston County Fiscal Services – Procurement Division, 304 E. Grand River Ave., Suite 204, Howell, MI 48843.
- F. Proof of Insurance - The Contractor shall provide Livingston County, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested.
- G. If any of the above coverage(s) expire during the term of this Agreement, the Contractor shall deliver renewal certificates and endorsements to Livingston County at least ten (10) days prior to the expiration date.

The required Certificate of Liability Insurance and endorsements must be submitted to the Procurement Division of the County's Fiscal Services Office upon a fully executed written agreement. The Insurance Certificate and endorsements may be faxed or emailed to: 517.546.7266 or fs-procurement@livgov.com.

OTHER: Sole proprietors or partnerships shall provide proof of Worker's Compensation Insurance or Notice of Exclusion from Workers' Compensation as required by law.

Any company who claims Workers' Compensation Exclusion is required to have a Notice of Exclusion from the Michigan Department of Licensing and Regulatory Affairs, Workers' Compensation Agency on file.

Below is the contact information necessary to request a Notice of Exclusion form (WC-337).

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY
AFFAIRS WORKERS' COMPENSATION AGENCY
PO Box 30016 - Lansing, MI 48909
(888) 396-5041**

Once you have a WC-337 form on file with the State of Michigan, a copy may be faxed or emailed to: 517.546.7266 or fs-procurement@livgov.com.

XVIII. IRAN LINKED BUSINESS. The Contractor has certified to the County that neither it nor any of its successors, parent companies, subsidiaries, or companies under common ownership or control of the Contractor, are an "Iran Linked Business" engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. It is expressly understood and agreed that the Contractor shall not become an "Iran linked business" during the term of this Agreement.

NOTE: IF A PERSON OR ENTITY FALSELY CERTIFIES THAT IT IS NOT AN IRAN LINKED BUSINESS AS DEFINED BY PUBLIC ACT 517 OF 2012, IT WILL BE RESPONSIBLE FOR CIVIL PENALTIES OF NOT MORE THAN \$250,000.00 OR TWO TIMES THE AMOUNT OF THE CONTRACT FOR WHICH THE FALSE CERTIFICATION WAS MADE, WHICHEVER IS GREATER, PLUS COSTS OF INVESTIGATION AND REASONABLE ATTORNEY FEES INCURRED, AS MORE FULLY SET FORTH IN SECTION 5 OF ACT NO. 517, PUBLIC ACTS OF 2012.

XIX. STATEWIDE COOPERATIVE CONTRACT. It is expressly understood and agreed that the County will host this Agreement for generator maintenance services for the Michigan Association of Counties CoPro+ program. The Contractor shall work with the CoPro+ program to market and extend this Agreement to other government municipalities throughout Michigan. This Agreement will enable public municipalities to "piggyback" and purchase from this Agreement.

Requests for quotes will be initiated by participating entities as specific needs arise. Participating entities will issue individual detailed specifications along with specific response information required, deliverables, and any special terms and conditions. The Contractor shall respond directly to the requesting agency within the timeframe specified in the request for quote. Any evaluation and subsequent Purchase Order will be executed by the participating entity.

All pricing submitted to the County and participating entities through the resulting contract(s) shall include 1.5% administrative/remittance fee to be remitted to CoPro+ by the Contractor.

XX. WAIVERS. No failure or delay on the part of either of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

In no event shall the making by the County of any payment due to the Contractor constitute or be construed as a waiver by the County of any breach of a provision of this Agreement, or any default which may then exist, on the part of the Contractor, and the making of any such payment while any such breach or default shall exist shall in no way impair or prejudice any right or remedy available to the County in respect to such breach or default.

XXI. AMENDMENTS. Modifications, amendments or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto that is signed by the authorized representatives of both parties.

XXII. SUBCONTRACTING OR ASSIGNMENT OF AGREEMENT OR FUNDS. This Agreement shall not be subcontracted or any part thereof assigned without the express written approval of the County Procurement Coordinator. In no case, however, shall such approval relieve the Contractor from its obligations or change the terms of this Agreement. The Contractor shall not transfer or assign any Agreement funds or claims due or to become due without the advance written approval of the County Procurement Coordinator. The unauthorized subcontracting or assignment of this Agreement, in whole or in part, or the unauthorized transfer or assignment of any Agreement funds, either in whole or in part, or any interest therein, which shall be due or are to become due the Contractor shall have no effect on the County and shall be null and void.

The Contractor shall identify any and all contractors and subcontractors it intends to use in the performance of this Agreement. All such persons shall be subject to the prior approval of the County.

XXIII. SECTION TITLES. The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

XIV. COMPLETE AGREEMENT. This Agreement, the attached Exhibits A, B, C, D, and E, and any additional or supplementary documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

XXV. BINDING EFFECT OF THE AGREEMENT. The covenants and conditions of this Agreement shall be binding upon and for the benefit of the heirs, administrators, executors, successors and assigns of the parties hereto.

XXVI. SURVIVAL CLAUSE. All rights, duties and responsibilities of any party that either expressly or by their nature extend into the future, including warranties and indemnification, shall extend beyond and survive the end of the Agreement 's term or the termination of this Agreement.

XXVII. INVALID/UNENFORCEABLE PROVISIONS. If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the provision was rendered invalid or unenforceable.

XXVIII. CERTIFICATION OF AUTHORITY TO SIGN AGREEMENT. The people signing on behalf of the parties hereto certify by their signatures that they are duly authorized to sign this Agreement on behalf of said parties and that this Agreement has been authorized by said parties.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES TO THIS INMATE COMMISSARY SERVICE AGREEMENT HAVE SIGNED THIS AGREEMENT ON THE DATE APPEARING BELOW THEIR SIGNATURE AND THIS AGREEMENT HAS BEEN FULLY EXECUTED ON THE DAY AND YEAR FIRST ABOVE WRITTEN.

COUNTY OF LIVINGSTON

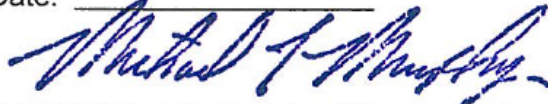
BY:



CAROL S. GRIFFITH, CHAIRWOMAN
COUNTY BOARD OF COMMISSIONERS

Date: 8/27/2020

BY:




MICHAEL MURPHY - SHERIFF

Date: Aug 26, 2020

KEEFE COMMISSARY NETWORK, LLC

BY:



(Signature)

Name:

John Puricelli

(Print or Type)

Title:

Executive Vice President

(Print or Type)

Date: August 31, 2020

APPROVED AS TO FORM FOR
COUNTY OF LIVINGSTON:

COHL, STOKER & TOSKEY, P.C.

By: ROBERT D. TOWNSEND - 8/26/2020

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EXHIBIT A

SCOPE OF WORK

Section 1.0: Scope of Work and Bidder Responses

1.1 Introduction

Livingston County Jail is located at 150 S. Highlander Way, Howell, Michigan. The facility has a potential maximum inmate population of 411. The average daily population ranges from 250 to 275. The jail lies within a semi-rural county of southeastern Michigan, centrally located between several populous counties. The county is estimated to be the 10th most populous county in Michigan, with the 2019 estimated population being 191,224. There has been an estimated growth of 5.61% since the 2010 census.

Livingston County is issuing this Request for Proposal (RFP) to obtain sealed proposal responses with a capable vendor to furnish a commissary service program for an inmate population.

It is anticipated that this commissary service will commence September 1, 2020 and end no later than August 31, 2025.

1.2 Minimum Mandatory Requirements

All bids will be reviewed for compliance with the mandatory requirements. Bids deemed non-responsive will be eliminated from further consideration.

- 1) Vendor must be organized for the purpose of providing institutional and/or volume service and must demonstrate a minimum of five (5) years' previous correctional commissary experience, within the last seven (7) years, with proven effectiveness in administering large scale commissary service programs equivalent or similar to the services being requested by Livingston County.
- 2) Vendor shall provide three (3) references in Section 2.2 that verify the Minimum Mandatory requirement of providing inmate commissary service programs.
- 3) Vendor must have a proven ability to provide food, supplies, materials, equipment, and labor for an Inmate Commissary Service program beginning September 1, 2020.
- 4) Vendor must have qualified and trained staff with sufficient back-up personnel to successfully complete the contract requirements. Vital information must be submitted for each employee that will be in supervisory capacity at the Livingston County Jail facility.
- 5) Vendor must have the central office capability to supervise and monitor the program ensuring satisfactory provision of services.

1.3 Scope of Services

Kiosk Program

Livingston County currently utilizes a Kiosk Program to facilitate its inmate commissary service program. The Kiosk's financial software must have the capability of interfacing with software from the following systems: Central Square (Jail Management System), Inmate Trust Fund Account (Banking System), and Inmate Phones for Debit Calling.

All proprietary equipment and software will be provided at no cost to Livingston County Jail.

Livingston County Jail currently uses 28 kiosk machines and wishes to increase the number of machines to 30.

Services provided by the Kiosk Program shall include:

- 1) Interactive screen displays that accepts requests based on an inmate's privilege level.
- 2) Screen display will show an inmate's financial account information and generate detailed transaction history.
- 3) Data and information corresponding to inmate privileges may include data and information related to commissary goods by category to the inmate on the screen display.
- 4) Lobby Kiosk(s) must be able to accept cash, credit cards, and debit cards for deposits into inmate accounts.
- 5) Commissary Network Inmate Kiosks must:
 - a. Allow inmates to have account access utilizing a bar code and/or pin number. Alternative methods of access will be considered (fingerprint, facial recognition, palm scanning, eye scanning, etc.).
 - b. Inmates will have ability to access:
 - i. Account History
 - ii. Account Balances
 - iii. Detailed Transactions
 - iv. Submit Commissary Order Requests
 - v. Facility Information such as FAQs, Inmate Handbooks, and other information deemed necessary to aid the inmate
 - vi. Inmate Calendar/Appointment Requests
 1. Allow inmates to submit requests electronically and view their personal calendars.
 2. Ability to set-up various types of requests that inmate is allowed to submit, based on needs, such as Medical Sick Calls.

Additional Equipment Options

Livingston County is also seeking information regarding the potential use of inmate tablets, vending machines, and/or hot carts to facilitate alternative means of ordering and delivering commissary items. Services provided by each piece of equipment shall include:

Inmate Tablets

- Ability to sign-in using bar code/pin number or alternative methods of access to view account profile, history, balances, transactions
- Access services available at facility
- Ability to submit commissary order requests
- Access facility information, FAQs, handbooks
- Access inmate calendar and request appointments

Vending Machines

- Ability to sign-in using bar code/pin number or alternative methods of access
- Machine must be able to identify inmate and corresponding privilege level
- Dispense allowable/jail approved commissary goods by category to inmates
- Machine must be able to show account balance, transaction details

Hot Carts

- Ability to sign-in using bar code/pin number or alternative methods of access

- Cart must be able to identify inmate and corresponding privilege level
- Dispense allowable/jail approved product by category to inmates
- Cart must be able to show account balance, transaction details

General Information

1. Livingston County reserves the right to provide input in product selection and reserves the right to reject products if believed the product poses a health or security hazards including, but not limited to: packaging type, flammability and excessive alcohol content.
2. The Livingston County Jail shall reject for sale: cigarettes, chewing tobacco, snuff, smokeless tobacco, chewing gum, and colored pencils/pens.
3. Products offered for sale will be of a quality grade and when possible will be a recognized brand name from a nationally recognized manufacturer.
4. Livingston County has established an inmate maximum spending limit of \$75.00 per commissary order. Orders are limited to once a week.
5. Commissary items may only be added to the list upon written approval of the Jail Administrator.
6. Contractor may be required to withdraw an item if is not favorably received by the general population.
7. Payment terms are Net 30-days.

1.4 Technical Proposal

In preparing a technical proposal, vendors must submit a response that includes the following:

- 1) Company Profile
Date organized to provide commissary services in institutional and correctional facilities.
Corporate background and depth of support, including number of employees and number of years in business.
Provide this information using Company Profile form found in Section 2.1.
- 2) References
Vendor must provide three (3) references that include name of institution, address, contact person, and phone number.
Provide this information using References form found in Section 2.2.
- 3) Operational Requirements
Proposal must clearly define an action plan for providing commissary services as outlined in the Scope of Services (Section 1.3) and a preliminary transition plan that includes a timeline with projected dates of completion.
The plan for transition from the current operator must include the hiring and training of staff, security clearances, and other factors to assure that there is no operational or security break in the system during said transition subject to the approval of the Sheriff's Department. The Vendor must agree to fully cooperate with any subsequent contractor to ensure a smooth transition. Vendors shall include a proposed delivery schedule for all equipment associated with this RFP.
- 4) Product Listing and Pricing
Vendor shall provide a comprehensive list of products with unit cost in Attachment A to meet inmate's personal hygiene, snacks, and miscellaneous items needed during incarceration.
- 5) Commissions

Vendor shall assume that Livingston County Jail is to receive an expected commission rate of 39% generated from gross revenue of commissary sales. Proposed signing bonuses and incentives will be considered.

1.5 Background Information

Commissary orders are placed on a weekly basis with delivery provided by the Vendor to the Livingston County Jail within 24 hours after receipt of orders (ARO). Livingston County Jail staff distributes commissary items.

Merchandise

- 1) Commissary items are available to all male and female inmates including, but not limited to: hygiene products, writing materials, games, candies, and limited clothing items. Items cannot be added, deleted or changed in brand names, container, price or packaging without prior written authorization first from the Jail Administrator or designee.
- 2) Vendor provides sufficient stock levels of printed order forms and pre-numbered credit memo's each month.
- 3) Vendor maintains sufficient stock levels of merchandise to avoid product shortage. Vendor is notified of shortage and fills within 48-72 hours.
- 4) All prices are listed on the Order Form.
- 5) Vendor provides, in bulk; soap bar, toothpaste tube, toothbrush, packets of shampoo, and clear bags for new admit package. A supply of products is required and at a minimum, 200 packages are to be available for new admits at all times.
- 6) Vendor offers the inmates the opportunity to order from the Commissary once a week. Livingston County currently has a maximum spending limit per week of \$75.00. \$100.00 per quarter for Securepaks. \$4.00 for Indigent Kits.

Procedure

- 1) Vendor fills orders at their location. All commissary items are delivered to the Livingston County Jail **within 24 hours ARO**.
- 2) Vendor allows the inmate the opportunity to examine the contents of the commissary bag to ensure order is complete and received as ordered.
- 3) If there are any shortages or wrong items delivered, the Vendor is notified of shortage and fills within 48-72 hours. Vendor submits a detailed invoice by the 10th of each month for the prior month activities.
- 4) Vendor provides a representative that can be called to discuss product items, problems, etc.
- 5) Postage stamps and pre-stamped envelopes are sold at face value without mark-up.
- 6) Inmates on disciplinary status or on commissary restriction can only order basic writing and hygiene items.

Livingston County Jail Procedures

- 1) Inmates utilize kiosks to place their orders.

- 2) Livingston County Jail staff process the orders.
- 3) Process credit memos when received.
- 4) Process shortages and refunds to inmates' accounts.

1.6 Compensation and Payment Procedure

The County shall pay the Vendor on a monthly basis. The Vendor shall submit invoices weekly based on the previous week's order. Back-up paperwork should a detail list of the items ordered with unit cost with the extended cost and total. The Vendor shall also submit a commodities report and credits for items that were miss-shipments or missing items reported during the same billing period



Section 1.0: Scope of Work and Bidder Responses

1.1 Introduction

Livingston County Jail is located at 150 S. Highlander Way, Howell, Michigan. The facility has a potential maximum inmate population of 411. The average daily population ranges from 250 to 275. The jail lies within a semi-rural county of southeastern Michigan, centrally located between several populous counties. The county is estimated to be the 10th most populous county in Michigan, with the 2019 estimated population being 191,224. There has been an estimated growth of 5.61% since the 2010 census.

Livingston County is issuing this Request for Proposal (RFP) to obtain sealed proposal responses with a capable vendor to furnish a commissary service program for an inmate population.

It is anticipated that this commissary service will commence September 1, 2020 and end no later than August 31, 2025.


 **Keefe Response:** Keefe has read and understands.

1.2 Minimum Mandatory Requirements


All bids will be reviewed for compliance with the mandatory requirements. Bids deemed non-responsive will be eliminated from further consideration.

 **Keefe Response:** Keefe has read, understands and will adhere.

- 1) Vendor must be organized for the purpose of providing institutional and/or volume service and must demonstrate a minimum of five (5) years' previous correctional commissary experience, within the last seven (7) years, with proven effectiveness in administering large scale commissary service programs equivalent or similar to the services being requested by Livingston County.

 **Keefe Response:** Keefe Commissary Network (KCN) is the nation's leading provider of automated commissary management services and technologies to city, county and state correctional facilities nationwide. We work one-on-one with each client to design and implement a customized program for running commissary more efficiently and safely. KCN serves over 650,000 inmates weekly and 14 out of 17 outsourced state departments of corrections. Please see attachment "**Section 2.1 Company Profile**" for KCN's company profile in the format requested.

- 2) Vendor shall provide three (3) references in Section 2.2 that verify the Minimum Mandatory requirement of providing inmate commissary service programs.

 **Keefe Response:** Keefe has read and understands. Please attachment "**Section 2.2 References**" for information requested regarding three (3) references.





- 3) Vendor must have a proven ability to provide food, supplies, materials, equipment, and labor for an Inmate Commissary Service program beginning September 1, 2020.

Keefe Response: Keefe has read, understands and will adhere. As the current commissary vendor for Livingston County Jail Keefe is equipped to continue to provide uninterrupted service. Any new services not currently deployed at Livingston County Jail will be reviewed with Livingston County Jail Administration to ensure they are provided as agreed upon.

- 4) Vendor must have qualified and trained staff with sufficient back-up personnel to successfully complete the contract requirements. Vital information must be submitted for each employee that will be in supervisory capacity at the Livingston County Jail facility.

Keefe Response: Keefe has a full team that will work together to ensure that Keefe provides exceptional commissary services to Livingston County Jail. In addition to our warehouse team assembling commissary orders, Livingston County will have a dedicated account management and technical deployment team to ensure all needs are met. For more detailed information regarding this team of individuals please see attachment **"Section 1 Proposal Narrative" pages 9-10.**

- 5) Vendor must have the central office capability to supervise and monitor the program ensuring satisfactory provision of services.

Keefe Response: Keefe has read and understands. Keefe has a warehouse located in Strongsville, OH that has the proper personnel, equipment and merchandise required to provide the services requested by Livingston County. Not only do we have the proper warehouse capabilities but we offer exceptional service by our account management team. Livingston County Jail will have the benefit of having an account manager who will be available for all questions relating to any services we offer. They can assist with any item concerns as well as work to fix any operational issues as well. For more information regarding Keefe group business lines and our warehouse operations please see attachment **"Section 1 Proposal Narrative" pages 5 - 7.**

1.3 Scope of Services

Kiosk Program

Livingston County currently utilizes a Kiosk Program to facilitate its inmate commissary service program. The Kiosk's financial software must have the capability of interfacing with software from the following systems: Central Square (Jail Management System), Inmate Trust Fund Account (Banking System), and Inmate Phones for Debit Calling.

All proprietary equipment and software will be provided at no cost to Livingston County Jail.

Keefe Response: Keefe has read, understands and will adhere. Keefe currently is the provider of the banking system and has the ability to provide a unique integration with the current inmate telephone provider, IC Solutions. In addition, Keefe is currently providing an integration with Central





Square. All equipment and software will be provided to Livingston County jail at no cost. For a full break down of all details for our technology offered please see attachment ***“Section 1 Proposal Narrative”*** pages 11- 43.

Livingston County Jail currently uses 28 kiosk machines and wishes to increase the number of machines to 30.

Keefe Response: Currently, Keefe partners with the current Inmate telephone provider, ICSolutions to deploy a holistic kiosk solution on their Video Visitation units. This includes all of the required kiosk functions requested within the solicitation. Should Keefe be awarded the commissary services we would work with Livingston County Staff on any additional kiosks required. If Livingston County Jail would require new kiosks that are independent of the current solution Keefe would certainly review that requirement during the negotiation period to ensure all kiosk needs are met. Please see attachment ***“Section 1 Proposal Narrative”*** pages 20-21 for more information regarding our kiosk options.

Services provided by the Kiosk Program shall include:

- 1) Interactive screen displays that accepts requests based on an inmate's privilege level.

Keefe Response: Currently deployed at Livingston County Jail are ICSolutions' multifunctional touchscreen video units. These video units are being used as commissary kiosks as well by interfacing with Keefe's commissary application. Once in the commissary application the kiosks show interactive displays that depict images of commissary product available. Within the commissary software there can be many different order forms created that can restrict certain inmate purchased base on privilege level. For more information regarding our kiosks please see attachment ***“Section 1 Proposal Narrative”*** pages 20-21.

- 2) Screen display will show an inmate's financial account information and generate detailed transaction history.

Keefe Response: Within the commissary application on the video units, inmates are able to look up their accounts for balance and line item inquiries as well as order requests. Inmates enter their facility number then their pin number, just as if they were at a bank ATM. The pin number is able to be reset by either the inmate or an authorized facility administrator. For more information regarding kiosks please see attachment ***“Section 1 Proposal Narrative”*** pages 20-21.

- 3) Data and information corresponding to inmate privileges may include data and information related to commissary goods by category to the inmate on the screen display.

Keefe Response: Within the commissary application on the video units, inmates are able to create a “grocery list” with our kiosk system. Inmates are assigned facility approved order forms or menus which are displayed to the inmates as their choices. Each order form or menu is displayed in category sections.





Inmates will simply touch the category that will then display the items to be added to the grocery list. For more information regarding commissary software please see attachment ***“Section 1 Proposal Narrative”*** pages 16-18.

- 4) Lobby Kiosk(s) must be able to accept cash, credit cards, and debit cards for deposits into inmate accounts.

Keefe Response: Keefe has the largest network of lobby kiosks in the country servicing the correctional market. The lobby kiosks are able to accept cash, credit card, and debit cards. In addition to the lobby kiosk Keefe has the ability to offer other deposit methods including online or mobile app deposits and phone deposits. For more information regarding our lobby kiosk and all other deposit methods please see attachment ***“Section 1 Proposal Narrative”*** pages 27-31.

- 5) Commissary Network Inmate Kiosks must:
 - a. Allow inmates to have account access utilizing a bar code and/or pin number. Alternative methods of access will be considered (fingerprint, facial recognition, palm scanning, eye scanning, etc.).

Keefe Response: To access the commissary application Inmates enter their jail ID number then their unique pin number, just as if they were at a bank ATM. The pin number is able to be reset by either the inmate or an authorized facility administrator.

- b. Inmates will have ability to access:
 - i. Account History
 - ii. Account Balances
 - iii. Detailed Transactions
 - iv. Submit Commissary Order Requests
 - v. Facility Information such as FAQs, Inmate Handbooks, and other information deemed necessary to aid the inmate
 - vi. Inmate Calendar/Appointment Requests
 1. Allow inmates to submit requests electronically and view their personal calendars.
 2. Ability to set-up various types of requests that inmate is allowed to submit, based on needs, such as Medical Sick Calls.

Keefe Response: The kiosks deployed currently have the ability to access all items listed by using either the commissary application or via applications included on the ICS Video Unit. Please see attachment ***“Section 1 Proposal Narrative”*** pages 20-21 for more information regarding each of these items including screenshot of how these appear to the inmate population. Keefe also can deploy Edge Exchange (TEX) onto the kiosks to allow for paperless communications between inmates and staff. For more detailed information regarding the Edge Exchange please see attachment ***“Section 1 Proposal Narrative”*** page 22.





Additional Equipment Options

Livingston County is also seeking information regarding the potential use of inmate tablets, vending machines, and/or hot carts to facilitate alternative means of ordering and delivering commissary items. Services provided by each piece of equipment shall include:

Keefe Response: Keefe has the ability to offer a solution for each of the additional options listed.

Inmate Tablets

- Ability to sign-in using bar code/pin number or alternative methods of access to view account profile, history, balances, transactions
- Access services available at facility
- Ability to submit commissary order requests
- Access facility information, FAQs, handbooks
- Access inmate calendar and request appointments

Keefe Response: Keefe has the ability to provide a secure inmate tablet. For more detailed information regarding our tablet offering please reference attachment ***“Section 1 Proposal Narrative”*** pages 35-39.

Vending Machines

- Ability to sign-in using bar code/pin number or alternative methods of access
- Machine must be able to identify inmate and corresponding privilege level
- Dispense allowable/jail approved commissary goods by category to inmates
- Machine must be able to show account balance, transaction details

Keefe Response: Keefe is the leading provider of cashless and card-less inmate vending. Our direct debit vending service allows inmates to make direct purchases from the vending machines using a pin number which allows for immediate access to funds in their trust account. The vending software allows for restrictions to be set to allow or restrict certain inmate privileges. All products are approved by Jail Administration prior to deployment of the program. All vending machines are equipped with a keypad that also allows inmates to view their account history. In addition to view vending purchases on the keypad inmates can also view this information via the pod kiosk as well. For more detailed information regarding our vending services please see attachment ***“Section 1 Proposal Narrative”*** pages 40-42.

Hot Carts

- Ability to sign-in using bar code/pin number or alternative methods of access
- Cart must be able to identify inmate and corresponding privilege level
- Dispense allowable/jail approved product by category to inmates
- Cart must be able to show account balance, transaction details

Keefe Response: Keefe is the largest provider of commissary cart-based services nationwide. For more detailed information regarding our commissary cart-based services please see attachment ***“Section 1 Proposal Narrative”*** page 43.





General Information

1. Livingston County reserves the right to provide input in product selection and reserves the right to reject products if believed the product poses a health or security hazards including, but not limited to: packaging type, flammability and excessive alcohol content.

KK Keefe Response: Keefe has read, understands and will adhere. No products will be added to any programs without first seeking approval from Livingston County Jail Administration.

2. The Livingston County Jail shall reject for sale: cigarettes, chewing tobacco, snuff, smokeless tobacco, chewing gum, and colored pencils/pens.

KK Keefe Response: Keefe has read, understands and will adhere.

3. Products offered for sale will be of a quality grade and when possible will be a recognized brand name from a nationally recognized manufacturer.

KK Keefe Response: Keefe has read, understands and will adhere. For more information regarding our warehouse product offering please see attachment ***“Section 1 Proposal Narrative”*** page 8.

4. Livingston County has established an inmate maximum spending limit of \$75.00 per commissary order. Orders are limited to once a week.

KK Keefe Response: Keefe has read and understands. Our commissary software has the ability to limit overall spending and shopping for the inmate population.

5. Commissary items may only be added to the list upon written approval of the Jail Administrator.

KK Keefe Response: Keefe has read, understands and will adhere. No products will be added to any programs without first seeking approval by Livingston County Jail Administration.

6. Contractor may be required to withdraw an item if is not favorably received by the general population.

KK Keefe Response: Keefe will work with the Jail Administration before adding any new items to the commissary menu offering. Should an item not be favorable the facility has the ability to contact Keefe to have an item removed from the menu offering.

7. Payment terms are Net 30-days.

KK Keefe Response: Keefe has read, understands and will adhere.





1.4 Technical Proposal

In preparing a technical proposal, vendors must submit a response that includes the following:

1) Company Profile

Date organized to provide commissary services in institutional and correctional facilities.

Corporate background and depth of support, including number of employees and number of years in business.

Provide this information using Company Profile form found in Section 2.1.

Keefe Response: Please see attachment “*Section 2.1 Company Profile*” for information as required using the specified format.

2) References

Vendor must provide three (3) references that include name of institution, address, contact person, and phone number.

Provide this information using References form found in Section 2.2.

Keefe Response: Keefe has read, understands and will adhere. Keefe currently services over 97 customers throughout the Great Lakes Region, which included 20 Michigan counties and all Michigan DOC prisons. Please see attachment “*Section 2.2 References*” for information regarding three (3) references in the format requested.

3) Operational Requirements

Proposal must clearly define an action plan for providing commissary services as outlined in the Scope of Services (Section 1.3) and a preliminary transition plan that includes a timeline with projected dates of completion.

The plan for transition from the current operator must include the hiring and training of staff, security clearances, and other factors to assure that there is no operational or security break in the system during said transition subject to the approval of the Sheriff’s Department. The Vendor must agree to fully cooperate with any subsequent contractor to ensure a smooth transition. Vendors shall include a proposed delivery schedule for all equipment associated with this RFP.

Keefe Response: Keefe is the current vendor operating commissary services at Livingston County Jail and would ensure there are no interruptions of commissary service. Should the facility decide to move forward any optional services not currently deployed at Livingston County Jail Keefe would work closely with Jail Administration on a timeline to ensure they meet the needs of the facility. For more information and a sample implementation plan please see attachment “*Section 1 Proposal Narrative*” pages 46-48.





4) Product Listing and Pricing

Vendor shall provide a comprehensive list of products with unit cost in Attachment A to meet inmate's personal hygiene, snacks, and miscellaneous items needed during incarceration.

Keefe Response: Keefe has read, understands and will adhere. Please see attachment labeled "Attachment A Pricing Proposal" for pricing of all items as requested.

5) Commissions

Vendor shall assume that Livingston County Jail is to receive an expected commission rate of 39% generated from gross revenue of commissary sales. Proposed signing bonuses and incentives will be considered.

Keefe Response: Keefe has read, understands and will adhere. Please see our Financial Offer details in attachment "Section 1 Proposal Narrative" page 4. In this section Keefe has included all information pertaining to the commission percentage, signing bonus and other incentives offered.

1.5 Background Information

Commissary orders are placed on a weekly basis with delivery provided by the Vendor to the Livingston County Jail within 24 hours after receipt of orders (ARO). Livingston County Jail staff distributes commissary items.

Keefe Response: Keefe has read, understands and will adhere. Keefe currently processes Livingston County Jails orders every Monday and delivers orders in carts on Tuesday. All orders are passed out to the inmate population by Jail staff.

Merchandise

- 1) Commissary items are available to all male and female inmates including, but not limited to: hygiene products, writing materials, games, candies, and limited clothing items. Items cannot be added, deleted or changed in brand names, container, price or packaging without prior written authorization first from the Jail Administrator or designee.

Keefe Response: Keefe has read, understands and will adhere. All item changes will be completed by first reviewing with Jail Administration. No items will be added or changed without first obtaining consent. If any issues arise with current menu items, the facility can reach out to their dedicated account manager to review any item issues.

- 2) Vendor provides sufficient stock levels of printed order forms and pre-numbered credit memo's each month.

Keefe Response: Livingston County Jail currently uses kiosk ordering rendering printed order forms obsolete. Should there be a kiosk malfunction or outage Keefe can utilize phone order entry as a secondary method.





- 3) Vendor maintains sufficient stock levels of merchandise to avoid product shortage. Vendor is notified of shortage and fills within 48-72 hours.

Keefe Response: Keefe has read, understands and will adhere. Keefe gets direct shipments from manufacturers to ensure product availability. We are not a middle man nor are we reliant upon others besides the major manufacturers for our products. On occasion when we do have an out of stock item Keefe will communicate this to the facility via email. Each business day Keefe sends out an Out of Stock report to all customers so they are aware of any product shortage.

- 4) All prices are listed on the Order Form.

Keefe Response: Keefe has read, understands and will adhere. All pricing is listed and visible to the inmate while ordering on the kiosk.

- 5) Vendor provides, in bulk; soap bar, toothpaste tube, toothbrush, packets of shampoo, and clear bags for new admit package. A supply of products is required and at a minimum, 200 packages are to be available for new admits at all times.

Keefe Response: Keefe has read, understands and will adhere. Keefe currently supplies these items in bulk to Livingston County Jail on demand by the facility and send with their commissary order. In KCN's financial offer located in attachment "**Section 1 Proposal Narrative**" **page 4**, we offer as an additional incentive to provide 1,100 intake kits to Livingston County on an annual basis.

- 6) Vendor offers the inmates the opportunity to order from the Commissary once a week. Livingston County currently has a maximum spending limit per week of \$75.00. \$100.00 per quarter for Securepaks. \$4.00 for Indigent Kits.

Keefe Response: Keefe has read, understands and will adhere. Keefe's system has the ability to restrict orders to the spending limit of \$75.00 for commissary ordering. Our Securepak program also has the ability to enforce order limit restrictions. For more information regarding our Securepak program please see attachment "**Section 1 Proposal Narrative**" **page 45**.

Procedure

- 1) Vendor fills orders at their location. All commissary items are delivered to the Livingston County Jail **within 24 hours ARO**.

Keefe Response: Keefe has read, understands and will adhere. All orders will be filled at our Cleveland warehouse. Currently all orders are processed on Monday and received in carts on Tuesday. For more information regarding our Cleveland warehouse please see attachment "**Section 1 Proposal Narrative**" **page 7**.





- 2) Vendor allows the inmate the opportunity to examine the contents of the commissary bag to ensure order is complete and received as ordered.

Keefe Response: Keefe has read, understands and will adhere. All orders are currently passed to the inmate population by Livingston County Jail Staff. While passing orders to the inmates they are allowed to inspect the order to ensure accuracy. If inmates encounter any type of damaged, incorrect or missing product they are to report to the jail staff. Once the order discrepancy is confirmed by jail staff they are to note it on the order so a credit can be processed to rectify the issue. Currently all credits are completed by Livingston County Jail staff.

- 3) If there are any shortages or wrong items delivered, the Vendor is notified of shortage and fills within 48-72 hours. Vendor submits a detailed invoice by the 10th of each month for the prior month activities.

Keefe Response: Keefe has read and understands. Currently all shortages or wrong items are credited back to the inmates account by jail staff. This allows for the inmate to use the funds once it has been processed rather than wait for a replacement item. All invoices are sent by the 10th of each month.

- 4) Vendor provides a representative that can be called to discuss product items, problems, etc.

Keefe Response: Keefe has read, understands and will adhere. Livingston County Jail has a dedicated Account Management team that is available to answer any product questions or concerns. For a full breakdown of this team please see attachment **“Section 1 Proposal Narrative” page 10.**

- 5) Postage stamps and pre-stamped envelopes are sold at face value without mark-up.

Keefe Response: Keefe has read, understands and will adhere.

- 6) Inmates on disciplinary status or on commissary restriction can only order basic writing and hygiene items.

Keefe Response: Keefe has read, understands and will adhere. Keefe’s commissary software can allow for setting up different “catalogs” that can restrict purchasing based on their assigned level.

Livingston County Jail Procedures

- 1) Inmates utilize kiosks to place their orders.
- 2) Livingston County Jail staff process the orders.
- 3) Process credit memos when received.
- 4) Process shortages and refunds to inmates’ accounts.

Keefe Response: Keefe has read and understands the procedures listed.





1.6 Compensation and Payment Procedure

The County shall pay the Vendor on a monthly basis. The Vendor shall submit invoices weekly based on the previous week's order. Back-up paperwork should a detail list of the items ordered with unit cost with the extended cost and total. The Vendor shall also submit a commodities report and credits for items that were miss-shipments or missing items reported during the same billing period

Keefe Response: Keefe has read, understands and will adhere.



EXHIBIT B

RFP's ADDENDUM #2



Livingston County Fiscal Services
304 East Grand River Ave., Suite 204
Howell, MI 48843
517-540-8740

COUNTY OF LIVINGSTON, MICHIGAN

REQUEST FOR PROPOSAL FOR INMATE COMMISSARY SERVICES

RFP-LC-20-09

ADDENDUM #2

Questions & Answers

The purpose of this addendum is:

- to communicate questions received and answers to the questions.

QUESTIONS	ANSWERS
Can you please define if awarded the contract will be held with the County or with MAC CoPro+?	Contract will be held with Livingston County. If other public municipalities should "piggyback", then the contract will be held with the public municipality and prequalified vendor selected by that public municipality.
Can you please provide what the estimated ADP will be at the time of award?	An estimated ADP of 225 inmates.
Can you please provide the required form of delivery in which the commissary orders will arrive in; i.e. box, cart, etc...	Clear plastic bags in carts.
Can you please provide any special delivery timeframes in which the facility expects to receive the orders?	Next day, expect orders to be received within 24 hours of submission.
Does Livingston County Jail currently utilize Banking Software through Central Square (Jail Management System) or is Livingston County using Banking Software Provided by their current commissary provider or other provider?	Currently use software provided by current commissary vendor, but it is integrated with the Jail Management System.
Would Livingston County consider using the Vendor's own Inmate Trust Accounting system?	Yes.



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Howell, MI 48843
517-540-8740

If Livingston County will not consider using the Vendor's own Inmate Trust Accounting then the inmate data that Livingston County wants to display on the Kiosks (access to Account History, Account Balances, Detailed Transactions, etc.) would require that the current Inmate Trust Accounting system must be able to provide this information to our Kiosk. Can Livingston County provide documentation from the current software vendor that demonstrates how their data integration is done?	Livingston County Jail's IT department would be able to assist with this data integration.
How many Lobby Kiosk are being requested?	One.
Will Livingston County provide internet connectivity and power for all kiosk devices?	Livingston County Jail will only provide the power, not internet connectivity.
Does Livingston County Jail request a booking type kiosk?	No.
When deposits through the lobby kiosk are made to an inmates account, is there a percentage or dollar amount that is applied directly to debt vs. available for commissary purchases?	Yes, there is a percentage charged based on the amount deposited in the inmates account.
What is the schedule for when cash in Lobby Kiosks is deposited to the bank?	Cash from the Kiosks is deposited once a week.
Does Livingston County empty the Kiosks or is this done by Livingston County's current commissary provider or a third party?	Third party.
Would Livingston County consider emptying the Kiosk and doing the bank deposit or does Livingston County prefer this to be handled by the Vendor?	Livingston County Jail prefers that the emptying of Kiosks and bank deposits be handled by the vendor or a third party.
Did Livingston County purchase and currently own the 28 kiosk machines?	No.
Is there an option to upgrade existing Kiosk devices? If yes, can specifications and pictures of current Kiosks be provided?	Kiosk must be provided by vendor. Current vendor owns existing Kiosk devices and they cannot be upgraded.
What is the jail layout (please provide a list of the pods, pod capacity, cells and the current number of inmates in each pod/cell)?	East Units A-G holding capacity is 210, Dorm 5 Unit capacity is 84, Med/Max Units is 76, Intake Special Housing Unit is 21, 4 medical cells, and Temporary Housing Unit is 14.
If there are areas of the jail not currently used or not at capacity, will Livingston County consider providing new Kiosk devices to these locations on an as-needed basis?	All of our areas are currently being serviced with Kiosks.



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With regard to infrastructure, is 110-volt power and wired internet available for in-pod Kiosk devices?	Yes.
Is internet service for Kiosks provided by the jail?	No, internet service is expected to be provided by the vendor.
Will the provider be permitted to offer additional paid services on the Kiosk devices such as messaging to family and friends?	Yes, additional paid services will be considered on the Kiosk devices.
How many Tablet Devices does Livingston County Jail estimate would be required?	None at this time. Livingston County Jail is only seeking demo information.
Will the provider of Tablet Devices be permitted to offer additional paid services on the Tablet Devices? Such services might include instant type messaging with family and friends, streaming content, books, music, and games.	Yes, additional paid services will be considered on the Tablet devices.
Will Livingston County provide the wireless infrastructure and internet connection for tablet devices?	Yes.
How many Vending Machines are requested and in what form (combo snack/drink, snack only or drink only)?	None at this time. Livingston County Jail is only seeking demo information.
Will internet and power be provided by Livingston County for the Vending Machines?	Yes.
Will Livingston County have a spending limit for purchases from the Vending Machines?	Yes.
Will the new admit packages be purchased and billed to Livingston County?	Yes.
Is it the desire of Livingston County Jail to have all the items sealed in a clear bag or will all the items be held as bulk and bagged by Livingston County Jail?	Livingston County Jail desires to have all items sealed in clear individual bags.
Will Livingston County Jail allow for an automated commissary processing system that is handled by the commissary provider?	Yes.
Attachment A Pricing Sheet has several commissary items that are proprietary to one specific vendor. Will Livingston County accept pricing for similar or "like" products?	Yes, Livingston County will accept pricing for similar or "like" products.
What is current commissary commission rate?	39%
Are the inmates released with a prepaid debit card or check?	Prepaid debit card.
What type of signing bonuses or incentives do you currently have with the vendor?	None.



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Can a current commissary menu be provided with pricing?	See Commissary Pricing Sheet.
Total commission dollars paid year to date to the County?	\$36,505.63
Who is the current incumbent?	Keefe.
Will the county please provide all current commissary menus with pricing?	See Commissary Pricing Sheet.
Does the current commissary provider operate onsite or offsite?	Offsite.
If onsite, how many employees are utilized by current provider?	N/A.
If offsite, is vendor required to provide employees to deliver commissary directly to inmates?	No.
Is vendor required to provide a fiduciary agent?	No.
In Light of Covid-19, will the county be considering a virtual meeting for the pre-bid meeting to allow vendors to ask questions?	No.
Will the county consider mutual termination language?	Yes.
Will the county please clarify the following inmate population data?	
Lowest inmate count during previous 12 months:	192
Highest inmate count during previous 12 months:	303
Average daily population during previous 12 months:	225
Average daily indigent population during previous 12 months:	50
For past 12 months, what have been the total commissary sales (minus non-commissionable items)?	\$269,078.64



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<p>Over the previous 12 months, what is total deposit count and dollar amount pertaining to inmate accounts (e.g. lobby deposits, web deposits, phone deposits, etc.)?</p>	<table> <tr> <th>Deposit Type – Dollar Amount Collected</th><th>Transaction Count</th></tr> <tr> <td>Lobby – Cash \$77,430</td><td>1,800</td></tr> <tr> <td>Lobby – Credit \$17,635.98</td><td>380</td></tr> <tr> <td>Web \$340,768.06</td><td>6,629</td></tr> <tr> <td>Phone \$115,717.49</td><td>2,068</td></tr> </table>	Deposit Type – Dollar Amount Collected	Transaction Count	Lobby – Cash \$77,430	1,800	Lobby – Credit \$17,635.98	380	Web \$340,768.06	6,629	Phone \$115,717.49	2,068
Deposit Type – Dollar Amount Collected	Transaction Count										
Lobby – Cash \$77,430	1,800										
Lobby – Credit \$17,635.98	380										
Web \$340,768.06	6,629										
Phone \$115,717.49	2,068										
<p>Are inmates currently charged a phone transfer fee?</p>	<p>No.</p>										
<p>Will the county please provide the following for the previous 12 months:</p> <p>How many indigent kits were sold?</p>	<p>650</p>										
<p>Will the facility allow the vendor to utilize current internet network?</p>	<p>No.</p>										
<p>What is the current commission rates for all other services?</p> <p>Web Orders: Hot Cart Sales: Email revenue (if applicable): Video visitation (if applicable):</p>	<p>N/A N/A N/A 50%</p>										
<p>Will the county please confirm how inmates order commissary currently?</p> <p>Scantron sheets Phone ordering Kiosks Inmate tablets</p>	<p>Kiosks.</p>										
<p>Will the county please provide current deposit fee schedule?</p>	<table> <tr> <th>Gross Amount Deposited</th><th>Credit/Debit Deposits Via</th></tr> <tr> <td>\$0.01 - \$19.99</td><td>Website - \$4.95, Phone - \$6.95, Lobby Kiosk - \$4.00</td></tr> </table>	Gross Amount Deposited	Credit/Debit Deposits Via	\$0.01 - \$19.99	Website - \$4.95, Phone - \$6.95, Lobby Kiosk - \$4.00						
Gross Amount Deposited	Credit/Debit Deposits Via										
\$0.01 - \$19.99	Website - \$4.95, Phone - \$6.95, Lobby Kiosk - \$4.00										



Livingston County Fiscal Services
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	<p>Cash Deposits Via Lobby Kiosk - \$4.00</p> <p>Credit/Debit Deposits Via \$20.00 - \$99.99 Website - \$7.95, Phone - \$9.95, Lobby Kiosk - \$4.00</p> <p>Cash Deposits Via Lobby Kiosk - \$4.00</p> <p>Credit/Debit Deposits Via \$100.00 - \$199.99 Website - \$9.95 Phone - \$11.95 Lobby Kiosk - \$4.00</p> <p>Cash Deposits Via Lobby Kiosk - \$4.00</p> <p>Credit/Debit Deposits Via \$200.00 - \$300.00 Website - \$11.95, Phone - \$13.95, Lobby Kiosk - \$4.00</p> <p>Cash Deposits Via Lobby Kiosk - \$4.00</p>
Will the vendor be allowed to utilize any current wiring for inmate kiosks?	The wiring belongs to the Vendor.



Livingston County Fiscal Services
304 East Grand River Ave., Suite 204
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517-540-8740

ACCEPTANCE/ACKNOWLEDGEMENT OF ADDENDUM #2

**RFP-LC-20-9
Inmate Commissary Services**

To be signed and returned with proposal submission.

Company: Keefe Commissary Network, LLC	Date: 6/17/2020
Authorized Signature: <i>Timothy W. Nichols</i>	
Printed: Tim Nichols	

EXHIBIT C

INMATE COMMISSARY SERVICES RFP- LC-20-09 - PRICING SHEET (FINAL)



LIVINGSTON COUNTY ADMINISTRATION

LIVINGSTON COUNTY, MICHIGAN

304 E. Grand River Avenue - Suite 202 - Howell MI 48843

NATHAN BURD
COUNTY ADMINISTRATOR

TEL: (517) 546-3669
E-MAIL: NBurd@livgov.com

September 28, 2021

2021-2022

KEEFE COMMISSARY NETWORK, LLC
21848 Commerce Parkway, Suite 100
Strongsville, OH 44149

RE: INMATE COMMISSARY SERVICES RFP-LC-20-09 - PRICING SHEET UPDATE

Dear Sir / Madam:

Pursuant to the conditions of the **INMATE COMMISSARY SERVICE AGREEMENT** between Livingston County and KEEFE COMMISSARY NETWORK, LLC, that was entered into on August 31, 2020, the parties, by this letter, are updating the Price Sheet, attached to the Agreement as Exhibit A, per paragraph III. PRICING FOR COMMISSARY ITEMS TO BE SOLD TO JAIL INMATES. All terms and conditions of the Agreement shall remain the same.

Please acknowledge this letter and acceptance of the attached updated Pricing Sheet by signature of a representative authorized to commit your company to the applicable terms, and return the same **via e-mail** to: Carolj@livgov.com.

If you have any questions or concerns, please do not hesitate to contact me as listed above or Sheriff Murphy at (517) 540-7932.

FOR THE COUNTY:

NATHAN BURD
COUNTY ADMINISTRATOR

DATED: 10/4/2021

FOR THE SHERIFF:

MICHAEL J. MURPHY
SHERIFF

DATED: 10/4/21

FOR KEEFE COMMISSARY NETWORK, LLC:

NAME: John Puricelli

ITS: Executive Vice President

DATED: 10/4/21

CUSTOMER AMR 2021

Key: Red - Reduce-Delete / Blue - Add / Black - Update

LIVINGSTON COUNTY JAIL, MI

Effective 10/1/2021

COMMISSARY

ADD / DELETE	KCN ALIAS	Cross Ref #	UOM	DESCRIPTION	CURRENT PRICE	2021/2022 Price Increase	NEW PRICE
	0020	20032	EA	4OZ DANDRUFF SHAMPOO	\$ 1.58	13.00%	\$ 1.79
	0040	22952	EA	HAIR FOOD W/VITAMIN E	\$ 3.75	13.00%	\$ 4.24
	0045	24872	EA	AFRICAN CROWN HAIRDRESS	\$ 3.94	13.00%	\$ 4.45
	0056	20377	EA	MURRAYS POMADE 4 OZ.	\$ 4.00	13.00%	\$ 4.52
	0106	80008495	EA	ANTIPERSPIRANT/DEODORANT, BLOOM 2.5OZ	\$ 3.10	13.00%	\$ 3.50
	0107	80008519	EA	DEODORANT	\$ 3.10	13.00%	\$ 3.50
	0113	24068	EA	LADY SPEED STICK_POWDER FRESH_DEODORANT	\$ 3.66	13.00%	\$ 4.14
	0123	21725	EA	.5 OZ. STICK DEODORANT - INDIGENT	\$ 1.05	13.00%	\$ 1.19
	0147	80008517	EA	POWER UP DRIVE DEODORANT	\$ 2.95	13.00%	\$ 3.33
	0212	24967	EA	COCONUT LIME ALOE LOTION	\$ 3.52	13.00%	\$ 3.98
	0214	24968	EA	COCOA & SHEA COND LOTION 15OZ	\$ 3.52	13.00%	\$ 3.98
	0215	20033	EA	COCOA BUTTER LOTION 4OZ	\$ 1.68	13.00%	\$ 1.90
	0216	80001561	EA	COCOA BUTTER STICK 100%	\$ 2.60	13.00%	\$ 2.94
	0241	24537	EA	NOXZEMA	\$ 2.78	13.00%	\$ 3.14
	0244	24222	EA	GENERIC LAMISIL(ITCHY FT)	\$ 1.58	13.00%	\$ 1.79
	0250	24723	EA	HYDROCORTISONE CREAM 1OZ	\$ 3.47	13.00%	\$ 3.92
	0251	24126	EA	ATHLETE FT CREAM TOLNAFTATE .5 OZ	\$ 2.52	13.00%	\$ 2.85
	0271	20519	EA	BLISTEX LIP OINTMENT	\$ 2.89	13.00%	\$ 3.27
	0280	20841	EA	SUNSCREEN LOTION SPF30- 4OZ	\$ 4.20	13.00%	\$ 4.75
	0288	21577	EA	EXTRA STRENGTH APAP 500MG	\$ 2.75	13.00%	\$ 3.11
	0331	22319	EA	PRO-TECTION SHAVE CREAM 7OZ	\$ 3.26	13.00%	\$ 3.68
	0355	24936	EA	SHAMPOO W/ALOE-GINSENG	\$ 3.26	13.00%	\$ 3.68
	0357	24937	EA	DAILY SHAMPOO W/ECLP MINT	\$ 3.26	13.00%	\$ 3.68
	0358	24939	EA	CONDITIONER-ALMOND/SHEA 15OZ	\$ 3.26	13.00%	\$ 3.68
	0361	24942	EA	ELEMENTZ 3-N-1 BODY WASH COCO LIME 15OZ	\$ 3.52	13.00%	\$ 3.98
	0362	24938	EA	DANDRUFF SHAMPOO/ALMOND SHEA 15OZ	\$ 4.36	13.00%	\$ 4.93
	0363	24941	EA	STYLING GEL W/ALOE VERA	\$ 3.60	13.00%	\$ 4.07
	0397	22096	EA	NEXT1 COCOA BUTTER SOAP 5OZ	\$ 1.40	13.00%	\$ 1.58
	0400	21487	EA	IRISH SPRING 3.2OZ SOAP	\$ 1.58	13.00%	\$ 1.79
	0412	20920	EA	DIAL ANTIBACT SOAP	\$ 1.58	13.00%	\$ 1.79
	0424	22097	EA	NEXT1 MOISTURIZING SOAP 5OZ	\$ 1.31	13.00%	\$ 1.48
	0426	22098	EA	NEXT1 SPORT BAR SOAP 5OZ	\$ 1.42	13.00%	\$ 1.60
	0430	20455	EA	1 OZ FRESHSCENT SOAP	\$ 0.47	13.00%	\$ 0.53
	0440	80000661	EA	DOVE SOAP MOISTURIZING BEAUTY BAR 3.17OZ	\$ 3.60	13.00%	\$ 4.07
	0491	20273	EA	SOAP DISH 2PC	\$ 0.84	13.00%	\$ 0.95
	0500	80007677	EA	COOL WAVE_MOUTHWASH_ALCOHOL FREE_8 OZ	\$ 2.00	13.00%	\$ 2.26
	0520	80002776	EA	COLGATE TOOTHPASTE_GREAT FLAVOR_2.5_OZ	\$ 2.70	13.00%	\$ 3.05
	0530	21017	EA	COOL WAVE CLEAR TOOTHPASTE 4OZ	\$ 2.47	13.00%	\$ 2.79
	0536	21957	EA	SENSITIVE TEETH T/PASTE	\$ 6.30	13.00%	\$ 7.12
	0557	21497	EA	ANTISHANK TOOTHBRUSH	\$ 0.77	13.00%	\$ 0.87
	0590	24125	BX	DENTURE TABLET	\$ 3.69	13.00%	\$ 4.17
	0595	20312	EA	2.5OZ EFFERGRIP	\$ 6.30	13.00%	\$ 7.12
	0614	24526	EA	GEN TYLENOL(NON-ASPIRIN)	\$ 0.53	13.00%	\$ 0.60
	0616	22962	EA	BAYER 2PK	\$ 1.05	13.00%	\$ 1.19
	0640	80008520	PK	ROLAIDS ANTACID X-TRA STRENGTH 1 ROLL	\$ 3.20	13.00%	\$ 3.62
	0652	24726	EA	TRIPLE ANTIBOTIC OINTMENT	\$ 3.68	13.00%	\$ 4.16
	0655	80007168	EA	BISMUTH LIQUID-STOMACH RELIEF 8OZ	\$ 3.15	13.00%	\$ 3.56
	0669	21984	EA	SALINE NASAL SPRAY 1.5OZ	\$ 2.36	13.00%	\$ 2.67
	0671	20545	EA	CHERRY COUGH DROPS- 30CT	\$ 1.58	13.00%	\$ 1.79
	0674	20244	EA	HALLS CHERRY COUGH DROPS	\$ 1.42	13.00%	\$ 1.60

2021-2022

	0675	20234	EA	HALLS COUGH DROPS	\$ 1.42	13.00%	\$ 1.60
	0680	80008684	EA	DAILY MULTIVITAMIN 60CT	\$ 3.68	13.00%	\$ 4.16
	0681	80008954	EA	SUNDANCE MULTIVITAMIN W/ IRON 60CT	\$ 3.68	13.00%	\$ 4.16
	0693	20713	EA	GEN VISINE-EYE DROPS .5OZ	\$ 2.10	13.00%	\$ 2.37
	0706	2077	EA	CONTACT LENS CASE	\$ 0.79	13.00%	\$ 0.89
	0710	21899	BX	TAMPONS 1BX	\$ 7.35	13.00%	\$ 8.31
	0720	20329	EA	ANTIFUNGAL POWDER TOLNAFTATE 3OZ	\$ 2.89	13.00%	\$ 3.27
	0815	80001297	EA	HW MILITARY BRUSH_NO HANDLE	\$ 2.89	13.00%	\$ 3.27
	0855	20358	EA	PONYTAIL HOLDER	\$ 0.42	13.00%	\$ 0.47
	1046	20692	EA	NOTEBOOK WIRELESS 80CT	\$ 2.84	13.00%	\$ 3.21
	1060	80008663	PAD	BOARDROOM PAPER 50 CT WHITE PAD	\$ 1.84	13.00%	\$ 2.08
	1061	80008664	PAD	BOARDROOM PAPER PAD	\$ 1.84	13.00%	\$ 2.08
	1070	20241	PAD	SKETCH PAD 8.5 X 11 WHITE	\$ 1.84	13.00%	\$ 2.08
	1075	20462	EA	PENCIL (GOLF TYPE)	\$ 0.26	13.00%	\$ 0.29
	1080	80007124	EA	COLORLED PENCILS 24CT	\$ 3.75	13.00%	\$ 4.24
	1085	20251	EA	BEVELED ERASER	\$ 0.80	13.00%	\$ 0.90
	1086	24214	EA	POCKET DICTIONARY II	\$ 5.25	13.00%	\$ 5.93
	1087	20299	EA	SPANISH ENGLISH DICTIONAR	\$ 3.38	13.00%	\$ 3.82
	1157	21796	EA	BLUE FLEX PEN	\$ 0.65	13.00%	\$ 0.73
	1158	21138	EA	ARROW HEAD ERASER	\$ 0.32	13.00%	\$ 0.36
	1300	80008460	EA	THREE A_PLAYING CARDS	\$ 2.50	13.00%	\$ 2.83
	1308	24711	EA	WORD SEARCH BOOK	\$ 2.10	13.00%	\$ 2.37
	1327	32099	EA	UNO	\$ 8.00	13.00%	\$ 9.04
	1400	80006146	EA	GEN_BOWL W/ID_24 OZ	\$ 1.20	13.00%	\$ 1.36
	1415	80006145	EA	CUP W/LID 22 OZ WHITE	\$ 1.05	13.00%	\$ 1.19
	1430	20544	EA	WASHCLOTH WHITE	\$ 2.10	13.00%	\$ 2.37
	1494	5054409099	EA	THERMAL BOTTOM 5XLG	\$ 17.48	13.00%	\$ 19.75
	1495	5054309099	EA	THERMAL TOP 5XLG	\$ 17.48	13.00%	\$ 19.75
	1499	5161008001	EA	MEN'S BRIEFS 4XL	\$ 6.30	13.00%	\$ 7.12
	1500	5160208001	EA	BOXERS 4XLG	\$ 15.59	13.00%	\$ 17.62
	1504	5160102001	EA	SMALL T-SHIRT	\$ 4.52	13.00%	\$ 5.11
	1505	5160103001	EA	MED T-SHIRT	\$ 4.52	13.00%	\$ 5.11
	1506	5160104001	EA	LG T-SHIRT	\$ 4.52	13.00%	\$ 5.11
	1507	5160105001	EA	XLG T-SHIRT	\$ 4.52	13.00%	\$ 5.11
	1508	5160106001	EA	XXLG T-SHIRT	\$ 7.46	13.00%	\$ 8.43
	1509	5160107001	EA	3X LARGE T-SHIRT	\$ 7.46	13.00%	\$ 8.43
	1514	5160302001	EA	MEN BRIEFS SMALL	\$ 3.05	13.00%	\$ 3.45
	1515	5160303001	EA	MEN BRIEFS MED	\$ 3.05	13.00%	\$ 3.45
	1516	5160304001	EA	MEN BRIEFS LRG	\$ 3.05	13.00%	\$ 3.45
	1517	5160305001	EA	MEN BRIEFS XL	\$ 5.72	13.00%	\$ 6.46
	1518	5160306001	EA	MEN BRIEFS 2XL	\$ 5.72	13.00%	\$ 6.46
	1519	5160307001	EA	BRIEFS WHITE 3XLG	\$ 5.72	13.00%	\$ 6.46
	1529	5160202001	EA	SM BOXER SHORTS WHITE	\$ 5.67	13.00%	\$ 6.41
	1530	5160203001	EA	MED BOXER SHORTS WHITE	\$ 5.67	13.00%	\$ 6.41
	1531	5160204001	EA	LG BOXER SHORTS WHITE	\$ 5.67	13.00%	\$ 6.41
	1532	5160205001	EA	XLG BOXER SHORTS WHITE	\$ 5.67	13.00%	\$ 6.41
	1533	5160206001	EA	2XLG BOXER SHORTS WHT	\$ 8.77	13.00%	\$ 9.91
	1534	5160207001	EA	3XLG BOXER SHORTS WHT	\$ 11.55	13.00%	\$ 13.05
	1540	5088801001	EA	TUBE SOCK (ONE SIZE FITS	\$ 1.79	13.00%	\$ 2.02
	1550	5054302099	EA	MEN THERMAL TOP SMALL WHT	\$ 9.71	13.00%	\$ 10.97
	1551	5054303099	EA	MED THERMAL TOP	\$ 9.71	13.00%	\$ 10.97
	1552	5054304099	EA	LRG THERMAL TOP	\$ 9.71	13.00%	\$ 10.97
	1553	5054305099	EA	XL THERMAL TOP	\$ 9.71	13.00%	\$ 10.97
	1554	5054306099	EA	2XL THERMAL TOP	\$ 13.23	13.00%	\$ 14.95
	1555	5054307099	EA	3XL THERMAL TOP	\$ 13.23	13.00%	\$ 14.95

2021-2022

	1556	5054308099	EA	THERMAL TOP 4XLG	\$ 17.48	13.00%	\$ 19.75
	1557	5054310099	EA	THERMAL TOP 6XLARGE	\$ 17.48	13.00%	\$ 19.75
	1558	5054410099	EA	THERMAL BOTTOM 6XLARGE	\$ 17.48	13.00%	\$ 19.75
	1560	5054402099	EA	SML THERMAL BOTTOMS	\$ 8.77	13.00%	\$ 9.91
	1561	5054403099	EA	MED THERMAL BOTTOMS	\$ 9.87	13.00%	\$ 11.15
	1562	5054404099	EA	LRG THERMAL BOTTOMS	\$ 9.87	13.00%	\$ 11.15
	1563	5054405099	EA	XLRG THERMAL BOTTOMS	\$ 9.87	13.00%	\$ 11.15
	1564	5054406099	EA	MEN THERMAL BOTTOM 2XLRG	\$ 13.23	13.00%	\$ 14.95
	1565	5054407099	EA	MEN 3XL THERMAL BOTTOM	\$ 13.23	13.00%	\$ 14.95
	1567	5054408099	EA	THERMAL BOTTOM 4XLG	\$ 17.48	13.00%	\$ 19.75
	1625	5045702001	EA	SPORTS BRA SMALL	\$ 9.45	13.00%	\$ 10.68
	1626	5045703001	EA	SPORTS BRA MEDIUM	\$ 9.45	13.00%	\$ 10.68
	1627	5045704001	EA	SPORTS BRA LARGE	\$ 9.45	13.00%	\$ 10.68
	1628	5045705001	EA	SPORTS BRA XLARGE	\$ 9.45	13.00%	\$ 10.68
	1650	5069106001	EA	SZ 6 WOMENS PANTIES	\$ 4.20	13.00%	\$ 4.75
	1651	5069108001	EA	SZ 8 WOMENS PANTIES	\$ 4.20	13.00%	\$ 4.75
	1652	5069110001	EA	SZ 10 WOMENS PANTIES	\$ 4.20	13.00%	\$ 4.75
	1653	5069111001	EA	SZ 11 WOMENS PANTIES	\$ 4.20	13.00%	\$ 4.75
	2003	80007748	SP	KEEFE_COFFEE_SS_10_PK_240PK/CS	\$ 2.25	13.00%	\$ 2.54
	2006	4452	EA	DECAF COFFEE (1-STICK)	\$ 0.63	13.00%	\$ 0.71
	2014	905	EA	INST.CAPPUCCINO FR.VANIL	\$ 1.37	13.00%	\$ 1.55
	2015	7022	EA	KF FD COFFEE YELLOW 3OZ	\$ 5.07	13.00%	\$ 5.73
	2017	2974	EA	MAXWELL HOUSE COFFEE 4OZ	\$ 6.24	13.00%	\$ 7.05
	2035	3871	SP	SALT 10PK	\$ 0.79	13.00%	\$ 0.89
	2036	3872	SP	PEPPER 10PK	\$ 0.79	13.00%	\$ 0.89
	2041	3701	EA	FR VAN CAPPUCCINO 8 OZ	\$ 3.21	13.00%	\$ 3.63
	2044	10596	EA	FR VAN CREAMER 6.75OZ	\$ 2.75	13.00%	\$ 3.11
	2055	80004555	SP	(10/PK) HAZELNUT CREAMER	\$ 3.00	13.00%	\$ 3.39
	2065	1445	SP	10/PK ORANGE SS NS	\$ 3.00	13.00%	\$ 3.39
	2070	114	EA	S.S. HOT COCOA	\$ 0.74	13.00%	\$ 0.84
	2071	7039	EA	10 OZ. HOT COCOA CLR (KF)	\$ 3.15	13.00%	\$ 3.56
	2087	1237	SP	NON DAIRY CREAMER 10PK	\$ 1.34	13.00%	\$ 1.51
	2094	433	BX	BIGELOW GREEN TEA 20/CT	\$ 3.31	13.00%	\$ 3.74
	2151	5495	EA	SS MAXWELL HOUSE COFFEE	\$ 0.50	13.00%	\$ 0.57
	2192	80008028	BX	(BOX) HAWAIIAN PUNCH DRINK MIX	\$ 3.48	13.00%	\$ 3.93
	2194	7979	EA	GATORADE FRUIT PUNCH	\$ 3.68	13.00%	\$ 4.16
	2282	10243	EA	KEEFE ALTURO BLEND COFFEE	\$ 4.25	13.00%	\$ 4.80
	2283	10244	EA	KEEFE COLOMBIAN BLEND	\$ 4.68	13.00%	\$ 5.29
	2289	80001734	BX	(BX) TEA W/ LEMON DRINK MIX	\$ 3.59	13.00%	\$ 4.06
	2297	10551	BX	OATMEAL VARIETY PACK	\$ 5.78	13.00%	\$ 6.53
	2300	7040	EA	6OZ TANG CLEAR	\$ 3.00	13.00%	\$ 3.39
	2311	7043	EA	6OZ GRAPE KOOL-AID CLEAR	\$ 2.36	13.00%	\$ 2.67
	2330	7041	EA	6OZ TR PUNCH KOOLAID CLR	\$ 2.36	13.00%	\$ 2.67
	2438	80006414	EA	OATMEAL MAPLE BRN SGR	\$ 0.60	13.00%	\$ 0.68
	2494	80008056	EA	TROPICAL LIP BALM	\$ 1.73	13.00%	\$ 1.95
	2506	80008112	BX	HAWAIIAN PUNCH POLAR BLAST DRINK MIX	\$ 3.48	13.00%	\$ 3.93
	2594	80006326	EA	CHOC CUPCAKE 3.17OZ	\$ 1.80	13.00%	\$ 2.03
	2624	80001724	EA	TRKY HONEY SAUSAGE 5OZ	\$ 3.75	13.00%	\$ 4.24
	2655	80007192	EA	ROASTED GARLIC BAGEL CHIPS 3.17 OZ	\$ 2.00	13.00%	\$ 2.26
	2670	4941	EA	SPY REFRIED BEANS&RICE	\$ 2.47	13.00%	\$ 2.79
	2693	80007072	EA	COLONNA BROS SEASONED SALT	\$ 3.25	13.00%	\$ 3.67
	2725	10742	EA	FROSTED BROWN SUGAR CINNAMON POP TARTS	\$ 1.31	13.00%	\$ 1.48
	2737	10446	EA	CHILI CHEESE FRITOS 2OZ	\$ 1.37	13.00%	\$ 1.55
	2740	10354	EA	DORITOS COOL RANCH 8OZ	\$ 4.75	13.00%	\$ 5.37
	2758	80000990	EA	GRANOLA BAR - CRUNCHY PEANUT BUTTER	\$ 1.05	13.00%	\$ 1.19

2021-2022

	2759	80000991	EA	(EA)CRCHY OATS/HNY GRANLA	\$ 1.05	13.00%	\$ 1.19
	2978	5045708001	EA	4XL SPORTS BRA (46C-D)	\$ 9.45	13.00%	\$ 10.68
	3004	10055	EA	ZC PB CREME COOKIES 6 OZ	\$ 1.68	13.00%	\$ 1.90
	3010	80001046	EA	GRANDMAS COOKIES CHOCOLATE CHIP 2.5OZ	\$ 1.16	13.00%	\$ 1.31
	3015	2616	EA	GRANDMAS COOKIES OATMEAL RAISIN 2.5OZ	\$ 1.16	13.00%	\$ 1.31
	3017	850	EA	FAMOUS AMOS CHOC CHIP COO	\$ 1.31	13.00%	\$ 1.48
	3020	80003305	EA	OREO COOKIES 2.4 OZ	\$ 1.31	13.00%	\$ 1.48
	3023	80008042	EA	FLAMING HOT DORITOS 7.5 OZ	\$ 4.75	13.00%	\$ 5.37
	3030	10057	EA	MS VNILLA CRM COOKIES 6OZ	\$ 1.68	13.00%	\$ 1.90
	3031	10056	EA	ZC ORNG-PNAPPLE CRMS 6OZ	\$ 1.68	13.00%	\$ 1.90
	3035	6072	EA	ZC CHOC CHIP COOKIES 6OZ	\$ 1.58	13.00%	\$ 1.79
	3037	7694	EA	ZC ICED SHORTBREAD COOKIE	\$ 2.73	13.00%	\$ 3.08
	3040	6071	EA	MS ICED OATML COOKIES 6OZ	\$ 1.52	13.00%	\$ 1.72
	3044	80008029	BX	(BOX) HAWAIIAN PUNCH LEMON BERRY MIX	\$ 3.48	13.00%	\$ 3.93
	3045	10058	EA	MS DUPLEX CREMES 6OZ	\$ 1.68	13.00%	\$ 1.90
	3052	6070	EA	MS VANILLA WAFERS 16OZ	\$ 3.52	13.00%	\$ 3.98
	3115	9590	EA	CHEEZ ITS CRACKERS 1.5OZ	\$ 1.05	13.00%	\$ 1.19
	3142	4293	EA	HNY GRAHAM CRKR 14.4OZ	\$ 3.83	13.00%	\$ 4.33
	3157	7914	EA	(SLEEVE)GV SALTINE CRKRS	\$ 1.00	13.00%	\$ 1.13
	3167	80008036	BX	HI-C MANGO MELON DRINK MIX	\$ 3.65	13.00%	\$ 4.12
	3193	10547	EA	POP TARTS STRAW 2PK	\$ 1.31	13.00%	\$ 1.48
	3205	80005732	EA	CHOC DBL DECKER MOON PIE	\$ 1.05	13.00%	\$ 1.19
	3219	80007343	EA	CHEESE ON CHEESE SANDWICH CRACKERS	\$ 0.79	13.00%	\$ 0.89
	3223	80007341	EA	PEANUT BUTTER ON CHEESE CRACKERS	\$ 0.79	13.00%	\$ 0.89
	3230	6052	EA	(EA) MS PB WAFERS	\$ 0.95	13.00%	\$ 1.07
	3231	6053	EA	(EA) OATMEAL & CREME SNACK CAKE	\$ 0.68	13.00%	\$ 0.77
	3236	6055	EA	(EA) ZC SWISS ROLLS	\$ 1.16	13.00%	\$ 1.31
	3245	6051	EA	(EA)ZC D-DUNX	\$ 0.95	13.00%	\$ 1.07
	3248	80005739	EA	CINNAMON ROLL 4OZ	\$ 1.58	13.00%	\$ 1.79
	3257	80008178	EA	NUTRIGRAIN STRAWBERRY BAR	\$ 0.75	13.00%	\$ 0.85
	3274	6043	EA	MS ICED HONEY BUN 6OZ	\$ 1.71	13.00%	\$ 1.93
	3388	80008177	EA	APPLE CINNAMON NUTRI-GRAIN BAR	\$ 0.75	13.00%	\$ 0.85
	3389	80008179	EA	BLUEBERRY NUTRI-GRAIN BAR	\$ 0.75	13.00%	\$ 0.85
	3554	9703	EA	FC MAKERAL/HOT CHILI SAUC	\$ 1.87	13.00%	\$ 2.11
	3584	80001722	EA	BC HOT & SPICY SUMMER SAUSAGE 5 OZ	\$ 4.10	13.00%	\$ 4.63
	3585	80001720	EA	BC REG SMR SAUSAGE5OZ	\$ 3.94	13.00%	\$ 4.45
	3620	41745	KIT	41745/LIVINGSTON (MI) KIT W/POSTCARDS	\$ 3.09	13.00%	\$ 3.49
	3692	21986	EA	MULTI-PURPOSE SOLUTION	\$ 5.72	13.00%	\$ 6.46
	3747	80008382	EA	SPICY VEGETABLE RAMEN EXPRESS	\$ 1.05	13.00%	\$ 1.19
	4005	80007157	EA	BUTTERFINGER_CANDY BAR_1.9 OZ_288/CS	\$ 1.47	13.00%	\$ 1.66
	4010	80006632	EA	SNICKERS CHOC PEANUT	\$ 1.47	13.00%	\$ 1.66
	4013	80006634	EA	MILK WAY CHOC CARAMEL	\$ 1.47	13.00%	\$ 1.66
	4019	1477	EA	CHICK O STICK	\$ 0.53	13.00%	\$ 0.60
	4031	80006633	EA	TWIX CHOC CARAMEL COOKIE	\$ 1.47	13.00%	\$ 1.66
	4035	6310	EA	REESES PB CUP 2.1OZ	\$ 1.95	13.00%	\$ 2.20
	4036	5247	EA	HERSHEY'S CHOCOLATE BAR	\$ 1.47	13.00%	\$ 1.66
	4037	6309	EA	HERSHEY'S W/ALMONDS	\$ 1.95	13.00%	\$ 2.20
	4040	80006636	EA	SKITTLES CANDY	\$ 1.47	13.00%	\$ 1.66
	4046	9732	EA	M&M PEANUT PACK 5.3OZ	\$ 4.26	13.00%	\$ 4.81
	4047	9733	EA	M&M PLAIN PACK 5.3OZ	\$ 4.26	13.00%	\$ 4.81
	4049	80005968	EA	APPLE PIE	\$ 2.15	13.00%	\$ 2.43
	4056	80003920	EA	PEANUT BUTTER SS 2OZ	\$ 1.31	13.00%	\$ 1.48
	4060	80006313	EA	DOLLY MADISON CHOC CREME SNACK CAKE	\$ 1.80	13.00%	\$ 2.03
	4110	40609	EA	LEMON DROPS	\$ 1.58	13.00%	\$ 1.79
	4120	80008109	EA	ROOT BEER BARRELS	\$ 1.56	13.00%	\$ 1.76

2021-2022

	4145	80008041	EA	STARLITE MINTS 3.75OZ	\$ 1.58	13.00%	\$ 1.79
	4150	40607	EA	SOUR FRUIT BALLS 4.25OZ	\$ 1.58	13.00%	\$ 1.79
	4155	40615	EA	SUGAR FREE WILD FRUIT 1.7	\$ 1.58	13.00%	\$ 1.79
	4160	40643	EA	TOOTSIE ROLLS	\$ 1.58	13.00%	\$ 1.79
	4165	80005555	EA	GUMMY BEARS	\$ 1.56	13.00%	\$ 1.76
	4185	80006847	EA	APPLE DANISH 4.25OZ	\$ 1.80	13.00%	\$ 2.03
	4227	6312	EA	HERSHEY KIT KAT_CANDY BAR_CHOC WAFER	\$ 1.95	13.00%	\$ 2.20
DELETE	4422	4229	HK	MEGA KIT	REMOVE	13.00%	#VALUE!
	4429	6069	EA	STRAW SF WAFERS 2.75OZ	\$ 1.63	13.00%	\$ 1.84
	4430	80006851	EA	BLUEBERRY CHS DANISH	\$ 1.73	13.00%	\$ 1.95
	4865	10914	EA	SWEET BABY RAYS_BBQ SAUCE_ORIGINAL	\$ 0.86	13.00%	\$ 0.97
	5156	80003008	EA	WHOLE SHABANG_SNACK MIX	\$ 2.86	13.00%	\$ 3.23
	5273	8000802099	EA	1.25 READING GLASSES	\$ 6.30	13.00%	\$ 7.12
	5274	8000803099	EA	1.50 READING GLASSES	\$ 6.30	13.00%	\$ 7.12
	5275	8000804099	EA	1.75 READING GLASSES	\$ 6.30	13.00%	\$ 7.12
	5276	8000805099	EA	READING GLASSES 2.0	\$ 6.30	13.00%	\$ 7.12
	5277	8000806099	EA	2.25 READING GLASSES	\$ 6.30	13.00%	\$ 7.12
	5282	8000801099	EA	1.0 READING GLASSES	\$ 6.30	13.00%	\$ 7.12
	5727	5160108001	EA	4XL MENS CREWNECK T-SHIRT	\$ 7.93	13.00%	\$ 8.96
	6013	18	EA	CAJUN CHICKEN RAMEN	\$ 1.10	13.00%	\$ 1.24
	6017	1346	EA	LIME W/CHILI/SHRIMP I.L.	\$ 1.35	13.00%	\$ 1.53
	6018	13	EA	TEXAS BEEF RAMEN SOUP	\$ 1.10	13.00%	\$ 1.24
	6026	10	EA	CHILI RAMEN	\$ 1.10	13.00%	\$ 1.24
	6031	3	EA	SHRIMP INST. LUNCH	\$ 1.35	13.00%	\$ 1.53
	6033	5	EA	CHILI PIQUIN SHRIMP INST. LUNCH	\$ 1.35	13.00%	\$ 1.53
	6036	16	EA	IL HOT & SPICY BEEF	\$ 1.35	13.00%	\$ 1.53
	6039	17	EA	I/L CAJUN CHICKEN	\$ 1.35	13.00%	\$ 1.53
	6040	1325	EA	I/L ROASTED CHICKEN	\$ 1.35	13.00%	\$ 1.53
	6046	8	EA	CHICKEN RAMEN	\$ 1.10	13.00%	\$ 1.24
	6050	5880	EA	KF INST WHITE RICE 8OZ	\$ 2.15	13.00%	\$ 2.43
	6051	7525	EA	KF INST BRN RICE 6.5OZ	\$ 2.00	13.00%	\$ 2.26
	6052	505	EA	HOT & SPICY VEG RAMEN	\$ 1.10	13.00%	\$ 1.24
	6065	6644	EA	LS CHICKEN RAMEN	\$ 1.10	13.00%	\$ 1.24
	6074	7935	EA	MACKERAL FILLET IN BRINE	\$ 1.89	13.00%	\$ 2.14
	6079	6025	EA	WHOLE SHABANG 1.5 OZ	\$ 1.10	13.00%	\$ 1.24
	6083	80006271	EA	WHITE CHED POPCORN SOZ	\$ 3.64	13.00%	\$ 4.11
	6100	6022	EA	ML POTATO CHIP 1.5OZ	\$ 1.10	13.00%	\$ 1.24
	6102	7637	EA	1.5OZ STUFD JALP CHIPS	\$ 1.10	13.00%	\$ 1.24
	6103	7666	EA	HABANERO TORTILLA CHIPS	\$ 1.10	13.00%	\$ 1.24
	6105	6023	EA	ML BBQ CHIP 1.5OZ	\$ 1.10	13.00%	\$ 1.24
	6108	5139	EA	MOON LODGE PRETZELS 11 OZ	\$ 3.95	13.00%	\$ 4.46
	6116	7994	EA	CHEESE PUFFS	\$ 1.05	13.00%	\$ 1.19
	6117	7996	EA	CA CHEESE CRUNCHY	\$ 3.94	13.00%	\$ 4.45
	6119	910	EA	CA ROUND TORTILLA CHIPS	\$ 3.94	13.00%	\$ 4.45
	6120	920	EA	NACHO TORT CHIP 1.5OZ	\$ 1.10	13.00%	\$ 1.24
	6126	6024	EA	SC & ONION CHIP 1.5OZ	\$ 1.09	13.00%	\$ 1.23
	6131	1071	EA	CHEESE POPCORN 1 OZ.	\$ 1.16	13.00%	\$ 1.31
	6134	7758	EA	ML CARAMEL POPCORN	\$ 1.95	13.00%	\$ 2.20
	6147	6476	EA	PULLED CHKN/BUFFALO SAUCE	\$ 4.64	13.00%	\$ 5.24
	6151	10514	EA	DORITOS NACHO CHS 8OZ	\$ 4.75	13.00%	\$ 5.37
	6153	80000963	EA	BUFF BLU CHS CHIP1.5OZ	\$ 1.10	13.00%	\$ 1.24
	6155	7991	EA	CA CORN CHIPS	\$ 3.94	13.00%	\$ 4.45
	6159	7690	EA	CHEETOS FLMN HOT1.75OZ	\$ 1.16	13.00%	\$ 1.31
	6166	7990	EA	CA BBQ CORN CHIPS 12OZ	\$ 3.94	13.00%	\$ 4.45
	6167	7689	EA	CHEETOS CHEESE 2OZ	\$ 1.37	13.00%	\$ 1.55

2021-2022

	6172	1710	EA	BC CHILI NO BEANS	\$ 3.73	13.00%	\$ 4.21
	6173	1711	EA	BC CHILI W/BNS 11.25OZ	\$ 3.73	13.00%	\$ 4.21
	6174	1712	EA	HOT CHILI W/BNS11.25OZ	\$ 4.25	13.00%	\$ 4.80
	6176	1715	EA	BC BEEF STEW	\$ 3.83	13.00%	\$ 4.33
	6178	4385	EA	FC MACKERAL	\$ 2.80	13.00%	\$ 3.16
	6179	4388	EA	SARDINES IN OIL3.53OZ	\$ 1.93	13.00%	\$ 2.18
	6181	4386	EA	FC SARDINES/HOT TOMATO SAUCE	\$ 1.93	13.00%	\$ 2.18
	6189	4394	EA	FC FISHSTKS/SPICY MUSTARD	\$ 1.93	13.00%	\$ 2.18
	6190	4395	EA	FISH STK GRN CHILI/OIL	\$ 1.93	13.00%	\$ 2.18
	6191	4391	EA	SALMON FLK/WTR 3.53OZ	\$ 1.93	13.00%	\$ 2.18
	6192	80005307	EA	SMOKED OYSTERS IN COTTONSEED OIL	\$ 4.25	13.00%	\$ 4.80
	6193	1722	EA	BC BBQ BEEF	\$ 5.41	13.00%	\$ 6.11
	6195	5360	EA	CHICKEN BREAST 4.5OZ	\$ 5.41	13.00%	\$ 6.11
	6196	1721	EA	BC LASAGNA W/BEEF	\$ 3.26	13.00%	\$ 3.68
	6204	80005365	EA	DORITOS SPICY SWEET CHILI	\$ 4.75	13.00%	\$ 5.37
	6208	80003372	EA	STUDENT SNACK MIX	\$ 1.58	13.00%	\$ 1.79
	6213	80003371	EA	HEALTHY SNACK MIX	\$ 1.79	13.00%	\$ 2.02
	6214	80003356	EA	SUNFLOWER KERNELS_ROASTED & SALTED	\$ 1.04	13.00%	\$ 1.18
	6216	80003351	EA	HONEY ROASTED PEANUTS	\$ 1.31	13.00%	\$ 1.48
	6217	80003373	EA	TROPICAL SNACK MIX 4OZ	\$ 1.94	13.00%	\$ 2.19
	6219	721	EA	TRAD. CHEX MIX 7.75 OZ.	\$ 5.25	13.00%	\$ 5.93
	6262	6510	PK	MAYONNAISE 12PK	\$ 1.58	13.00%	\$ 1.79
	6294	2587	EA	BC PASTA SAUCE 4OZ	\$ 1.55	13.00%	\$ 1.75
	6300	80008894	EA	BEEF STICKS 1 OZ	\$ 1.56	13.00%	\$ 1.76
	6345	5654	EA	MM SS RAISIN BRAN BOWL	\$ 1.31	13.00%	\$ 1.48
	6349	902	EA	WHL ENCH PARTY MIX11OZ	\$ 3.94	13.00%	\$ 4.45
	6400	9366	EA	(EA)CHWY CHOC CHIP GRANOLA	\$ 1.05	13.00%	\$ 1.19
	6410	80008895	EA	KEEFE KITCHENS_JELLY_GRAPE	\$ 5.20	13.00%	\$ 5.88
	6412	4787	EA	GRAPE JELLY 1 OZ.	\$ 0.52	13.00%	\$ 0.59
	6421	4535	EA	KFT RANCH DRESSING SS	\$ 1.07	13.00%	\$ 1.21
	6422	175	EA	CHEDDAR CHEESE BAR 4OZ	\$ 2.00	13.00%	\$ 2.26
	6428	2586	EA	CHEDDAR CHEESE SQZ 2OZ	\$ 1.37	13.00%	\$ 1.55
	6430	5667	EA	CEREAL FRSTED FLK 1OZ	\$ 1.30	13.00%	\$ 1.47
	6432	5669	EA	SS TOOTIE FRUITIES	\$ 1.30	13.00%	\$ 1.47
	6445	9398	EA	NACHO CHEESE DIP 4-OZ	\$ 1.65	13.00%	\$ 1.86
	6459	5645	EA	MOZZARELLA CHEESE STICK	\$ 2.00	13.00%	\$ 2.26
	6501	381	EA	PICKLE (MILD) 9.6 OZ	\$ 1.68	13.00%	\$ 1.90
	6504	6616	BX	(BOX) REGULAR OATMEAL	\$ 7.44	13.00%	\$ 8.41
	6520	6087	EA	(SS) APPLE-CINN OATMEAL	\$ 0.60	13.00%	\$ 0.68
	6600	5070	EA	FLOUR TORTILLAS 6CT	\$ 1.84	13.00%	\$ 2.08
	6606	7550	EA	SALTED PEANUTS 1.75 OZ	\$ 1.06	13.00%	\$ 1.20
	6610	80000495	EA	GV BAGEL PLAIN 4OZ	\$ 1.05	13.00%	\$ 1.19
	6612	80000496	EA	GV CINNAMON & RAISIN BAGEL	\$ 1.16	13.00%	\$ 1.31
	6620	6190	EA	WHITE CORN TORTILLAS	\$ 2.36	13.00%	\$ 2.67
	6634	80007069	EA	CAJUN SEASONING	\$ 3.65	13.00%	\$ 4.12
	6673	3092	EA	RICE NOODLES	\$ 1.50	13.00%	\$ 1.70
	6721	4397	EA	FISH STK/LA HOT 3.53OZ	\$ 1.93	13.00%	\$ 2.18
	6759	80001481	EA	BC ROAST BEEF 10-OZ POUCH	\$ 6.00	13.00%	\$ 6.78
	6826	4317	EA	FRESH CATCH TUNA 4.23 OZ.	\$ 3.94	13.00%	\$ 4.45
	6869	80002293	EA	EXTREME RIPLE POTATO CHIPS 1.5 OZ	\$ 1.10	13.00%	\$ 1.24
	6969	80001021	KIT	KIT LIVINGSTON STAMPED ENVELOPE W/ADDRS	\$ 0.75	0.00%	\$ 0.75
	7165	5045706001	EA	2XL SPORT BRA	\$ 9.45	13.00%	\$ 10.68
	7166	5045707001	EA	3XL SPORT BRA	\$ 9.45	13.00%	\$ 10.68
	9682	42756	KIT	KIT #42756:PST CRD PREPRT	\$ 0.46	13.00%	\$ 0.52
ADD	3274	80009328	EA	MARKET SQUARE_HONEY BUN_ICED_4.75 OZ	\$ 1.95	5%	\$ 2.05
ADD	Alias ne	80009331	EA	KAISER_PICKLE_DILL_7 OZ_12/CS_POUCH__	\$ 1.55	5%	\$ 1.63

LIVINGSTON COUNTY JAIL, MI

CUSTOMER AMR 2021

Effective 10/1/2021

**** VENDING ****

Key: Red - Reduce-Delete / Blue - Add / Black - Update

ADD / DELETE	CROSS REF #	UOM	DESCRIPTION	2021-2022	CURRENT PRICE	2021/2022 Price Increase	NEW PRICE
	10	CS	MARUCHAN_RAMEN_CHILI_3 OZ_24/CS_PILLOW PK CLEAR WINDOW__		\$ 16.08	13.00%	\$ 18.17
	13	CS	MARUCHAN_RAMEN_TX BEEF_3 OZ_24/CS_PILLOW PK CLEAR WINDOW__		\$ 16.08	13.00%	\$ 18.17
	18	CS	MARUCHAN_RAMEN_CAJUN CHICKEN_3 OZ_24/CS_PILLOW PK CLEAR WINDOW__		\$ 16.08	13.00%	\$ 18.17
	114	CS	KEEFE_HOT COCOA_SS_8 OZ_300/CS_1 SRV PK__		\$ 135.00	13.00%	\$ 152.55
	505	CS	MARUCHAN_RAMEN_HOT & SPICY VEGETABLE_3 OZ_24/CS_PILLOW PK CLEAR__		\$ 16.08	13.00%	\$ 18.17
	1949	BX	DISC-SEE 80008622-REESES_CANDY BAR_Peanut BUTTER CUPS_1.5 OZ_36/BX 9BX/CS_WRAPPED		\$ 36.72	13.00%	\$ 41.49
	2585	CS	TEMP-UNAV-C-CHEESE_JALAPENO_2 OZ_180/CS_POUCH CLEAR		\$ 153.00	13.00%	\$ 172.89
	2586	CS	TEMP-UNAV-C-CHEESE_CHEDDAR_2 OZ_180/CS_POUCH CLEAR		\$ 153.00	13.00%	\$ 172.89
	3787	CS	SQUEEZUM_Peanut BUTTER & JELLY_COMBO_2.12 OZ_200/CS_POUCH CLEAR		\$ 202.00	13.00%	\$ 228.26
	5247	BX	HERSHEY_CANDY BAR_CHOC_1.55 OZ_36/BX 12BX/CS_WRAPPED FOIL__		\$ 32.40	13.00%	\$ 36.61
	6024	CS	MOON LODGE_POTATO CHIPS_SOUP CREAM & ONION_1.5 OZ_72/CS_BAG FOIL__		\$ 48.24	13.00%	\$ 54.51
	6025	CS	THE WHOLE SHABANG_POTATO CHIPS_ORIGINAL_1.5 OZ_72/CS_BAG FOIL__		\$ 48.24	13.00%	\$ 54.51
	6026	CS	MOON LODGE_POTATO CHIPS_HOT HOT HOT BBQ_1.5 OZ_72/CS_BAG FOIL__		\$ 48.24	13.00%	\$ 54.51
	6043	CS	MARKET SQUARE_MONSTER HONEY BUN_ICED_6 OZ_36/CS_CLEAR PLASTIC WRAP__		\$ 37.44	13.00%	\$ 42.31
	6051	CS	MARKET SQUARE_DONUT_STICKS_10 OZ_6/BX 16BX/CS_PAPER BOX__		\$ 55.68	13.00%	\$ 62.92
	6051	BX	MARKET SQUARE_DONUT_STICKS_10 OZ_6/BX 16BX/CS_PAPER BOX__		\$ 3.48	13.00%	\$ 3.93
	6052	CS	MARKET SQUARE_Peanut BUTTER WAFER_2PK_12 OZ_6/BX 24BX/CS_PAPER BOX__		\$ 83.52	13.00%	\$ 94.38
	6052	BX	MARKET SQUARE_Peanut BUTTER WAFER_2PK_12 OZ_6/BX 24BX/CS_PAPER BOX__		\$ 3.48	13.00%	\$ 3.93
	6053	CS	MARKET SQUARE_SNACK CAKE_OATMEAL & CREME_16 OZ_12/BX 24BX/CS_PAPER BOX__		\$ 118.08	13.00%	\$ 133.43
	6053	BX	MARKET SQUARE_SNACK CAKE_OATMEAL & CREME_16 OZ_12/BX 24BX/CS_PAPER BOX__		\$ 4.92	13.00%	\$ 5.56
	6055	CS	MARKET SQUARE_CAKE_SWISS ROLL_12 OZ_6/BX 24BX/CS_PAPER BOX__		\$ 85.20	13.00%	\$ 96.28
	6055	BX	MARKET SQUARE_CAKE_SWISS ROLL_12 OZ_6/BX 24BX/CS_PAPER BOX__		\$ 3.55	13.00%	\$ 4.01
	7043	CS	KOOL AID_DRINK MIX_GRAPE_6 OZ_36/CS_POUCH CLEAR WINDOW__		\$ 51.84	13.00%	\$ 58.58
	7637	CS	MOON LODGE_POTATO CHIPS_STUFFED JALAPENO_1.5 OZ_72/CS_BAG FOIL__		\$ 48.24	13.00%	\$ 54.51
	7690	CS	CHEETOS_CHEESE CRUNCHY_FLAMIN HOT_1.75 OZ_64/CS_BAG CLEAR WINDOW__		\$ 45.44	13.00%	\$ 51.35
	10244	CS	KEEFE_COFFEE_COLOMBIAN BLEND_3 OZ_24/CS__		\$ 68.40	13.00%	\$ 77.29
	10446	CS	FRITOS_CORN CHIPS_CHILI CHEESE_2 OZ_64/CS_BAG CLEAR WINDOW__		\$ 45.44	13.00%	\$ 51.35
	10513	CS	DORITOS_TORTILLA CHIPS_NACHO CHEESE_1.75 OZ_64/CS_BAG CLEAR WINDOW__		\$ 45.44	13.00%	\$ 51.35
	10911	CS	MADE W/PHILLY_CREAM CHEESE_W/JALAPENOS_2 OZ_184/CS__		\$ 246.56	13.00%	\$ 278.61
	40601	CS	HERSHEY JOLLY RANCHER_CANDY_ASSORTED_3.7 OZ_48/CS_PLASTIC WRAPPED__		\$ 56.64	13.00%	\$ 64.00
	80000963	CS	MOON LODGE_POTATO CHIPS_BUFFALO WING BLUE CHEESE_1.5 OZ_72/CS_BAG FOIL		\$ 48.24	13.00%	\$ 54.51
	80003305	CS	OREO_COOKIES_2.4 OZ_120/CS__		\$ 96.00	13.00%	\$ 108.48
	80005739	CS	DUCHESSE_CINNAMON ROLL_4 OZ_48/CS		\$ 46.08	13.00%	\$ 52.07
	80006630	BX	MARS_M&M_CHOC PEANUT_1.74 OZ_48EA/BX, 8BX/CS_NO UPC		\$ 43.20	13.00%	\$ 48.82
	80006632	BX	MARS_SNICKERS_CHOC PEANUT_1.86 OZ_48EA/BX, 8BX/CS_NO UPC		\$ 43.20	13.00%	\$ 48.82
	80006633	BX	MARS_TWIX_CHOC CARAMEL COOKIE_1.79 OZ_36EA/BX, 10BX/CS_NO UPC		\$ 32.40	13.00%	\$ 36.61
	80006636	BX	SKITTLES_CANDY_ORIGINAL_2.17 OZ_36EA/BX, 10BX/CS_NO UPC		\$ 32.40	13.00%	\$ 36.61
	80007157	BX	BUTTERFINGER_CANDY BAR_1.9 OZ_36EA/BX, 288/CS		\$ 32.40	13.00%	\$ 36.61
ADD	80009328	EA	MARKET SQUARE_HONEY BUN_ICED_4.75 OZ		\$ 42.84	5%	\$ 44.98

**** VENDING ****

ATTACHMENT A: INMATE COMMISSARY SERVICES RFP-LC-20-09 - PRICING SHEET (FINAL)

NOTES TO POTENTIAL PROPOSERS: COMPLETE AND SUBMIT THIS FINAL PRICE SHEET

- The maximum compensation payable under this intended Contract is NOT to exceed total contract value unless amended.
- Prices are inclusive (unless EXCEPTIONS are stated in ATTACHMENT A) of all equipment, tools and supplies necessary to complete work, transportation to and from site.
- Provide product brochures or catalogs, manufacturer specification sheets (electronic) in PDF format.
- ADD Rows (not Columns) to list multiple product/service line items.

NAME Keefe Commissary Network (KCN)
 Service Area KCN can provide services to all Michigan Counties

Line Item	Line Item Description	Regular Business Hours 7:00am - 5:00pm	High Volume Pricing Or Special Discounts Offered	Additional Information
1	Pricing	Unit Price	Discounts	Notes
	INDIGENT PACK			
	10 - 34 OZ CONDITIONING SHAMPOO			
	2 - POSTCARDS			Pre-Printed with Livingston County Jail Address
	1 - .5 OZ DEODORANT			
	1 - PENCIL (GOLF SIZE)			
	1 - 5 OZ MOISTURIZING BAR SOAP			
	1 - JAIL SAFE TOOTHBRUSH			
	1 - 1.5 OZ FRESH MINT TOOTHPASTE			
	TOTAL PRICE	\$ -	Providing 1,100 annually at zero cost	
	BEVERAGES			All items listed below have been approved for resale for both commissary and family package programs
	COOL-OFF DRINK MIX SF LEMONADE 1 OZ 10/PK 100PK/CS POUCH FOIL	\$ 3.00		
	COOL-OFF DRINK MIX SF ORANGE 1 OZ 10/PK 100PK/CS POUCH FOIL	\$ 3.00		
	DRINK MIX FRENCH VANILLA CAPPUCCINO .81 OZ 300/CS 1 SRV PK	\$ 1.37		
	FREEZE DRIED COFFEE COLOMBIAN 3 OZ 24/CS POUCH CLEAR RESEALABLE	\$ 5.07		
	FREEZE DRIED COFFEE DECAF COLOMBIAN 3 OZ 24/CS POUCH CLEAR RESEALABLE	\$ 5.93		
	GATORADE DRINK MIX FRUIT PUNCH 7.5 OZ 36/CS	\$ 3.68		
	HOT COCOA REGULAR 10 OZ 18/CS POUCH CLEAR RESEALABLE	\$ 3.15		
	HOT COCOA SS .8 OZ 300/CS 1 SRV PK	\$ 0.74		
	KOOL AID DRINK MIX GRAPE 6 OZ 36/CS POUCH CLEAR WINDOW	\$ 2.36		
	KOOL AID DRINK MIX TROPICAL PUNCH 6 OZ 36/CS POUCH CLEAR WINDOW	\$ 2.36		
	MAXWELL HOUSE COFFEE REGULAR 4 OZ 24/CS POUCH CLEAR RESEALABLE	\$ 3.00		
	NESCAFE TASTERS CHOICE COFFEE DECAF STICK 1.7 G 80/BX 6BX/CS STICK PK	\$ 0.63		
	TANG INST BREAKFAST DRINK 6 OZ 36/CS POUCH CLEAR WINDOW	\$ 3.00		
	3 oz. Colombian Blend Premium Coffee	\$ 5.07		
	3 oz Decaffeinated Freeze Dried Coffee	\$ 5.93		
	Swiss Miss 9 oz. Hot Cocoa Mix (9 servings)	\$ 2.85		
	Crush .48 oz. Grape Sugar Free Drink Mix (6Pk.)	\$ 2.55		
	Crush Pineapple .45 oz. Sugar Free Drink Mix (6 Pk.)	\$ 2.55		
	Jolly Rancher .62 oz. Singles To Go Sugar Free Green Apple (6 Pk.)	\$ 2.55		
	Kool-Aid .35 oz. Sugar Free On the Go Cherry (6 Pk.)	\$ 2.55		
	FOOD/SNACK ITEMS			
	ATKINSON CANDY CHICK-O-STICK .7 OZ 200/CS WRAPPED CLEAR	\$ 0.53		
	AUSTIN SANDWICH CRACKERS PB ON CHEESE 8/BX 12 BX/CS PLASTIC WRAPPED W/BOX	\$ 0.79		
	BAKERS HARVEST CRACKERS HONEY GRAHAM 14.4 OZ 12/CS PAPER BOX	\$ 3.83		
	BRUSHY CREEK BEEF STEW 11.25 OZ 24/CS POUCH	\$ 3.83		
	BRUSHY CREEK CHILI HOT W/BEANS 11.25 OZ 24/CS POUCH	\$ 4.25		
	BRUSHY CREEK CHILI NO BEANS 11.25 OZ 24/CS POUCH	\$ 3.73		
	BRUSHY CREEK CHILI W/BEANS 11.25 OZ 24/CS POUCH	\$ 3.73		
	BRUSHY CREEK LASAGNA W/BEEF IN SAUCE 11.25 OZ 24/CS POUCH	\$ 3.26		
	BRUSHY CREEK PREMIUM CHICKEN BREAST DICED 4.5 OZ 24/CS POUCH	\$ 5.41		
	BRUSHY CREEK PULLED CHICKEN BUFFALO WING STYLE SAUCE 5 OZ 24/CS POUCH	\$ 4.64		
	BRUSHY CREEK SUMMER SAUSAGE HOT & SPICY 5 OZ 72/CS	\$ 4.10		
	BRUSHY CREEK SUMMER SAUSAGE REGULAR 5 OZ 72/CS	\$ 3.94		
	CACTUS ANNIES CHEESE CHEDDAR 2 OZ 180/CS POUCH CLEAR	\$ 1.37		
	CACTUS ANNIES CHEESE CRUNCHY REGULAR 11 OZ 20/CS BAG CLEAR WINDOW	\$ 3.94		
	CACTUS ANNIES CHEESE PUFFS 2 OZ 60/CS BAG CLEAR WINDOW	\$ 1.05		
	CACTUS ANNIES CORN CHIPS BBQ 12 OZ 16/CS BAG CLEAR WINDOW	\$ 3.94		
	CACTUS ANNIES CORN CHIPS REGULAR 13 OZ 16/CS BAG CLEAR WINDOW	\$ 3.94		
	CACTUS ANNIES PARTY MIX WHOLE ENCHILADA 11 OZ 12/CS BAG CLEAR WINDOW	\$ 3.94		
	CACTUS ANNIES TORTILLA CHIPS NACHO CHEESE 1.5 OZ 60/CS BAG CLEAR WINDOW	\$ 1.10		
	CACTUS ANNIES TORTILLA CHIPS ROUND 12 OZ 12/CS BAG CLEAR WINDOW	\$ 3.94		
	CACTUS ANNIES TORTILLA CHIPS SCORCHIN HABANERO 1.5 OZ 72/CS BAG CLEAR WINDOW	\$ 1.10		
	CACTUS ANNIES TORTILLAS FLOUR 8 OZ 6CT 8 IN 48/CS BAG CLEAR RESEALABLE	\$ 1.84		
	CHATTANOOGA MOON PIE CHOC DBL DECKER 2.75 OZ 9 EA/BX, 54 EA/CS PLASTIC OVERWRAP	\$ 1.05		
	CHEESE DANISH BLUEBERRY 4.25 OZ 40/CS CLEAR PLASTIC WRAP	\$ 1.73		
	CHEETOS CHEESE CRUNCHY 2 OZ 64/CS BAG CLEAR WINDOW	\$ 1.37		
	CHEETOS CHEESE CRUNCHY FLAMIN HOT 1.75 OZ 64/CS BAG CLEAR WINDOW	\$ 1.16		
	CHEEZ-IT CRACKERS 1.5 OZ 60/CS	\$ 1.05		
	CLOVERHILL DANISH APPLE 4.25 OZ 40/CS CLEAR PLASTIC WRAP	\$ 1.80		
	DANISH ICED CINNAMON SWIRL 4 OZ 32/CS CLEAR PLASTIC WRAP	\$ 1.58		
	DISC-SQUEEZUM PEANUT BUTTER & JELLY COMBO 2.12 OZ 200/CS POUCH CLEAR	\$ 1.31		
	DORITOS TORTILLA CHIPS NACHO CHEESE 1.75 OZ 64/CS BAG CLEAR WINDOW	\$ 1.35		
	E.Z. DIGBY'S CANDY TOOTSIE ROLL 2.75 OZ 60/CS PRINTED BAG	\$ 1.58		
	FAMOUS AMOS COOKIES CHOC CHIP 2 OZ 60/CS WRAPPED	\$ 1.31		
	FRESH CATCH CHUNK LIGHT TUNA IN WATER 4.23 OZ 48/CS POUCH	\$ 3.94		
	FRESH CATCH MACKEREL FILLETS IN BRINE 3.53 OZ 24/CS POUCH	\$ 1.89		
	FRESH CATCH MACKEREL FILLETS IN OIL 3.53 OZ 24/CS POUCH	\$ 2.80		
	FRESH CATCH MACKEREL SRIRACHA HOT CHILI SAUCE 3.53 OZ 24/CS POUCH LOW FAT	\$ 1.87		

2020-2021

FRITOS CORN CHIPS CHILI CHEESE 2 OZ 64/CS BAG CLEAR WINDOW	\$	1.37	
GEN CANDY ROOT BEER BARRELS 4.25 OZ 48/CS PRINTED BAG	\$	1.56	
GEN PICKLE MILD DILL 9.6 OZ 12/CS POUCH CLEAR	\$	1.68	
GEN PRETZELS SMALL BAG 1.5 OZ 60/CS PLASTIC BAG	\$	1.20	
GEN SALT 10 PK 300/10 PKS/CS	\$	0.79	
GEN SPICE PEPPER 10 PK 300/10PKS/CS	\$	0.79	
GENERAL MILLS CHEX MIX TRADITIONAL 8.75 OZ 12/CS WRAPPED	\$	5.25	
GOLDEN VALLEY CRACKERS SALTINE 16 OZ 4/BX 24BX/CS PAPER BOX	\$	1.00	
GOLDEN VALLEY BAGEL CINNAMON RAISIN 4 OZ 40/CS IND WRAPPED	\$	1.16	
GOLDEN VALLEY BAGEL EVERYTHING 4 OZ 40/CS IND WRAPPED	\$	-	MFG Discontinued
GOLDEN VALLEY BAGEL PLAIN 4 OZ 40/CS IND WRAPPED	\$	1.05	
GOLDEN VALLEY STRAWBERRY BAR LOW FAT 1.3 OZ 90/CS PLASTIC OVERWRAP	\$	-	MFG Discontinued
HERSHEY CANDY BAR CHOC 1.55 OZ 36/BX 12BX/CS WRAPPED FOIL	\$	1.47	
HERSHEY REESES CANDY BAR PEANUT BUTTER CUPS 1.5 OZ 36/BX 9BX/CS WRAPPED	\$	1.47	
HORMEL CHI CHI'S TORTILLAS WHITE CORN 9 OZ 12/CS BAG	\$	2.36	
HOSTESS CUPCAKES CHOC 3.17 OZ 2 PK, 6-2PK/BX, 6 BX/CS CELLOPHANE PKG	\$	-	Brand is Market Square
HOSTESS PIE APPLE 4.5 OZ 48/CS	\$	2.15	
HOSTESS SNACK CAKE TWINKIE 2.7 OZ 2 PK, 6-2PK/BX, 6 BX/CS CELLOPHANE PKG	\$	1.95	
JENNYS POPCORN CHEESE 1 OZ 36/CS BAG	\$	1.16	
KELLOGGS POP TARTS BROWN SUGAR CINNAMON 2PK 12BX/CS 72EA/CS	\$	1.31	
KELLOGGS POP TARTS STRAWBERRY 2PK 12BX/CS 72EA/CS	\$	1.31	
KING NUT MIXED NUTS W/PEANUTS 10 OZ 12/CS	\$	4.20	
KING NUT PEANUTS HONEY ROASTED 2.5 OZ 60/CS	\$	1.31	
KING NUT SNACK MIX HEALTHY 3.25 OZ 48/CS	\$	1.79	
KING NUT SNACK MIX STUDENT MIX 3.75 OZ 48/CS	\$	1.58	
KING NUT SNACK MIX TROPICAL 4 OZ 48/CS	\$	1.94	
KIT KAT CANDY BAR 1.5 OZ 36/BX 12BX/CS WRAPPED	\$	1.47	
MALT O MEAL CEREAL RAISIN BRAN 1.25 OZ 96/CS BOWL	\$	1.31	
MALTO MEAL CEREAL FROSTED FLAKES 1 OZ 96/CS BOWL	\$	1.30	
MALTO MEAL CEREAL TOOTIE FRUITIES .75 OZ 96/CS BOWL	\$	1.30	
MARKET SQUARE BROWNIE FUDGE 6 PK 10.5 OZ 24/CS PAPER BOX	\$	-	MFG Discontinued
MARKET SQUARE CAKE SWISS ROLL 12 OZ 6/BX 24BX/CS PAPER BOX	\$	1.16	
MARKET SQUARE COOKIES CHOC CHIP 6 OZ 46/CS CLEAR PLASTIC BAG	\$	1.58	
MARKET SQUARE COOKIES ICED OATMEAL 6 OZ 46/CS CLEAR PLASTIC BAG	\$	1.52	
MARKET SQUARE COOKIES ICED SHORTBREAD 10 OZ 12/CS CLEAR PLASTIC BAG	\$	2.73	
MARKET SQUARE COOKIES OATMEAL RAISIN 2.75 OZ 60/CS PLASTIC OVERWRAP	\$	1.16	Brand is Grandma's Cookies
MARKET SQUARE COOKIES ORANGE PINEAPPLE CREMES 6 OZ 24/CS	\$	1.68	
MARKET SQUARE COOKIES PEANUT BUTTER CREMES 6 OZ 24/CS PLASTIC BAG	\$	1.68	
MARKET SQUARE COOKIES VANILLA CREMES 6 OZ 24/CS PLASTIC BAG	\$	1.68	
MARKET SQUARE COOKIES VANILLA WAFER 16 OZ 12/CS CLEAR PLASTIC BAG	\$	3.52	
MARKET SQUARE DONUT STICKS 10 OZ 6/BX 16BX/CS PAPER BOX	\$	0.95	
MARKET SQUARE HONEY BUN CHOC ICED 4.75 OZ 36/CS CLEAR PLASTIC WRAP	\$	1.73	
MARKET SQUARE MONSTER HONEY BUN ICED 6 OZ 36/CS CLEAR PLASTIC WRAP	\$	1.73	
MARKET SQUARE PEANUT BUTTER WAFER 2PK 12 OZ 6/BX 24BX/CS PAPER BOX	\$	0.95	
MARKET SQUARE SNACK CAKE OATMEAL & CREME 16 OZ 12/BX 24BX/CS PAPER BOX	\$	0.68	
MARKET SQUARE SOFT COOKIES CHOC CHIP 2.75 OZ 60/CS PLASTIC OVERWRAP	\$	1.16	Brand is Grandma's Cookies
MARKET SQUARE WAFER SF STRAWBERRY CREME 2.75 OZ 48/CS CLEAR PLASTIC OVERWRAP	\$	1.63	
MARS M&M PEANUT 1.74 OZ 48/BX 8BX/CS WRAPPED	\$	1.47	
MARS M&M PLAIN CHOC 1.69 OZ 36EA/BX, 9BX/CS	\$	1.47	
MARS MILKY WAY 1.84 OZ 360/CS 36/BX 10BX/CS	\$	1.47	
MARS SNICKERS 1.86 OZ 384CS / 8BX / 48PER BOX	\$	1.47	
MARUCHAN RAMEN CHICKEN 3 OZ 24/CS PILLOW PK CLEAR WINDOW	\$	1.10	
MARUCHAN RAMEN TX BEEF 3 OZ 24/CS PILLOW PK CLEAR WINDOW	\$	1.10	
MARUCHAN INST LUNCH CHICKEN 2.25 OZ 12/CS CUP	\$	1.42	
MARUCHAN INST LUNCH HOT CA VEGETABLE 2.25 OZ 12/CS CUP	\$	1.42	
MARUCHAN RAMEN CAJUN CHICKEN 3 OZ 24/CS PILLOW PK CLEAR WINDOW	\$	1.10	
MARUCHAN RAMEN CHILI 3 OZ 24/CS PILLOW PK CLEAR WINDOW	\$	1.10	
MARUCHAN RAMEN HOT & SPICY VEGETABLE 3 OZ 24/CS PILLOW PK CLEAR	\$	1.10	
MOON LODGE PEANUTS ROASTED & SALTED 1.75 OZ 60/CS BAG CLEAR WINDOW	\$	1.05	
MOON LODGE POPCORN CARAMEL 3.53 OZ 60/CS BAG CLEAR WINDOW	\$	1.95	
MOON LODGE POPCORN WHITE CHEDDAR 5 OZ 20/CS BAG FOIL	\$	3.64	
MOON LODGE POTATO CHIPS BBQ 1.5 OZ 72/CS BAG FOIL	\$	1.10	
MOON LODGE POTATO CHIPS BUFFALO WING BLUE CHEESE 1.5 OZ 72/CS BAG FOIL	\$	1.10	
MOON LODGE POTATO CHIPS REGULAR 1.5 OZ 72/CS BAG FOIL	\$	1.10	
MOON LODGE POTATO CHIPS SOUR CREAM & ONION 1.5 OZ 72/CS BAG FOIL	\$	1.10	
MOON LODGE POTATO CHIPS STUFFED JALAPENO 1.5 OZ 72/CS BAG FOIL	\$	1.10	
MRS FRESHLEY'S BROWNIE FUDGE 3.25 OZ 12/PK 4PK/CS PLASTIC OVERWRAP	\$	-	MFG Discontinued
NESTEA TEA W/LEMON & SUGAR 5.5 OZ 36/CS POUCH CLEAR WINDOW	\$	-	Discontinued - Replaced with Sweet Fusions
SWEET FUSIONS DRINK MIX TEA W/LEMON 19 OZ 12/CS POUCH CLEAR RESEALABLE	\$	3.50	Replaces Nestea 5.5oz
O'BRIENS MEAT BEEF & CHEDDAR STICK 1.125 OZ 100/CS WRAPPER	\$	-	Discontinued - Replaced with O'Briens Hickory Smoked
O'BRIENS BEEF STICK HICKORY SMOKED 1.125 OZ 100/CS TWIN PK	\$	1.56	
OREO COOKIES 2.4 OZ 120/CS BAG	\$	1.31	
OTIS SPUNKMEYER LOAF CAKE CINNAMON 4 OZ 24/CS PLASTIC	\$	-	MFG Discontinued
OTIS SPUNKMEYER LOAF CAKE ICED LEMON 4 OZ 24/CS PLASTIC	\$	-	MFG Discontinued
QUAKER GRANOLA BAR CHOC CHIP 6.72 OZ 8/BX 12BX/CS	\$	1.05	
QUAKER GRANOLA BAR VARIETY 6.72 OZ 8/BX 12BX/CS	\$	5.25	
QUAKER INST OATMEAL SP 10 PK VARIETY FLAVORS 1/SP 24-10PKS/CS	\$	5.78	
RICE INST WHITE 8 OZ 24/CS POUCH CLEAR RESEALABLE	\$	2.15	
SATHERS CANDY BUTTERSCOTCH BUTTONS 4.25 OZ 48/CS PRINTED BAG	\$	-	MFG Discontinued
SATHERS CANDY JELLY BEANS 4.25 OZ 60/CS PRINTED BAG	\$	-	MFG Discontinued
SATHERS CANDY LEMON DROPS 4.25 OZ 60/CS PRINTED BAG	\$	1.58	
SATHERS CANDY RED LICORICE BITES 4 OZ 48/CS PRINTED BAG	\$	1.58	
SATHERS CANDY SF WILD FRUIT 1.75 OZ 60/CS PRINTED BAG	\$	1.58	
SATHERS CANDY SOUR FRUIT BALLS 4.25 OZ 48/CS PRINTED BAG	\$	1.58	
SATHERS CANDY STARLITE MINTS 3.75 OZ 48/CS POUCH CLEAR	\$	1.58	
SCHULZE & BURCH GRANOLA BAR CRUNCHY OAT & HONEY 85/CS	\$	1.05	

	SCHULZE & BURCH GRANOLA BAR CRUNCHY PEANUT BUTTER 85/CS	\$	1.05	
	SKITTLES CANDY ORIGINAL 2.17 OZ 36/BX 10BX/CS WRAPPED	\$	1.47	
	SQUEEZUM JELLY GRAPE 1 OZ 200/CS POUCH CLEAR	\$	0.53	
	SQUEEZUM MAYONNAISE REGULAR 9G PK STRIP, 12EA/PK, 600EA/CS POUCH CLEAR	\$	1.58	
	SQUEEZUM PEANUT BUTTER SQUEEZE 2 OZ 200/CS POUCH	\$	1.31	
	SWEET FUSIONS DRINK MIX FRUIT PUNCH SS .5 OZ 500/CS	\$	-	MFG Discontinued
	SWEET FUSIONS DRINK MIX LEMONADE SS .5 OZ 500/CS	\$	-	MFG Discontinued
	SWEET FUSIONS DRINK MIX ORANGE SS .5 OZ 500/CS	\$	-	MFG Discontinued
	THE WHOLE SHABANG POTATO CHIPS EXTREME RIPPLE 1.5 OZ 72/CS BAG FOIL	\$	1.10	
	THE WHOLE SHABANG POTATO CHIPS ORIGINAL 1.5 OZ 72/CS BAG FOIL	\$	1.10	
	TWIX CANDY BAR REGULAR 1.79 OZ 36/BX 10BX/CS WRAPPED	\$	1.47	
	VELVEETA BEANS & RICE SPICY 4 OZ 24/CS POUCH CLEAR WINDOW	\$	2.47	
	WHOLE SHABANG SNACK MIX 6 OZ 60/CS	\$	2.86	
	Golden Valley 20 oz Chocolate Frosted Flakes Cereal		5.25	
	Golden Valley Cereal 20 oz Berries Bunch O'Krunch		5.25	
	Golden Valley Cereal 20 oz Cinnamon Squares	\$	5.25	
	Kashi 1.23 oz Honey, Almond & Flax Granola Bar	\$	1.47	
	Trix 1.42 oz Cereal Bar	\$	1.05	
	Kelloggs 13.5 oz Frosted Blueberry Pop Tarts 8pk.	\$	4.25	
	Kelloggs 13.5 oz Cookie& Creme Pop Tarts	\$	4.25	
	7 Days 2.65 oz Soft Croissant with Dulce de Leche Caramel Filling	\$	2.10	
	Hostess 3.82 oz Strawberry Zingers Snack Cakes	\$	1.89	
	Market Square Bakery 4 oz Cinnamon Crumb Cakes (2 Pk.)	\$	1.31	
	Market Square Bakery 4 oz Iced Chocolate Cupcakes with Creme Filling (2 Pk.)	\$	1.31	
	Cheetos 9 oz Crunchy	\$	3.68	
	Chester's 1.75 oz Flamin Hot Fries	\$	1.16	
	Combos 6.3 oz Pepperoni Pizza	\$	4.95	
	Doritos 8 oz Cool Ranch Chips	\$	3.68	
	Fritos 10.5 oz Chili Cheese Corn Chips	\$	4.36	
	Kar's 3.5 oz Sweet N Salty Trail Mix	\$	1.79	
	Kar's 7 oz Nut N Yogurt Trail Mix	\$	3.47	
	Kellogg's 1.3 oz Original Rice Krispies Treats	\$	1.26	
	Kellogg's 1.76 oz Crunch Mania Cinnamon Bun	\$	1.05	
	Planters 2 oz Tropical Fruit & Nut Trail Mix	\$	1.73	
	Ruffles 5.5 oz Cheddar & Sour Cream Potato Chips	\$	3.47	
	Snyder's 2.25 oz Honey Mustard and Onion Pretzel Pieces	\$	1.42	
	TGI Fridays 1 oz Cheddar and Bacon Potato Skins Snacks	\$	1.16	
	The Whole Shabang 2 oz Pork Rinds	\$	1.58	
	Fiddle Faddle 6 oz Caramel Popcorn w/Peanuts	\$	2.57	
	Kings Nut 3 oz Roasted & Salted Peanuts T	\$	1.58	
	The Whole Shabang 1.75 oz Peanuts	\$	1.09	
	Cheeze-It 1.5 oz Hot & Spicy Crackers	\$	1.09	
	Wheat Thins 1.75 oz Crackers	\$	1.05	
	Bud's Best 5.5 oz Candy 'n Cookies - Butterfinger Mini Cookies	\$	2.10	
	Keebler 11.5 oz Fudge Stripes Cookies	\$	4.67	
	Atkinson's 3.75 oz Sugar Free Crunchy Peanut Butter Bars	\$	3.73	
	Golightly 2.75 oz Sugar Free Fruit Chews	\$	3.73	
	M&M'S 3.8 oz Milk Chocolate Bar with Minis & Crisp Rice & Mint	\$	4.73	
	Milk Chocolate .3 oz Peanut Chews (6 Pk)	\$	1.31	
	Nestle 4 oz Chocolate Parfait Nips	\$	2.21	
	Sathers 4 oz Sour Neon Night Crawlers Candy	\$	1.64	
	Sour Patch 3 oz Gummi Watermelon Candy	\$	1.73	
	Wonka 4.2 oz Assorted Laffy Taffy	\$	2.21	
	Squeeze-Ums 2.12 oz Peanut Butter & Jelly Combo (1 ea.)	\$	1.31	
	Sevilla 1.5 oz Sazon con Culantro Y Achiote	\$	1.26	
	Van Holten's 9.6 oz Dill Pickle	\$	1.68	
	Mario 2.3 oz Manzanilla Stuffed Olives Pouch	\$	2.73	
	Gilman 3.5 oz Shredded Cheddar Cheese	\$	2.63	
	Gilman 3.5 oz Shredded Cheese Mozzarella	\$	2.63	
	Phily 2 oz Cream Cheese w/Jalapenos	\$	1.31	
	Velveeta 2 oz Sharp Cheddar Cheese Spread	\$	0.68	
	Velveeta 2 oz Spicy Jalapeno Cheese Spread	\$	0.68	
	Brushy Creek 5 oz Beef Salami Stick	\$	3.94	
	Brushy Creek 5 oz Turkey Summer Sausage Honey Brown Sugar	\$	4.10	
	Double Barrel 1.125 oz Spicy Meat & Jalapeno Cheese	\$	2.26	
	Jack Link's 1 oz Wild Snack Stick	\$	2.26	
	Chicken of the Sea 2.5 oz Pink Salmon in Lemon Pepper	\$	3.68	
	Chicken of the Sea 3.53 oz Imitation Crab Meat Pouch	\$	3.68	
	Fresh Catch 3.53 oz Chunk Light Tuna w/Jalapenos	\$	2.84	
	Fresh Catch 3.53 oz Fish Steaks in Louisiana Hot Sauce	\$	1.52	
	Fresh Catch 3.53 oz Fish Steaks in Oil w/Green Chilies	\$	1.52	
	Fresh Catch 3.53 oz Mackerel Flakes in Chili Oil with Jalapenos	\$	2.84	
	StarKist 2.6 oz Tuna Creations Bold Hot Buffalo Style	\$	4.52	
	StarKist 2.6 oz Tuna Creations Honey BBQ	\$	4.52	
	Brushy Creek 11.25 oz Beef Stew	\$	3.99	

2020-2021

	Brushy Creek 11.25 oz Chili with Beans	\$	3.88		
	Brushy Creek 4.5 oz Premium Chicken Breast	\$	5.62		
	Brushy Creek 5 oz Jerk Pork	\$	6.46		
	Brushy Creek 6 oz Lightly Seasoned Beef Crumbles	\$	5.20		
	Hormel Compleats 9 oz Beef Pot Roast	\$	6.30		
	Tuna Helper 6.5 oz Fettuccine Alfredo	\$	5.20		
	Idahoan 4 oz Roasted Garlic Mashed Potatoes	\$	4.10		
	Kitchens 8 oz Pre-Cooked Long Grain Rice	\$	2.24		
	Velveeta 2 oz Cheesy Rice	\$	1.16		
	Velveeta 4 oz Spicy, Cheesy Refried Beans	\$	1.73		
	Velveeta 4 oz Spicy, Cheesy Refried Beans & Rice	\$	2.57		
	Cactus Annie's 8oz. Flour Tortillas (6 Pk)	\$	1.91		
	Maruchan 3 oz Low Sodium Chili Flavor Ramen	\$	1.10		
	Maruchan 3 oz Roast Chicken Flavor Ramen	\$	1.10		
	Maruchan Instant Lunch 2.25 oz. - Beef	\$	1.42		
	Maruchan Instant Lunch 2.25 oz. - Cheddar Cheese	\$	1.42		
	Knorr 4.3 oz Pasta Sides Chicken Flavored	\$	4.10		
	Knorr 4.4 oz Pasta Sides Alfredo Noodles	\$	4.10		
	PERSONAL CARE PRODUCTS				
	BAYER ASPIRIN TABLETS 2 PK 12/CS BLISTER PK UPC CODED	\$	1.05		
	BECKER GLOVE SOAP DISH 2 PIECE 12/CS	\$	0.84		
	BLISTEX LIP OINTMENT MEDICATED .21 OZ 24/CS	\$	2.89		
	CAREALL ATHLETE FT CREAM 1% TOLNAFTATE .5 OZ 72/CS	\$	2.52		
	CAREALL HYDROCORTISONE CREAM MAX STRENGTH 1% 1 OZ 72/CS	\$	3.47		
	CAREALL OINTMENT TRIPLE ANTIBIOTIC 1 OZ 24/PK 3PK/CS	\$	3.68		
	CHAPET LIP BALM REGULAR FLAVOR .16 OZ 12/CS BLISTER CARD	\$	-		MFG Discontinued
	GOOD SENSE LIP BALM TROPICAL SPF 45 .15 OZ 48/CS	\$	1.73		Replaces Chap-et
	COLGATE TOOTHPASTE SENS PLUS WHITENING 6 OZ 24/CS	\$	6.30		
	COLGATE TOOTHPASTE TARTAR CONTROL WHITENING 2.5 OZ 24/CS	\$	2.70		
	COOL WAVE TOOTHPASTE GEL FRESH MINT 4 OZ 48/CS CLEAR TUBE GREEN CLEAR	\$	2.47		
	CRAWFORD DEODORANT PUSH UP .5 OZ 144/CS STICK CLEAR	\$	1.05		
	CRAWFORD LOTION COCOA BUTTER 4 OZ 72/CS CLEAR BOTTLE	\$	1.68		
	CRAWFORD SHAMPOO DANDRUFF RINSE 4 OZ 72/CS CLEAR BOTTLE	\$	1.58		
	DIAL SOAP ANTIBACTERIAL BAR 3.5 OZ 72/CS	\$	1.58		
	EFFERGRIP DENTURE ADHESIVE 2.5 OZ 12/CS BOX	\$	6.30		
	ELEMENTZ BODY WASH 3 IN 1 COCO LIME 15 OZ 12/CS	\$	3.52		
	ELEMENTZ CONDITIONER ALMOND/SHEA 15 OZ 12/CS	\$	3.26		
	ELEMENTZ SHAMPOO DAILY 15 OZ 12/CS	\$	3.26		
	ELEMENTZ SHAMPOO DANDRUFF ALMOND SHEA 15 OZ 12/CS	\$	4.36		
	ELEMENTZ SHAMPOO THICK 15 OZ 12/CS	\$	3.26		
	FRESH SCENT SOAP DEODORANT 51 1 OZ 500/CS	\$	0.47		
	FRESHMINT DENTURE TABLET 40 CT 40/BX 24BX/CS	\$	3.69		
	GEN CONTACT LENS CS 1 UNIT 1/EA OPAQUE PLASTIC	\$	0.79		
	GOODSENSE CONTACT SOLUTION MULTIPURPOSE NO RUB 12 OZ 24/CS	\$	5.72		
	GOODSENSE COUGH DROPS CHERRY 30 CT 24/CS RESEALABLE BAG	\$	1.58		
	GOODSENSE EYE DROPS REGULAR .5 OZ 12/CS	\$	2.10		
	GOODSENSE HEMORRHOIDAL OINTMENT 2 OZ 6 EA/PK, 24 EA/CS	\$	-		MFG Discontinued
	GOODSENSE SALINE NASAL SPRAY LIKE OCEAN NASAL MIST 1.5 OZ 6/CS	\$	2.36		
	GOODSENSE STOMACH RELIEF BISMUTH LIQUID 8 OZ 12/CS PINK	\$	3.15		
	GOODSENSE SUNSCREEN LOTION SPF 30 4 OZ 12/CS	\$	4.20		
	HALLS COUGH DROPS CHERRY 9 CT ROLL 20 EA/BX 2BX/CS WRAPPED STICK	\$	1.42		
	HALLS COUGH DROPS MENTHOLYPTUS 9 CT ROLL 20EA/BX 2BX/CS WRAPPED STICK	\$	1.42		
	HERITAGE ANTIFUNGAL POWDER MED TOLNAFTATE 1% 3 OZ 24/CS	\$	2.89		
	HOT WAVES MILITARY BRUSH NO HANDLE 6/CS	\$	2.89		
	INFUZED LOTION COCOA SHEA BODY 15 OZ 12/CS	\$	3.52		
	INFUZED LOTION DLY BDY COCONUT LIME 15 OZ 12/CS	\$	3.52		
	IRISH SPRING SOAP ORIGINAL SCENT 3.2 OZ 3EA/PK, 72EA/CS	\$	1.58		
	J & D PONY OH TERRY CLOTH 144/CS BULK BLACK	\$	0.42		
	LOOPS FLOSS LOOPS MINT 30 PK 144/CS	\$	4.41		
	MASON NATURALS MULTIVITAMIN NO IRON 100 CT 72/CS	\$	3.68		
	MASON NATURALS MULTIVITAMIN W/IRON 100 CT 72/	\$	3.68		
	MOORE MEDICAL ACETAMINOPHEN NON ASPIRIN REGULAR 325MG 2 PK 250/CS	\$	0.53		
	NEW WORLD IMPORTS TOOTHBRUSH ANTISHANK 1/SP 1SP/EA 1/EA 72/CS	\$	0.53		
	NEXT 1 SOAP ANTIBACTERIAL SPORT BAR 5 OZ 80/CS CLEAR PLASTIC	\$	1.42		
	NEXT 1 SOAP COCOA BUTTER BAR 5 OZ 80/CS CLEAR PLASTIC	\$	1.40		
	NEXT 1 SOAP MOISTURIZING BAR 5 OZ 80/CS CLEAR PLASTIC WHITE	\$	1.31		
	NOXZEMA LOTION ORIGINAL 2 OZ 24/CS	\$	2.78		
	PLAYTEX TAMPON UNSCENT REG GENTLE GLIDE 20 CT 20EA/BX, 12BX/CS	\$	7.35		
	POWER UP ANTIPERSPIRANT DEODORANT BLOOM 2 OZ 24/CS CLEAR STICK	\$	3.10		
	POWER UP ANTIPERSPIRANT DEODORANT ROLL ON FORCE 3 OZ 36/CS CLEAR	\$	2.73		
	POWER UP BODY WASH INSPIRED BY GUCCI 15 OZ 12/CS	\$	-		MFG Discontinued
	POWER UP BODY WASH INSPIRED BY POLO 15 OZ 12/CS	\$	-		MFG Discontinued
	POWER UP DEODORANT DRIVE 2.5 OZ 24/CS CLEAR	\$	3.10		
	PROTECTION SHAVE CREAM BRUSHLESS 7 OZ 24/CS CLEAR TUBE WHITE	\$	3.26		
	ROLAIDS ANTACID REGULAR STRENGTH 3 ROLL 12 TABLETS/ROLL 3/PK 12PK/CS ROLL	\$	3.20		
	SHEFFIELD LABS ANTIFUNGAL CREAM CLORTRIMAZOLE 1.25 OZ 24/CS	\$	1.58		
	SOFTIE HAIR DRESS AFRICAN CROWN 5 OZ 12/CS CLEAR JAR	\$	3.94		
	MISCELLANEOUS				
	ANDREW SCOTT BOXER SMALL EA WHITE MENS	\$	5.67		
	ANDREW SCOTT BOXER MEDIUM EA WHITE MENS	\$	5.67		
	ANDREW SCOTT BOXER LARGE EA WHITE MENS	\$	5.67		
	ANDREW SCOTT BOXER XL EA WHITE MENS	\$	5.67		
	ANDREW SCOTT BOXER 2XL EA WHITE	\$	8.77		

2020-2021

	ANDREW SCOTT BOXER 3XL EA WHITE MENS	\$	11.55	
	BOXER 4XL EA WHITE MENS	\$	15.59	
	ANDREW SCOTT BRIEF SMALL 28-30 EA WHITE MENS	\$	3.05	
	ANDREW SCOTT BRIEF MEDIUM EA WHITE MENS	\$	3.05	
	ANDREW SCOTT BRIEF LARGE 36-38 EA WHITE MENS	\$	3.05	
	ANDREW SCOTT BRIEF 2XL 44-46 EA WHITE MENS	\$	3.05	
	ANDREW SCOTT BRIEF 3XL (48-50) EA WHITE MENS	\$	5.72	
	ANDREW SCOTT BRIEF XL 40-42 EA WHITE MENS	\$	5.72	
	ANDREW SCOTT SHIRT CREWNECK SMALL EA WHITE MENS	\$	4.52	
	ANDREW SCOTT SHIRT CREWNECK MEDIUM EA WHITE MENS	\$	4.52	
	ANDREW SCOTT SHIRT CREWNECK LARGE EA WHITE MENS	\$	4.52	
	ANDREW SCOTT SHIRT CREWNECK XL EA WHITE MENS	\$	4.52	
	ANDREW SCOTT SHIRT CREWNECK 2XL EA WHITE MENS	\$	7.46	
	ANDREW SCOTT SHIRT CREWNECK 3XL EA WHITE MENS	\$	7.46	
	SHIRT CREWNECK 4XL EA WHITE MENS	\$	7.93	
	ADVANCED TEXTILES WASHCLOTH 12 IN X 12 IN 120/CS WHITE	\$	2.10	
	CHURCHILL CONTAINER TUMBLER W/LID 22 OZ 350/CS	\$	1.05	
	GEN BOOK WORD FIND 72/CS BOX	\$	2.10	
	HANES BRIEF SZ 6 3 PK WHITE WOMENS	\$	4.20	
	HANES BRIEF SZ 8 3 PK WHITE WOMENS	\$	4.20	
	HANES BRIEF SZ 10 3 PK WHITE WOMENS	\$	4.20	
	BRIEF SZ 11 3 PK WHITE WOMENS	\$	4.20	
	INDERA MILLS DRAWERS THERMAL SMALL BULK PKED NATURAL	\$	8.77	
	INDERA MILLS DRAWERS THERMAL MEDIUM BULK PKED NATURAL	\$	9.87	
	INDERA MILLS DRAWERS THERMAL LARGE BULK PKED NATURAL	\$	9.87	
	INDERA MILLS DRAWERS THERMAL XL BULK PKED NATURAL	\$	9.87	
	DRAWERS THERMAL 2XL BULK PKED NATUARL	\$	13.23	
	INDERA MILLS DRAWERS THERMAL 3XL BULK PKED NATURAL	\$	13.23	
	DRAWERS THERMAL 5XL BULK PKED NATURAL	\$	17.48	
	DRAWERS THERMAL 6XL BULK PKED NATUARL	\$	17.48	
	INDERA MILLS SHIRT THERMAL SMALL BULK PKED NATURAL	\$	9.71	
	INDERA MILLS SHIRT THERMAL MEDIUM BULK PKED NATURAL	\$	9.71	
	INDERA MILLS SHIRT THERMAL LARGE BULK PKED NATURAL	\$	9.71	
	INDERA MILLS SHIRT THERMAL XL BULK PKED NATURAL	\$	9.71	
	INDERA MILLS SHIRT THERMAL 2XL BULKPKED NATURAL	\$	13.23	
	INDERA MILLS SHIRT THERMAL 3XL BULK PKED NATURAL	\$	13.23	
	SHIRT THERMAL 4XL BULK PKED NATURAL	\$	17.48	
	INDERA MILLS SHIRT THERMAL 5XL BULK PKED NATURAL	\$	17.48	
	SHIRT THERMAL 6XL BULK PKED NATURAL	\$	17.48	
	MEAD PAPER RULED WIRELESS NOTEBOOK 80 CT 8 X 10.5 NOTEBOOK 24/CS BOX	\$	2.84	
	NEW WORLD IMPORTS PENCIL GOLF TYPE 144/CS	\$	0.26	
	PLAYERS BRIEF 4XL 2 PK WHITE MENS	\$	6.30	
	READING GLASSES 1.0	\$	6.30	
	READING GLASSES 1.25	\$	6.30	
	READING GLASSES 1.5	\$	6.30	
	READING GLASSES 1.75	\$	6.30	
	READING GLASSES 2.0	\$	6.30	
	READING GLASSES 2.25	\$	6.30	
	SOFT TOUCH SOCKS TUBE #350 EA WHITE	\$	1.79	
	SPORTS BRA - 32	\$	9.45	
	SPORTS BRA - 34	\$	9.45	
	SPORTS BRA - 36	\$	9.45	
	SPORTS BRA - 38	\$	9.45	
	SPORTS BRA - 40	\$	9.45	
	SPORTS BRA - 42	\$	9.45	
	SPORTS BRA- 44/46	\$	9.45	
	TOPS PAPER RULED PAD 8.5 X 11 50 SHEET 50/PD 72 PD/CS BOX YELLOW	\$	1.84	
	TOPS PAPER RULED PAD 8.5 X 1150 SHEET 50/PD 72 PD/CS BOX WHITE	\$	1.84	
	TOPS PAPER SKETCH PAD 8.5 X 1150 SHEET 50/PD 72 PD/CS BOX WHITE	\$	1.84	
	WEBSTER DICTIONARY ENGLISH SPANISH 48/CS BOX	\$	3.38	
	WEBSTER DICTIONARY POCKET 40/CS BOX	\$	5.25	
2	OTHER			

EXHIBIT D

SERVICES AND FEES FOR INMATE ACCOUNT DEPOSITS

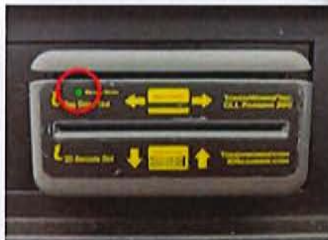


Intake Kiosk Features



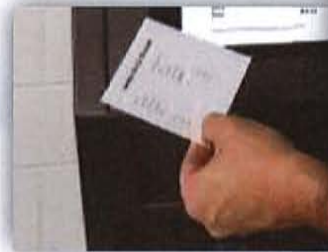
Bulk Bill Acceptor

Bulk Coin Acceptor



Driver's License &
Credit Card Reader

Receipt Printed after
Transaction



Intake Kiosk Receipt

Time:	8/27/2014 14:11
Receipt ID:	79736532
Terminal ID:	123456P1
Resident ID:	3333
Name:	JOAN R SMITH
Bills:	\$49.00
Coins:	\$3.79
Total:	\$52.79

Fees at the Intake Kiosk are only applicable to Credit Card deposits. Cash deposited at time of intake is not subject to a fee.

FEE STRUCTURE: INTAKE KIOSK

Gross Amount Deposited	Credit at Intake	Cash at Intake
\$0.01 - \$300.00	\$4.00	No Fee





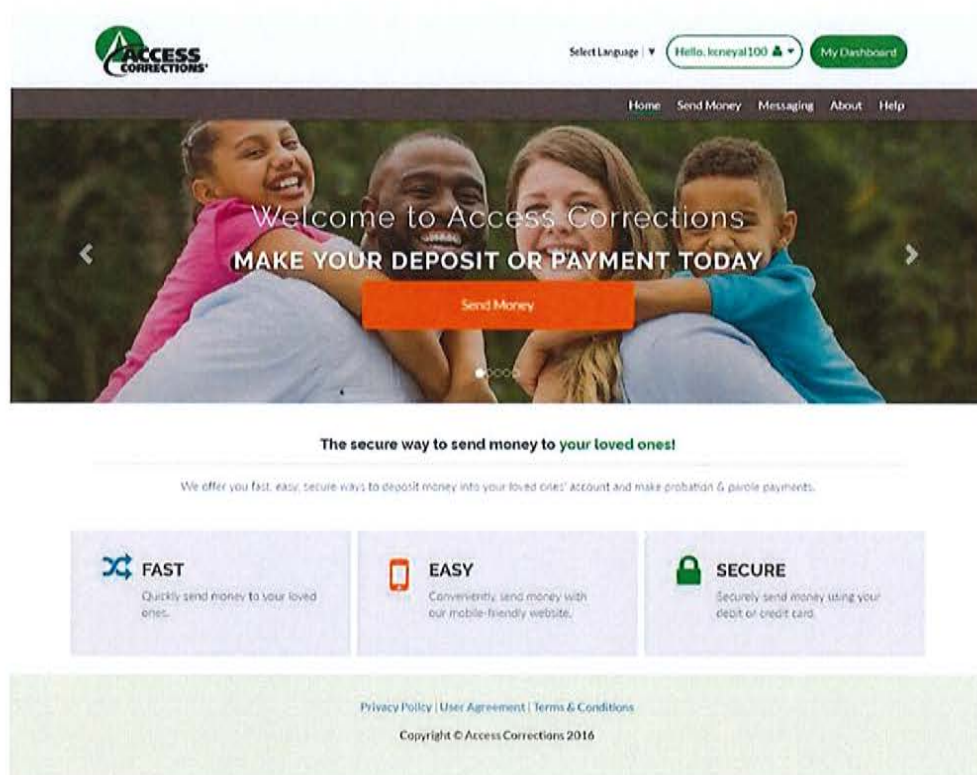
Access Corrections Secure Deposits

Keefe is well experienced in handling a large volume of trust fund deposits for the correctional market. Keefe currently processes over 7 million transactions per year while providing these services to over 700 County facilities and sixteen (16) State Department of Corrections encompassing over 650,000 inmates.

Online Deposits

In order to allow inmates' family and friends to make deposits online, Keefe operates a secure website 24/7/365 – www.accesscorrections.com. To set up an account the user must provide an email address, first, middle and last name, date of birth, relationship to the inmate, billing address, and a personal password. Once they have completed this process, they can log onto the secure website. Users have the following functions available to them:

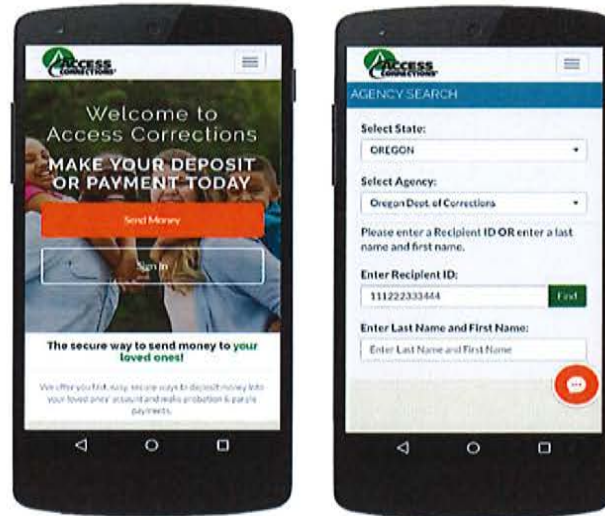
- **Recipient list** – Users are allowed to create a recipient list that will allow them to add as many inmates as they choose. This list allows the users to efficiently add funds to an inmate's account.
- **View deposit history** – Each user is able to view their history for every deposit made from the website to each inmate's account
- **Edit account information** – Users are able to enter in current information such as address and telephone number that will be used to process all deposits
- **Add funds** – Users are able to simply click on a button, provide their debit/credit card information and make a deposit
- **Remove inmate** – User can choose to remove the selected inmate from their recipient list at any time





Deposit Mobile App

Keefe also offers the ability for individuals to make deposits via our user-friendly Mobile App.



Phone Deposits

Keefe offers a 24/7 toll free phone number for friends and family to deposit funds using their MasterCard or Visa debit/credit card into an inmate's account. Our bilingual (English & Spanish) Customer Service Representatives ("CSR's") collect all account holder information that is required to gain approval for the use of the credit card.

Keefe has in-house customer service representatives and also provides support through a U.S. based third party call center. All CSRs are specifically trained to handle customer's phone deposits, transaction history, complaints and financial discrepancies. Keefe provides support and allows for phone deposits 24 hours a day, 7 days a week. In addition to live CSR's, users can make deposits via **Interactive Voice Response System (IVR)** for a quick and easy deposit option.

All call center employee candidates must successfully pass a thorough background check, a satisfactory credit check, and drug testing before they are considered for employment. We take full responsibility of our call center operations and employees, and go above and beyond to provide exceptional, professional, and the most secure services to our customers. We have two separate and independent call centers which operate daily as backup and disaster recovery. Should one call center experience technical difficulties, all calls would automatically route to the other call center to continue providing uninterrupted service.

Access Corrections Deposit Fee Structure		
Deposit Method	Deposit Range	Fee
Web - Credit Fee	\$0.01 - \$19.99	\$4.95
Web - Credit Fee	\$20.00 - \$99.99	\$7.95
Web - Credit Fee	\$100.00 - \$199.99	\$9.95
Web - Credit Fee	\$200.00 - \$300.00	\$11.95
Phone - Credit Fee	\$0.01 - \$19.99	\$6.95
Phone - Credit Fee	\$20.00 - \$99.99	\$9.95
Phone - Credit Fee	\$100.00 - \$199.99	\$11.95
Phone - Credit Fee	\$200.00 - \$300.00	\$13.95





Lobby Kiosk Deposits

Keefe has the largest network of lobby kiosks in the country servicing the correctional market. We currently have **over 800** lobby kiosks deployed in correctional facilities across the country. An added benefit of the lobby kiosk is that friends & family can use the lobby kiosk to make a deposit for any agency that Keefe has deposit services with, regardless of its' location.

The kiosk will accept deposits via cash or credit/debit cards. Each kiosk also has the ability to take a photo of each depositor for potential investigative purposes. A new feature to Keefe's Lobby Kiosk is a Driver's License Reader. This allows both Keefe & the County to collect a more positive identification of the depositor. Additionally, this helps reduce the time a depositor must spend at the kiosk.

Please see below for an overview of the Secure Deposits Lobby Kiosks.

Secure Deposits Lobby Kiosk

PHOTO CAPTURE

Mounted camera takes a photo of each depositor at the time of the transaction



PHOTO IDENTIFICATION

Kiosk software has the ability to show a provided image of the recipient during a transaction

DRIVER'S LICENSE/CARD READER

Reads driver's license and Accepts Visa or MasterCard Debit and Credit Cards

RECEIPTS

Each depositor receives a printed receipt of the transaction



BILL COLLECTOR

Accepts \$5, \$10, \$20, \$50 and \$100 bills

Access Corrections Lobby Kiosk Standard Deposit Fee Structure		
Kiosk Method	Deposit Range	Fee
Kiosk - Cash Fee	\$0.01 - \$300.00	\$4.00
Kiosk - Credit Fee	\$0.01 - \$300.00	\$4.00



EXHIBIT E

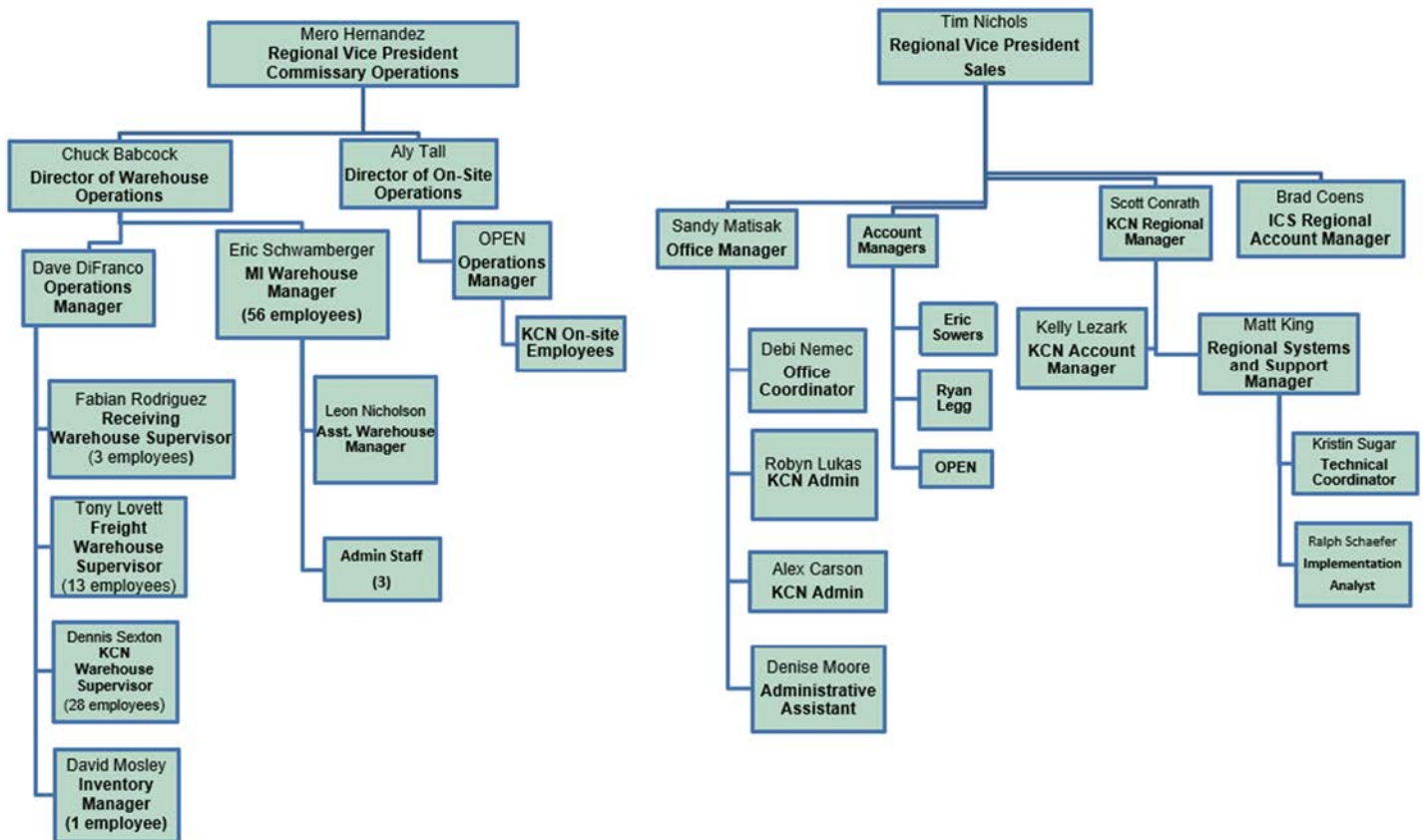
CONTRACTOR'S PERSONNEL



Keefe Group Regional Team

Below you will find an organization chart that depicts both the operations and sales team. Included below this chart is a breakdown of the account management and deployment team that will be directly responsible for Livingston County Jail along with their role, years of service and contact information.

OHIO REGION CLEVELAND, OH





Account Management

- **Kelly Lezark – 5 years**
Keefe Account Manager
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)
klezark@keefegroup.com

- ***Dedicated KCN Sales Assistant***
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)

Regional Project Contractual Management

- **Kelly Lezark – 5 years**
KCN Account Manager
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)
klezark@keefegroup.com

- **Scott Conrath – 7 years**
KCN Regional Manager
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)
sconrath@keefegroup.com

- **Tim Nichols – 29 years**
Regional Vice President – Sales
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)
tnichols@keefegroup.com

Regional Technical Deployment Team

- **Ralph Schaefer – 1 year**
Implementation Analyst
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)
ralph.schaefer@keefegroup.com

- **Kristin Sugar – 2 years**
KCN Technical Coordinator
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)
kristin.sugar@keefegroup.com

- **Matt King – 5 years**
KCN Systems Support Manager
21848 Commerce Parkway
Strongsville, Ohio
800-541-1700 (Office)
440-572-5383 (Fax)
mking@keefegroup.com

- **Ken Compton – 8 years**
Corporate Project Manager – Technical Deployments
Project Manager, Ohio Region
10880 Lin Page Place
St. Louis, MO
314-587-4935
kcompton@keefegroup.com



AMENDMENT NO. 1

TO INMATE COMMISSARY SERVICE AGREEMENT

THIS AMENDMENT NO. 1, made and entered into by and between the **COUNTY OF LIVINGSTON**, a municipal corporation and political subdivision of the State of Michigan (hereinafter referred to as the "County") and **KEEFE COMMISSARY NETWORK, LLC**, Missouri limited liability company with offices at 21848 Commerce Parkway, Strongsville, OH 44149 (hereinafter referred to as the "Contractor"), amends the Inmate Commissary Service Agreement made and entered into between said parties on August 31, 2020.

WITNESSETH:

1. Section XIX. Statewide Cooperative Contract, page 7, of the above-stated Agreement shall be amended to read as follows:

"XIX. STATEWIDE COOPERATIVE CONTRACT. It is expressly understood and agreed that the County will host this Agreement for the Michigan Association of Counties CoPro+ program. The Contractor shall work with the CoPro+ program to market and extend this Agreement to other government municipalities throughout Michigan. This Agreement will enable public municipalities to "piggyback" and purchase from this Agreement.

Requests for quotes will be initiated by participating entities as specific needs arise. Participating entities will issue individual detailed specifications along with specific response information required, deliverables, and any special terms and conditions. The Contractor shall respond directly to the requesting agency within the timeframe specified in the request for quote. Any evaluation and subsequent Purchase Order will be executed by the participating entity.

All pricing submitted to the County and participating entities through the resulting contract(s) shall include 1.5% administrative/remittance fee to be remitted to CoPro+ by the Contractor."

2. All other terms and conditions contained in the above-stated Agreement shall remain in full force and effect except as modified herein. This Amendment shall be considered to be effective on the **1st day of September, 2020**.

3. The people signing this Amendment on behalf of the parties to the above-stated Agreement certify by their signatures that they are duly authorized to sign this Amendment to the Agreement on behalf of said parties and that this Amendment has been authorized by said parties.


THE AUTHORIZED REPRESENTATIVES OF THE PARTIES TO THIS INMATE COMMISSARY SERVICE AGREEMENT HAVE SIGNED THIS AMENDMENT NO. 1 IN THE SPACES AND ON THE DATES APPEARING BELOW THEIR SIGNATURE.

COUNTY OF LIVINGSTON

BY: 

CAROL S. GRIFFITH, CHAIRWOMAN
COUNTY BOARD OF COMMISSIONERS

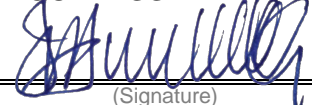
Date: 10/15/2020

BY: 

MICHAEL MURPHY - SHERIFF

Date: 10/15/2020

KEEFE COMMISSARY NETWORK, LLC

BY: 
(Signature)

Name: John Puricelli
(Print or Type)

Title: Executive Vice President
(Print or Type)

Date: 10/15/2020

APPROVED AS TO FORM FOR COUNTY OF LIVINGSTON:

COHL, STOKER & TOSKEY, P.C.

By: ROBERT D. TOWNSEND - 10/12/2020

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COHL, STOKER & TOSKEY, P.C.
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601 NORTH CAPITOL AVENUE
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TIMOTHY M. PERRONE
MATTIS D. NORDFJORD
GORDON J. LOVE

ASSOCIATES
COURTNEY A. GABBARA
SARAH K. OSBURN
CHRISTIAN K. MULLETT

OF COUNSEL
RICHARD D. McNULTY

October 12, 2020

Carol Sue Jonckheere
Executive Assistant/Contract Administrator
Livingston County Administration
304 E. Grand River, Suite 202
Howell, MI 48843

Sent Via E-Mail

Re: Amendment No. 1 to Inmate Commissary Service Agreement

Dear Ms. Jonckheere:

Pursuant to your e-mail dated October 9, 2020, I have prepared and attached an Amendment No. 1 to be entered into between the County on behalf of Sheriff's Office and Keefe Commissary Network, LLC. The attached Amendment revises Section XIX. Statewide Cooperative Contract. All other terms and conditions of the Agreement remain unchanged.

The County Board of Commissioners authorized the attached Amendment in **Resolution No. 2020-07-190**. A copy of this Resolution has also been attached.

If the attached Amendment is satisfactory, you may after printing off copies thereof, proceed to obtain the signatures necessary for their execution. While obtaining the necessary signatures, ensure that the parties signing insert the date in the spaces provided therefore on the signature pages. Please e-mail a fully signed copy to my assistant Nicole Moles at nmoles@cstmlaw.com for insertion into our electronic file.

If you have any questions with regards to the attached Amendment, do not hesitate to contact me.

Very Truly Yours,

COHL, STOKER & TOSKEY, P.C.



Robert D. Townsend

RDT/nam

Enclosure

cc: w/o enc. Nathan Burd, Administrator
Cindy Catanach, Deputy County Administrator/Finance Officer
Sheriff Michael Murphy

VENDING SERVICES ADDENDUM TO INMATE COMMISSARY SERVICE AGREEMENT

This Vending Services Addendum to the Inmate Commissary Service Agreement is made between Keefe Commissary Network, LLC ("Keefe"), a Missouri limited liability company with offices at 21848 Commerce Parkway, Strongsville, OH 44149, and the County of Livingston, a municipal corporation and public subdivision of the state of Michigan, (the "Customer").

RECITALS

WHEREAS, the aforementioned parties entered into an Inmate Commissary and Fiduciary Management Agreement on or about August 31, 2020 (the "Agreement") and Amended October 15, 2020.

WHEREAS, the parties now desire to include Vending Services to the Agreement as detailed more fully herein.

WHEREFORE the parties agree to this Addendum as follows:


In addition to the inmate commissary services outlined in the Agreement, Keefe agrees Keefe will provide vending services to Customer including the vending hardware listed in **Exhibit A** ("Vending Hardware"). Customer, through its own personnel, is responsible for the stocking and restocking of vending items in the Vending Hardware. Customer agrees that Keefe may place the Vending Hardware in mutually agreeable locations throughout Customer's facility and sell vending items to inmates at Customer's facility. Customer shall provide the A/C power necessary to run the Vending Hardware at its sole cost. Keefe agrees to pay for wiring/electrical connectivity costs associated with the installation of the Hardware. Customer agrees that all Vending Hardware is the sole property of Keefe, and agrees to return the Vending Hardware to Keefe in workable order upon the expiration or earlier termination of this Agreement. Any Vending Hardware damaged by inmates will be repaired or replaced by Keefe and viewed as a recoverable cost to be recouped from the inmate(s) who damaged the hardware. Vending item selection and pricing will be agreed upon by Keefe and Customer. Vending item menu selection and price adjustments will be reviewed as needed, but no less than annually.


Agreed and accepted:

KEEFE COMMISSARY NETWORK, LLC

COUNTY OF LIVINGSTON:

BY: 
JOHN PURICELLI
VICE PRESIDENT

BY: 
WESLEY J. NAKAGIRI
BOARD CHAIRMAN

BY: 
MICHAEL MURPHY
SHERIFF

DATED: 03/17/2021

DATED: 3/17/2021

DATED: 3/9/21

EXHIBIT A

(5) KCN Direct Debit Vending Machines